

School District of Manawa

Board of Education Agenda

March 19, 2018



1. Call to Order – President Johnson – **5:30 p.m.** – at 407 S. Bridge St.
 - a. Orientation at Paving the Way **5:30 p.m.** - Meet at 407 S. Bridge St.
 - b. Paperless Meetings **6:30 p.m.** - Move to MES Boardroom, 800 Beech Street
2. Pledge of Allegiance - **7:00 p.m.**
3. Roll Call
4. Verify Publication of Meeting
5. Presentations:
 - a. Music in our School Month - Ms. Molly Schlaak & Mr. Austin Rohan: Tennessee Trip
 - b. Developing a Middle School - Mr. Daniel Wolfgram
6. Announcements:
 - a. Contributions to the District
7. Consent Agenda
 - a. Approve Minutes of February 22, 2018 Board Meeting
 - b. Treasurer's Report/Approve Expenditures & Receipts (**on website**)
 - c. Donations:
 - i. Beja Shrine Circus Tickets (8) for MES Students from Atty. David Forsythe
 - ii. ThedaCare \$25 on behalf of Kandi Schlueter for MES Activity Account
 - iii. Manawa Athletic Booster Club, Inc. \$1,000 for Baseball Equipment
 - iv. Wolf River Veterinary Clinic, Inc. \$75 for Color Run
 - v. Manawa Lions \$50 to Forensics Club
 - d. Consider Approval of FBLA Overnight Field Trip to La Crosse, WI **04/08/18** to 04/10/18
 - e. Consider Approval of 2018 Baseball Coaches as Presented
 - f. Consider Approval of Requests for Voluntary Teacher Transfers for the 2018-19 School Year
 - g. Consider Approval of Grants as Presented for Paving the Way from:
 - i. Schafer Foundation, Inc.
 - ii. Krause Foundation
 - iii. CESA Foundation, Inc.
 - iv. Alliant Energy Foundation Community Grant
 - h. Consider Approval of Bemis Grant for Makerspace - District Library Media Specialist
8. Any Item Removed from Consent Agenda
 - a.
 - b.
9. Public Comments (Register to Speak Prior to Start of Meeting)
10. Correspondence: None this Month
11. Board Recognition:
 - a. Briley Rosin, 5th Grade and Kennedy Rosin, 8th Grade - Received a 1st on Solo / Ensemble Class C Trumpet Performance

12. District Administrator's Report:
 - a. Legislative Update
 - b. Monthly Enrollment Report
 - c. Site Analysis & Feasibility Study Update
 - d. TID #3 Update
 - e. School Safety
13. School Operations Reports:
 - a. ES Principal: Highlights - Included in Board Packet
 - b. HS Principal: Highlights - Included in Board Packet
14. Business Related Reports:
 - a. Bus Route Realignment / Kobussen Report
 - b. Municipal Tax Collection Report
15. Director's Reports:
 - a. Curriculum / Special Education Director Highlights
 - b. Technology Director Highlights
16. Board Comment
17. Committee Reports:
 - a. Finance Committee (Pohl)
 - i. Health Insurance SY201819 – Mary Basel, M3 Representative
 - ii. Establishing Rates for Game Officials
 - iii. Bus Route Realignment SY201819
 - iv. Budget Overview for SY201718
 - b. Buildings & Grounds (R. Johnson)
 - i. Lawn Treatment 2018 (Seeding & Aerating not done by TruGreen)
 - ii. SY1718 Maintenance Budget
 1. Consider Purchase of Portable Generator (trac, timer, former elementary, power outages)
 2. Consider Purchase of Forklift (deliveries on pallets, moving larger items between buildings)
 - iii. Site Analysis & Feasibility Study
 - iv. Update on Energy Efficiency Projects
 - v. Paving the Way Grand Opening
 1. Bleachers
 - c. Policy & Human Resources Committee (Pethke)
 - i. Bloodborne Pathogens Exposure Control Plan
 - ii. Policy 8510 – Wellness [Legal Update]
 - iii. Wellness Committee – Move to Subcommittee Configuration
 - iv. Student Wellness [Focus on Policy & DPI Requirements] Chair – Nurse Koehn
 - v. Staff Wellness [Focus on Staff Health & Wellness Topics to Include Insurance,
 - vi. Honor Pass Proposal – L.W.H.S. – Dan Wolfgram & Jeff Bortle
 - vii. Gallup Q12 Employee Engagement Survey
 - viii. Administrative Guidelines 2000's Starting at 2411
 - d. Ad Hoc Recognition Committee (Pethke)

- i. Name Committee Members
 - ii. Set Date for Recognition
 - iii. Set Date for Nominations
 - iv. Any Changes from Last Year
 - v. Consider New Award to Friend of Education
18. Unfinished Business:
- a. Consider Approval of Policy 5430 Class Rank as Presented
 - b. Consider Approval of Legislative Advocacy Policy 0175.2 as Presented
19. New Business:
- a. Consider Approval of the Fall 2018 Youth Options Requests
 - b. Consider Approval of Preliminary Summer School Booklet for 2018 as Presented
 - c. **1st Reading** of Policy 8510 - Wellness (Legal Update) as Presented
 - d. Consider Approval of Reconfiguring Wellness Committee to:
 - Student Wellness Subcommittee (Focus on Policy & DPI Requirements) with the District Nurse as Chair
 - Staff Wellness Subcommittee (Focus on Staff Health & Wellness Topics to Include Insurance) with the Business Manager and a Teacher Representative as Co-Chairs
 - e. Consider Approval of the Pilot Honor Pass Proposal for L.W.H.S. Starting 4th Quarter as Presented
 - f. Consider Approval of the Gallup Q12 Employee Engagement Survey as Presented
 - g. Consider Approval of Pay Rates for Game Officials and Workers as Presented
20. Next Meeting Dates:
- a. Schedule a Special BOE Mtg for SAFS Action Plan and School Perceptions Survey
 - b. March 21, 2018 Policy & HR Committee – Vol 27 No. 1 Policy Updates – 5:00 p.m. MES Board Room
 - c. March 22, 2018 Paving the Way Grand Opening 4:30 to 7:30 p.m. – 407 S. Bridge St.
 - d. April 3, 2018 Finance Committee 5:30 p.m. – MES Board Room
 - e. April 11, 2018 Policy & HR Committee – 4:45 p.m. MES Board Room
 - f. April 18, 2018 Buildings & Grounds Committee – 5:30 p.m. MES Board Room
 - g. April 23, 2018 Regular Monthly Mtg – 6:30 p.m. Book Study 7:00 p.m. Open Session – MES Board Room
 - h. _____ Set Date for Curriculum Committee Mtg _____ p.m. MES Board Room
 - i. May 2, 2018 Ad Hoc Recognition Committee – 5:00 p.m. – MES Board Room
21. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c) and(e) Wis. Statutes, for the Purposes of 1) Discussing the Status of Contractors Serving the School District and 2) Teacher Evaluation
22. Board May Act on Items Discussed in Closed Session
23. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Public Participation at Board Meetings (Bylaws 0167.3)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group wishing to place an item on the agenda shall register their intent with the District Administrator no later than fifteen (15) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the District Administrator and the Board President.

Public-Participation Section of the Meeting

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
 - a. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;

- b. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 - e. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- I. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, unless extended by a vote of the Board.
- J. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
- a. No obstructions are created between the Board and the audience.
 - b. No interviews are conducted in the meeting room while the Board is in session.
 - c. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

19.90, Wis. Stats.

Minutes of the February 22, 2018 Board of Education Meeting

Call to Order –President Johnson – 6:30 p.m. – MES Board Room, 800 Beech Street
Pledge of Allegiance
Roll Call: Scheller, Pohl, Pethke, J. Johnson. Absent: Forbes, Hollman, R. Johnson.
Verify Publication of Meeting: Dr. Oppor

Presentations:

Child Development Day: Elements of a 4K Program – Mrs. Sarah Highlander
Overview of 4K program and share the passion of young children.

PAES Lab – Mr. Darren Carson & Mrs. Jessie Ort updated on Paving the Way, shared brochures made for the transitions lab and Open House information for March 22nd.

Going Paperless – Technology Director Bryant Cobarrubias updated the Board on the cost of copies, the district paid \$2,000 overage for the last quarter; Bryant developed target of 3,000 black / white and 15k for color. Educate and save about 50k sheets of paper cost and cost savings of \$5,000. Will model board packets to electronic then educate staff and students.

Insurance Information

Mary. Basil, M3 consultant unable to attend from M3. Anticipate 8-10% premium increase for 2018-19. Cost saving options were listed.

Announcements: President Johnson thanked the following for their very generous Contributions to the District: LWHS Teacher Account \$40 to Drama Dept. in Honor of Kurt Pamperin, Anonymous Donation for \$99.89 for Negative Lunch Account Balances for 6 Families, Bay Valley Foods \$100 for Frostbite Club, First State Bank \$125 for Frostbite Club, Manawa Athletic Booster Club, Inc. \$125 for Frostbite Club, Sacred Heart Parish \$227 for Frostbite Club Incentives, Premier Community Bank \$200 for Frostbite Club, Manawa Elementary PTO \$100 for Frostbite Club, Bemis \$490 Matching Donation for Bowling Team (Wayne Krueger Employee), Fox Communities Credit Union \$600 for Color Run, Fox Cities Builders \$100 for Color Run Sponsorship, L & L Enterprise of Waupaca Inc. \$100 for Color Run, Bob's Plumbing & Heating of Central Wis., Inc. \$100 for Color Run, Waupaca Dental Excellence, S.C. \$400 for Jr. Prom Photo booth, Waupaca Foundry, Inc. \$100 for Color Run 2018, Fox Communities Credit Union, Appleton \$600 for Color Run 2018, Fox Cities Builders, Seymour \$100 for Color Run 2018, Bob's Plumbing & Heating of Central Wis. Inc. 4100 for Color Run 2018, L & L Enterprise of Waupaca Inc. 4100 for Color Run 2018, Premier Community Bank \$250 for color Run 2018, Jazz Band Dance Donors: Carbon Freckle \$25, Winemaker's Daughter \$100, Sturm Foods \$50, Manawa Fire Department \$25, Faye Wilson Realty LLC \$25, Total Harmony \$25, Patri Insurance \$25, Smith & Radke Accounting \$25, Johnson Mfg & Sales \$25, Smart Move Realty \$100, Presto Products \$25, Kegler's Bowling Center \$35, First State Bank \$40, Hand-to-Shoulder Center \$25.

Consent agenda carried: Approve Minutes of January 15 and 31, 2018 Board Meetings, Treasurer's Report/Approve Expenditures (\$1,177,752.90) & Receipts (\$816,752.27) (**on website**), LWHS Teacher Account \$40 to Drama Dept. in Honor of Kurt Pamperin, Anonymous Donation for \$99.89 for Negative Lunch Account Balances for 6 Families, Bay Valley Foods \$100 for Frostbite Club, First State Bank \$125 for Frostbite Club, Manawa Athletic Booster Club, Inc. \$125 for Frostbite Club, Sacred Heart Parish \$227 for Frostbite Club Incentives, Premier Community Bank \$200 for Frostbite Club, Manawa Elementary PTO \$100 for Frostbite Club, Bemis \$490 Matching Donation for Bowling Team (Wayne Krueger Employee), Fox Communities Credit Union \$600 for Color Run, Fox Cities Builders \$100 for Color Run Sponsorship, L & L Enterprise of Waupaca Inc. \$100 for Color Run, Bob's Plumbing & Heating of Central Wis., Inc. \$100 for Color Run, Waupaca Dental Excellence, S.C. \$400 for Jr. Prom Photo booth, Waupaca Foundry, Inc. \$100 for Color Run 2018, Fox Communities Credit Union, Appleton \$600 for Color Run 2018, Fox Cities Builders, Seymour \$100 for Color Run 2018, Bob's Plumbing & Heating of Central Wis. Inc. 4100 for Color Run 2018, L & L Enterprise of Waupaca Inc. 4100 for Color Run 2018, Premier Community Bank \$250 for color Run 2018, Jazz Band Dance Donors: Carbon Freckle \$25, Winemaker's Daughter \$100, Sturm Foods \$50, Manawa Fire Department \$25, Faye Wilson Realty LLC \$25, Total Harmony \$25, Patri Insurance \$25, Smith & Radke Accounting \$25, Johnson Mfg & Sales \$25, Smart Move

Realty \$100, Presto Products \$25, Kegler's Bowling Center \$35, First State Bank \$40, Hand-to-Shoulder Center \$25, Spring Coaches as Recommended for 2017-18 School Year, an Overnight Field Trip for HS Student Council to Green Bay Convention Center on April 22-23, 2018, the Mr. Manawa Fundraiser by the Junior Class as Presented, the Walmart Foundation Community Grant Application as Presented, and the FY18 TEACH Information Technology Infrastructure Grant as Presented.

Any Item Removed from Consent Agenda - None

Public Comments - None

Correspondence: The Miracle League Memorial on Behalf of Jeanne K. O'Brien

Board Recognition:

Certificate to Manawa FFA for National FFA Week February 17-24, 2018

National School Breakfast Week March 5-9, 2018

Certificate presented to Ethan Tellock, 9th grader for High Honors, Leadership and Positive Attitude

Certificate presented to Matayah Pethke, Senior - Featured in the Agri-View

District Administrator's Report:

Legislative Update Wisconsin school superintendent survey from UWO participation by Dr. Oppor.

Monthly enrollment report & 2nd Friday Membership Count is officially 729. Site Analysis & Feasibility Study Update: Hoffman, Scherrer, Dr. Oppor and Mrs. Obrien meeting. Indicated some basic trends. Tax Increment District #3 Update

Student Leadership Meeting results were shared including 3-5 minutes for student representation at board meetings. Staff will have an interactive PBIS at the next meeting. Chief Gorman informed there will be an increased police presence at school.

School Operations Reports: ES Principal and HS Principal: Highlights - included in Board Packet

Business Related Reports:

Kobussen Transportation Report, Wellness Committee Report, Report on Payment to City of Manawa Regarding Treehouse / Sturm Foods Tax Chargeback

Director's Reports: Curriculum / Special Education Director and Technology Director Highlights included in the board packet. White board presentation by Danni Brauer for highly effective instruction.

Board Comments:

Treasurer Pohl: FOCUS Newsletter, Wis. Taxpayer Alliance. Issued by Wis. Taxpayer Alliance. studying equalization formula. We are 16/50 states on adequacy. Nationwide; we are not in dire position.

WASB Convention Resolutions Update: Mrs. Pohl delegate-1802 more latitude on student hours in building. 1804.5, 3 rolling membership, 1805 change in state aid and property taxes. Every taxpayer needs to be aware and listed information on tax bills. 1806 state fully fund transportation private and parochial schools. Want the state to help. 1812-opposes limits on referenda in April and November. 1813-professionals to meet needs of students.

Committee Reports: Finance Committee (Pohl) - Jan. 24th and Feb. 13th, Tax Chargeback, Staff and Program Changes for SY1819, Budget Update SY1718, Energy Efficiency Projects SY1819, Fund 46 Planning, Employee Wage Discussion, Future Agenda Items / Finance Committee Planning Guide. Buildings & Grounds (R. Johnson) SY1718 Maintenance Budget, Consider Purchase of Portable Generator (track timer, former elementary building, power outages, etc.), Consider Purchase of a Fork Lift (deliveries on pallets, moving larger items between buildings, etc.), Site Analysis & Feasibility Study, Recommendation to Board, Update on Energy Efficiency Projects, MES Boilers and Water Heaters, Timeline, Additional Projects 2017-18: MES Chiller, Windows and Lighting, MES Secured Entrance, Paving the Way Grand Opening, Bleachers, Lawn Treatment 2018, Buildings & Grounds Committee Planning Guide. Policy & Human Resources Committee (Pethke), Policy 5430: Class Rank Revision, Calendar SY1819: Early Release Wednesdays, Commencement Date, Advocacy Policy Consideration, Coaches Job Descriptions, Administrator Guidelines 1000's, Administrator

Guidelines 2000's, Future Agenda Items / Board Committee Planning Guide, Security, Privacy & Safety Rubric, Administrative Guidelines 2000's Starting at 2411, Administrative Guideline 5120 – Assignment within District, Administrative Guideline 5410 – Promotion, Placement, and Retention, Policy 8510 – Wellness [Legal Update, Bloodborne Pathogens Exposure Control Plan, Future Agenda Items / Board Committee Planning Guide.

Unfinished Business: None this month

New Business:

1st Reading of Policy 5430 Class Rank – consider for approval at the March meeting.

1st Reading Advocacy Policy as Presented (NEOLA Policy # TBD) consider for approval at the March meeting.

Motion by Pohl / Pethke to approve the Administrative Guidelines: 1000's as Presented (on website) Motion carried – absent: Forbes, Hollman, R. Johnson

Motion by Scheller / Pohl to approve the Software Security, Privacy & Safety Rubric as Presented (on website) Motion carried – absent: Forbes, Hollman, R. Johnson

Motion by Pohl / Scheller to approve the Administrative Guideline 5120 – Assignment Within District as Presented. Motion carried – absent: Forbes, Hollman, R. Johnson

Motion by Scheller/ Pethke to approve the Administrative Guideline 5410 – Promotion, Placement, and Retention as Presented. Motion carried – absent: Forbes, Hollman, R. Johnson

Motion by Pohl / Scheller to approve the Calendar SY201819 with Commencement to be held the Morning of May 25, 2019. Motion carried – absent: Forbes, Hollman, R. Johnson

Motion by Scheller / Pohl to approve of the Recommendation to Close Fund 49 and Transfer the Balance of \$96,293.20 to Fund 10 as Presented. Motion carried.

Motion by Pohl / Scheller to approve the Staff and Program Changes for SY1819 as Presented. Motion carried – absent: Forbes, Hollman, R. Johnson

Motion by Pohl / Scheller to approve the RESOLUTION SY1718#14: SB291 and SB292 Dark Store Loophole as presented. Motion carried – absent: Forbes, Hollman, R. Johnson

Next Meeting Dates: Mar. 13, 2018 - Curriculum Committee Mtg 4:30 p.m. – MES Board Room, Mar. 13, 2018 – Bldgs & Grounds Committee Mtg – 5:30 p.m. – MES Board Room, Mar. 14, 2018 – Policy & Human Resources Committee Mtg – 4:45 p.m. MES Board Room, Mar. 14, 2018 – Finance Committee Mtg – 6:30 p.m. – MES Board Room, Mar. 19, 2018 – Regular BOE Mtg 6:30 p.m. Book Study 7:00 p.m. Open Session- MES Brd Rm, Mar. 22, 2018 – Paving the Way Grand Opening 4:30 to 7:30 p.m. – 407 S. Bridge St.

Motion by Pohl / Pethke to adjourn at 8:40 p.m. to Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(a)(c)(f), 118.22 and 118.125 as well as 120.13(1)(c) Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Administrator Evaluation and 2) Approve Agreement of Stipulated Expulsion. Motion carried by Roll Call: Scheller, Pohl, Pethke, J. Johnson. Absent: Forbes, Hollman, R. Johnson.

Motion by Pethke / Pohl to Adjourn at 9:19 p.m. and reconvene in open session. Motion carried by roll call: Scheller, Pohl, Pethke, J. Johnson. Absent: Forbes, Hollman, R. Johnson.

Items Acted on in Closed Session:

Motion by Pohl / Scheller to approve the agreement of stipulated expulsion. Motion carried – absent: Forbes, Hollman, R. Johnson

Motion by Pohl / Scheller to renew Dr. Melanie J. Oppor's contract for 2018-2019 and 2019-2020. Motion carried – absent: Forbes, Hollman, R. Johnson

Motion by Scheller / Pohl to renew Mr. Daniel Wolfgram's Administrative Contract for 2018-2019 and 2019-2020. Motion carried – absent: Forbes, Hollman, R. Johnson

Motion by Pohl/Scheller to adjourn at 9:21 p.m. Motion carried – absent: Forbes, Hollman, R. Johnson

Bobbi Pethke, Clerk

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
77885	BOONDOCKS BAR & GRIL	JPAP02	02/14/2018	DAN WOLFGRAM - PIZZA DINNER FOR STAFF FOR CONFERENCES	GENERAL FUND/FOOD/OF	4001700209	139.00
Totals for 77885							139.00
77886	ALLIANT ENERGY	jpap02	02/16/2018	NEW SIGN - ELEC - 1/5/18 - 2/6/18	GENERAL FUND/ELECTRI	0	28.22
77886	ALLIANT ENERGY	jpap02	02/16/2018	#7110450000 - LWHS ELECTRIC - 1/8/1 - 2/7/18	GENERAL FUND/ELECTRI	0	8,112.52
77886	ALLIANT ENERGY	jpap02	02/16/2018	#4740620000 - LWHS GAS - 1/8/18 - 2/7/18	GENERAL FUND/GAS FOR	0	5,901.48
77886	ALLIANT ENERGY	jpap02	02/16/2018	GAS - ELEMENTARY SCHOOL - 1/18/18 - 2/7/18	GENERAL FUND/GAS FOR	0	3,470.44
77886	ALLIANT ENERGY	jpap02	02/16/2018	#4706230000 - CONCESSIONS	GENERAL FUND/ELECTRI	0	37.92
77886	ALLIANT ENERGY	jpap02	02/16/2018	PAES LAB - UTILITIES	SPECIAL EDUCATION FU	0	185.63
77886	ALLIANT ENERGY	jpap02	02/16/2018	PAES LAB - UTILITIES	SPECIAL EDUCATION FU	0	83.96
77886	ALLIANT ENERGY	jpap02	02/16/2018	#7936950000 - ELEMENTARY ELECTRIC - 1/8/18 - 2/7/18	GENERAL FUND/ELECTRI	0	5,133.12
Totals for 77886							22,953.29
77887	AMERICAN HEART ASSOC	jpap02	02/16/2018	JUMP ROPE FOR HEART DONATION	GENERAL FUND/GIFTS/D	0	450.00
Totals for 77887							450.00
77888	BARNES & NOBLE COLLE	jpap02	02/16/2018	BOOKS FOR STUDENT COURSES INV 671591 (book for Anna Hawkinson was returned)	GENERAL FUND/TEXTBOO	4001700213	455.23
Totals for 77888							455.23
77889	C.E.S.A. #6	JPAP02	02/16/2018	SPECIAL ED DIRECTOR/AUDIOLOGY/HEARING ITINERANT/PSYCHOLOGY/CURRICULU M SUPPORT - DANNI BRAUER/PHYSICAL THERAPY & PT ASSISTANT/SE PASS THRU SUPPLIES	SPECIAL EDUCATION FU	0	7,752.00
77889	C.E.S.A. #6	JPAP02	02/16/2018	SPECIAL ED DIRECTOR/AUDIOLOGY/HEARING ITINERANT/PSYCHOLOGY/CURRICULU M SUPPORT - DANNI BRAUER/PHYSICAL THERAPY & PT ASSISTANT/SE PASS THRU SUPPLIES	GENERAL FUND/TRANSFE	0	7,300.00
77889	C.E.S.A. #6	JPAP02	02/16/2018	SPECIAL ED DIRECTOR/AUDIOLOGY/HEARING ITINERANT/PSYCHOLOGY/CURRICULU M SUPPORT - DANNI BRAUER/PHYSICAL THERAPY & PT ASSISTANT/SE PASS THRU SUPPLIES	SPECIAL EDUCATION FU	0	489.00
77889	C.E.S.A. #6	JPAP02	02/16/2018	SPECIAL ED DIRECTOR/AUDIOLOGY/HEARING ITINERANT/PSYCHOLOGY/CURRICULU M SUPPORT - DANNI BRAUER/PHYSICAL THERAPY & PT ASSISTANT/SE PASS THRU SUPPLIES	SPECIAL EDUCATION FU	0	323.05
77889	C.E.S.A. #6	JPAP02	02/16/2018	SPECIAL ED DIRECTOR/AUDIOLOGY/HEARING ITINERANT/PSYCHOLOGY/CURRICULU M SUPPORT - DANNI BRAUER/PHYSICAL THERAPY & PT	SPECIAL EDUCATION FU	0	2,340.00

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
77889	C.E.S.A. #6	JPAP02	02/16/2018	ASSISTANT/SE PASS THRU SUPPLIES SPECIAL ED	SPECIAL EDUCATION FU	0	3,344.00
				DIRECTOR/AUDIOLOGY/HEARING ITINERANT/PSYCHOLOGY/CURRICULU M SUPPORT - DANNI BRAUER/PHYSICAL THERAPY & PT ASSISTANT/SE PASS THRU SUPPLIES			
						Totals for 77889	21,548.05
77890	CESA 6-CONFERENCE RE	jpap02	02/16/2018	MATH RUNNING RECORDS FOR BUILDING MATH FLUENCY - VAL PARI	GENERAL FUND/TRANSFE	0	115.00
						Totals for 77890	115.00
77891	CRAFTS INC	jpap02	02/16/2018	ATTENTION TO MAIN ROOF AT LWHS	GENERAL FUND/MAINTEN	0	1,272.75
						Totals for 77891	1,272.75
77892	DEVALK, LEE	jpap02	02/16/2018	REGIONAL GIRLS BASKETBALL OFFICIAL ON 2/20/18 VS IOLA-SCANDINAVIA	GENERAL FUND/PERSONA	0	65.00
						Totals for 77892	65.00
77893	DUFF & PHELPS LLC	jpap02	02/16/2018	PROPERTY INSURANCE APPRAISAL	GENERAL FUND/PERSONA	0	1,000.00
						Totals for 77893	1,000.00
77894	FLETCHER, ROBERT	jpap02	02/16/2018	REGIONAL GIRLS BASKETBALL OFFICIAL ON 2/20/18 VS IOLA-SCANDINAVIA INCLUDING MILEAGE	GENERAL FUND/PERSONA	0	90.65
						Totals for 77894	90.65
77895	FOX CITIES PERFORMIN	jpap02	02/16/2018	GOOD NIGHT MOON - 24 TICKETS @ \$5	ES - ACTIVITY ACCOUN	0	120.00
						Totals for 77895	120.00
77896	FOX VALLEY TECHNICAL	jpap02	02/16/2018	JANINE CONNOLLY, YOUTH OPTIONS COURSES	GENERAL FUND/TRANSFE	601700135	2,359.50
						Totals for 77896	2,359.50
77897	HEID MUSIC CO, INC.	jpap02	02/16/2018	MOLLY SCHLAAK - MUSIC	GENERAL FUND/SHEET M	4001700208	1.80
77897	HEID MUSIC CO, INC.	jpap02	02/16/2018	MOLLY SCHLAAK - MUSIC	GENERAL FUND/SHEET M	4001700208	3.00
77897	HEID MUSIC CO, INC.	jpap02	02/16/2018	MOLLY SCHLAAK - MUSIC	GENERAL FUND/SHEET M	4001700208	6.56
77897	HEID MUSIC CO, INC.	jpap02	02/16/2018	MOLLY SCHLAAK - MUSIC	GENERAL FUND/SHEET M	4001700208	1.48
77897	HEID MUSIC CO, INC.	jpap02	02/16/2018	MOLLY SCHLAAK - MUSIC	GENERAL FUND/SHEET M	4001700208	26.19
77897	HEID MUSIC CO, INC.	jpap02	02/16/2018	MOLLY SCHLAAK - MUSIC	GENERAL FUND/SHEET M	4001700208	18.76
77897	HEID MUSIC CO, INC.	jpap02	02/16/2018	MOLLY SCHLAAK - MUSIC	GENERAL FUND/SHEET M	4001700208	5.61
						Totals for 77897	63.40
77898	IOLA-SCANDINAVIA HIG	jpap02	02/16/2018	TRACY KONKOL SUB DISTRICT FORENSICS REGISTRATION FEES **CHECK NEEDED BY 2/19 TO TRACY AT LWHS**	GENERAL FUND/DUES &	4001700212	42.00
						Totals for 77898	42.00
77899	ISLAND MUSIC INC	jpap02	02/16/2018	AUSTIN ROHAN, INSTRUMENT - F.E. OLDS BARITONE	GENERAL FUND/EQUIPME	4001700196	400.00
						Totals for 77899	400.00
77900	ITSAVVY LLC	jpap02	02/16/2018	Sharp Aquos Boards Knokol (Room 210) Long (Room 207) Ziemer (Room 124)	GENERAL FUND/EQUIPME	4001700197	2,982.18
77900	ITSAVVY LLC	jpap02	02/16/2018	Sharp Aquos Boards Knokol (Room 210) Long (Room 207) Ziemer (Room 124)	GENERAL FUND/EQUIPME	4001700197	5,757.74

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
						Totals for 77900	8,739.92
77901	KEGLER'S YOUTH PROGR	jpap02	02/16/2018	DONATION FROM BEMIS	Special Revenue Trus	0	490.00
						Totals for 77901	490.00
77902	KNOESPEL, MICHAEL	jpap02	02/16/2018	REGIONAL GIRLS BASKETBALL OFFICIAL ON 2/20/18 VS IOLA-SCANDINAVIA	GENERAL FUND/PERSONA	0	65.00
						Totals for 77902	65.00
77903	LWHS ACTIVITY ACCOUN	jpap02	02/16/2018	PEPSI CHECK DISBURSEMENTS: STUDENT COUNCIL - \$38.95/FFA - \$5.63	GENERAL FUND/MATERIA	0	44.58
						Totals for 77903	44.58
77904	LWHS TEACHER ACCOUNT	jpap02	02/16/2018	LWHS TEACHER ACCOUNT SHARE OF THE PEPSI CHECK	GENERAL FUND/MATERIA	0	50.39
						Totals for 77904	50.39
77905	MANAWA MASONIC CENTE	jpap02	02/16/2018	RENT FOR PAES LAB (NOVEMBER 2017 - JUNE 2018)	SPECIAL EDUCATION FU	0	4,800.00
						Totals for 77905	4,800.00
77906	MANAWA BOOSTER CLUB	jpap02	02/16/2018	REIMBURSE PAYMENTS FOR WRESTLING INVITATIONAL - \$175 EACH FROM STRATFORD, ELCHO, CLINTONVILLE & TRI-COUNTY	GENERAL FUND/CO-CURR	0	700.00
						Totals for 77906	700.00
77907	MANAWA RURAL FIRE DE	jpap02	02/16/2018	STRUCTURE FIRE CALL ON 12/22/17	GENERAL FUND/MAINTEN	0	500.00
						Totals for 77907	500.00
77908	MID-AMERICAN RESEARC	jpap02	02/16/2018	DRAIN OPENER/OH YEAH! TAGS MANGO/DOME URINAL SCRNS-MANGO-CLEAR - MES	GENERAL FUND/GENERAL	0	392.33
77908	MID-AMERICAN RESEARC	jpap02	02/16/2018	DRAIN OPENER QT - LWHS	GENERAL FUND/GENERAL	0	135.56
						Totals for 77908	527.89
77909	NASSCO, INC	jpap02	02/16/2018	USC DISINFECTANT CLEANER	GENERAL FUND/GENERAL	0	81.50
77909	NASSCO, INC	jpap02	02/16/2018	CREDIT	GENERAL FUND/GENERAL	0	-111.12
77909	NASSCO, INC	jpap02	02/16/2018	SUPPLIES AT MES	GENERAL FUND/GENERAL	0	785.40
77909	NASSCO, INC	jpap02	02/16/2018	SUPPLIES - LWHS	GENERAL FUND/GENERAL	0	1,225.43
						Totals for 77909	1,981.21
77910	OFFICE DEPOT	jpap02	02/16/2018	2 REAMS OF YELLOW PAPER	GENERAL FUND/CENTRAL	0	9.10
						Totals for 77910	9.10
77911	OTC BRANDS, INC	jpap02	02/16/2018	Frostbite Prizes	Special Revenue Trus 8001700057		37.41
						Totals for 77911	37.41
77912	QUALITY CONCRETE & E	jpap02	02/16/2018	SNOW REMOVAL & SANDING - JANUARY 2018	GENERAL FUND/OPERATI	0	9,352.50
						Totals for 77912	9,352.50
77913	REALLY GREAT READING	jpap02	02/16/2018	JUDY CONNELLY - READING INTERVENTION	GENERAL FUND/TEXTBOO 8001700054		757.90
						Totals for 77913	757.90
77914	REMINGTON'S QUALITY	jpap02	02/16/2018	GROCERIES FOR SPED STUDENTS - LIFE SKILLS	SPECIAL EDUCATION FU 271700052		14.31
						Totals for 77914	14.31
77915	SCHOOL NURSE SUPPLY,	jpap02	02/16/2018	Health Room Items--I see that my general supplies account does not have enough funds for the purchase, but I am hoping it can be pulled from my other accounts.	GENERAL FUND/GENERAL 8001700053		603.51
						Totals for 77915	603.51
77916	SCHOOL SPECIALTY INC	jpap02	02/16/2018	CARRIE KOEHN, CENTRAL SUPPLY	GENERAL FUND/CENTRAL 4001700203		20.09

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77916	SCHOOL SPECIALTY INC	jpap02	02/16/2018	CARRIE KOEHN SUPPLY CENTRAL	GENERAL FUND/CENTRAL	4001700201	65.72
						Totals for 77916	85.81
77917	STRANG, PATTESON, RE	jpap02	02/16/2018	LEGAL FEES	GENERAL FUND/PERSONA	0	7,641.27
77917	STRANG, PATTESON, RE	jpap02	02/16/2018	LEGAL FEES - GENERAL	GENERAL FUND/PERSONA	0	1,482.00
						Totals for 77917	9,123.27
77918	SUEHS MOTORS, INC.	jpap02	02/16/2018	REPAIRS TO 2005 CHEVY SILVERADO	GENERAL FUND/MAINTEN	0	306.36
						Totals for 77918	306.36
77919	TANGIBLE PLAY INC	jpap02	02/16/2018	Tangible Play - Explorer Kit	Special Revenue Trus	8001700046	456.00
						Totals for 77919	456.00
77920	WEA INSURANCE TRUST	jpap02	02/16/2018	HEALTH INSURANCE COVERAGE 03/01/2018 - 03/31/2018	GENERAL FUND/WEA TRU	0	101,230.82
						Totals for 77920	101,230.82
77921	OTC BRANDS, INC	JPAP02	02/19/2018	Frostbite Prizes	Special Revenue Trus	8001700057	59.97
						Totals for 77921	59.97
77922	SPORTSENGINE	JPAP02	02/19/2018	SKYLAR LIEBZEIT - TRACKWRESTLING INVOICE # 33262132	GENERAL FUND/COMPUTE	4001700220	90.00
77922	SPORTSENGINE	JPAP02	02/19/2018	SKYLAR LIEBZEIT - TRACKWRESTLING INVOICE # 36559132	GENERAL FUND/COMPUTE	4001700221	85.00
						Totals for 77922	175.00
77924	SCHROEDER, ANDREW	JPAP02	02/19/2018	GIRLS MIDDLE SCHOOL BASKETBALL OFFICIAL ON 2/22/18 VS SHIOCTON	COMMUNITY SERVICE FU	0	60.00
						Totals for 77924	60.00
77925	DISCOUNT MAGAZINE SU	JPAP02	02/23/2018	Magazine Subscription Renewal	GENERAL FUND/PERIODI	4001700215	372.57
77925	DISCOUNT MAGAZINE SU	JPAP02	02/23/2018	Magazine Subscription Renewal	GENERAL FUND/PERIODI	1011700093	343.21
						Totals for 77925	715.78
77926	FOX CITIES EMBROIDER	JPAP02	02/23/2018	MANAWA WOLVES CHEER	GENERAL FUND/APPAREL	0	100.00
						Totals for 77926	100.00
77927	GROTH MUSIC	JPAP02	02/23/2018	MISCELLANEOUS ITEMS - GENERAL MUSIC	GENERAL FUND/NON-CAP	1011700090	100.89
						Totals for 77927	100.89
77928	HEID MUSIC CO, INC.	JPAP02	02/23/2018	AUSTIN ROHAN, MUSIC	GENERAL FUND/SHEET M	4001700206	33.00
77928	HEID MUSIC CO, INC.	JPAP02	02/23/2018	AUSTIN ROHAN, MUSIC	GENERAL FUND/SHEET M	4001700206	52.00
77928	HEID MUSIC CO, INC.	JPAP02	02/23/2018	AUSTIN ROHAN, MUSIC	GENERAL FUND/SHEET M	4001700206	36.00
						Totals for 77928	121.00
77929	KNOPP, KEVIN	JPAP02	02/23/2018	TUNING OF YAMAHA	GENERAL FUND/MAINTEN	1011700095	89.30
						Totals for 77929	89.30
77930	KOBUSSEN BUSES LTD	JPAP02	02/23/2018	JANUARY 2018 BUS CHARGES	GENERAL FUND/CONTRAC	0	53,151.70
77930	KOBUSSEN BUSES LTD	JPAP02	02/23/2018	JANUARY 2018 BUS CHARGES	GENERAL FUND/CONTRAC	0	5,480.50
77930	KOBUSSEN BUSES LTD	JPAP02	02/23/2018	JANUARY 2018 BUS CHARGES	SPECIAL EDUCATION FU	0	4,938.95
77930	KOBUSSEN BUSES LTD	JPAP02	02/23/2018	JANUARY 2018 BUS CHARGES	GENERAL FUND/CONTRAC	0	856.00
77930	KOBUSSEN BUSES LTD	JPAP02	02/23/2018	JANUARY 2018 BUS CHARGES	SPECIAL EDUCATION FU	0	1,770.12
						Totals for 77930	66,197.27
77931	LAFORCE INC	JPAP02	02/23/2018	ELINSTALL T&M SERVICE CALL	GENERAL FUND/MAINTEN	0	294.00
						Totals for 77931	294.00
77932	MANAWA YOUTH WRESTLI	JPAP02	02/23/2018	SKYLAR LIEBZEIT - COACHES ROOM ITEMS DURING CWC WRESTLING TOURNEY	GENERAL FUND/FOOD/BO	4001700223	101.56
						Totals for 77932	101.56
77933	NASSCO, INC	JPAP02	02/23/2018	J-WORKS NATRASOLVE CLNR/DEGRSR - 1 GAL 4/CASE	GENERAL FUND/GENERAL	0	86.76
77933	NASSCO, INC	JPAP02	02/23/2018	HOSE ASSEMBLY W/CUFFS	GENERAL FUND/NON-CAP	0	44.56
						Totals for 77933	131.32

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
77934	NIEMO'S SEPTIC SERVI	JPAP02	02/23/2018	GREASE TRAP PUMPED AT LWHS	FOOD SERVICE FUND/OP	0	80.00
						Totals for 77934	80.00
77936	OFFICE DEPOT	JPAP02	02/23/2018	SUPPLIES - DISTRICT OFFICE	GENERAL FUND/CENTRAL	0	28.29
77936	OFFICE DEPOT	JPAP02	02/23/2018	RITA GIPP - CLASSROOM SUPPLIES **THIS IS AN E-COMMERCE ORDER THAT JEANNE WILL HAVE TO ORDER AS I DON'T HAVE ACCESS TO ALL ECOMMERCE VENDORS.	GENERAL FUND/GENERAL	4001700198	159.01
77936	OFFICE DEPOT	JPAP02	02/23/2018	RITA GIPP - CLASSROOM SUPPLIES **THIS IS AN E-COMMERCE ORDER THAT JEANNE WILL HAVE TO ORDER AS I DON'T HAVE ACCESS TO ALL ECOMMERCE VENDORS.	GENERAL FUND/GENERAL	4001700198	58.30
77936	OFFICE DEPOT	JPAP02	02/23/2018	RITA GIPP - CLASSROOM SUPPLIES **THIS IS AN E-COMMERCE ORDER THAT JEANNE WILL HAVE TO ORDER AS I DON'T HAVE ACCESS TO ALL ECOMMERCE VENDORS.	GENERAL FUND/GENERAL	4001700198	143.96
						Totals for 77936	389.56
77937	PLANK ROAD PUBLISHIN	JPAP02	02/23/2018	MISCELLANEOUS SUPPLIES - GENERAL MUSIC	GENERAL FUND/NON-CAP	1011700089	99.10
77937	PLANK ROAD PUBLISHIN	JPAP02	02/23/2018	MISCELLANEOUS SUPPLIES - GENERAL MUSIC	GENERAL FUND/NON-CAP	1011700092	166.46
						Totals for 77937	265.56
77938	REMINGTON'S QUALITY	JPAP02	02/23/2018	GROCERIES FOR SPED STUDENTS - LIFE SKILLS	SPECIAL EDUCATION FU	271700052	9.53
						Totals for 77938	9.53
77939	SCHOOL SPECIALTY INC	JPAP02	02/23/2018	CARRIE KOEHN, CENTRAL SUPPLY	GENERAL FUND/CENTRAL	4001700218	28.38
77939	SCHOOL SPECIALTY INC	JPAP02	02/23/2018	CARRIE KOEHN - CENTRAL SUPPLY	GENERAL FUND/CENTRAL	4001700214	31.16
						Totals for 77939	59.54
77940	SILVER LAKE LANES	JPAP02	02/23/2018	SKYLAR LIEBZEIT, CWC ALL CONFERENCE BANQUET	GENERAL FUND/EMPLOYE	4001700222	72.00
						Totals for 77940	72.00
77941	CASH	JPAP02	02/27/2018	REIMBURSE LWHS PETTY CASH	FOOD SERVICE FUND/OT	0	24.55
77941	CASH	JPAP02	02/27/2018	REIMBURSE LWHS PETTY CASH	GENERAL FUND/GENERAL	0	7.73
77941	CASH	JPAP02	02/27/2018	REIMBURSE LWHS PETTY CASH	GENERAL FUND/POSTAGE	0	71.60
						Totals for 77941	103.88
77942	GIBSON, JESS	JPAP02	02/27/2018	REFUND FOR MANAWA PB QUACKERS DUCK RACE	Special Revenue Trus	0	25.00
						Totals for 77942	25.00
77943	GIRL SCOUTS OF THE N	JPAP02	02/27/2018	REFUND FOR MANAWA PB QUACKERS DUCK RACE	Special Revenue Trus	0	25.00
						Totals for 77943	25.00
77944	HUTH, JULAINE	JPAP02	02/27/2018	REFUND FOR MANAWA PB QUACKERS DUCK RACE	Special Revenue Trus	0	30.00
						Totals for 77944	30.00
77945	JAY, CHASADEE	JPAP02	02/27/2018	REFUND FOR MANAWA PB QUACKERS DUCK RACE	Special Revenue Trus	0	30.00
						Totals for 77945	30.00
77946	JAY, DEB	JPAP02	02/27/2018	REFUND FOR MANAWA PB QUACKERS DUCK RACE	Special Revenue Trus	0	30.00
						Totals for 77946	30.00
77947	JOSTENS INC.	JPAP02	02/27/2018	ANDREA HRABAN, MS YEARBOOK	GENERAL FUND/GENERAL	4001700227	544.00

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
						Totals for 77947	544.00
77948	MANTHEY, BONNIE	JPAP02	02/27/2018	REFUND FOR MANAWA PB QUACKERS DUCK RACE	Special Revenue Trus	0	25.00
						Totals for 77948	25.00
77949	NCS PEARSON INC	JPAP02	02/27/2018	PROGRESS MONITORING SUBSCRIPTION (AIMSWEB PRO COMPLETE WITH DATA CAPTURE TOOLS)	GENERAL FUND/COMPUTE	271700070	305.50
						Totals for 77949	305.50
77950	OFFICE DEPOT	JPAP02	02/27/2018	SPED OFFICE SUPPLIES	SPECIAL EDUCATION FU	271700069	20.89
77950	OFFICE DEPOT	JPAP02	02/27/2018	SPED OFFICE SUPPLIES	SPECIAL EDUCATION FU	271700069	12.44
						Totals for 77950	33.33
77951	PATRI, MITCHELL	JPAP02	02/27/2018	SET-UP AND RUN TRACK WRESTLING FOR CWC EVENT - MITCH PATRI	GENERAL FUND/PERSONA	1011700098	250.00
						Totals for 77951	250.00
77952	PLANK ROAD PUBLISHIN	JPAP02	02/27/2018	MISCELLANEOUS SUPPLIES - GENERAL MUSIC	GENERAL FUND/NON-CAP	1011700086	767.03
						Totals for 77952	767.03
77953	WAUPACA COUNTY UWEX	JPAP02	02/27/2018	WAUPACA COUNTY 4-H DONATION (PENNY TANK) - REFUND FOR MANAWA PB QUACKERS DUCK RACE	Special Revenue Trus	0	25.00
						Totals for 77953	25.00
77954	WEST MUSIC COMPANY	JPAP02	02/27/2018	KEYBOARDS - GENERAL MUSIC	GENERAL FUND/NON-CAP	1011700088	839.92
						Totals for 77954	839.92
77955	WISCONSIN SCHOOL MUS	JPAP02	02/27/2018	MOLLY SCHLAAK, SOLO & ENSEMBLE FEES	GENERAL FUND/DUES &	4001700207	151.80
						Totals for 77955	151.80
77956	AUGUST WINTER & SONS	JPAP30	03/02/2018	TROUBLESHOOT PROBLEM WITH VAV11-B & 16-C @ LWHS	GENERAL FUND/MAINTEN	0	319.00
77956	AUGUST WINTER & SONS	JPAP30	03/02/2018	TROUBLESHOOT ALARMS ON RTU FOR LWHS GYM	GENERAL FUND/MAINTEN	0	2,345.24
						Totals for 77956	2,664.24
77957	CESA 6-CONFERENCE RE	JPAP30	03/02/2018	WRITING THE DISTRICT PLAN - J GAST & M OPPOR	GENERAL FUND/TRANSFE	0	200.00
						Totals for 77957	200.00
77958	DELTA DENTAL-VISION	JPAP30	03/02/2018	MARCH VISION INSURANCE	GENERAL FUND/VISION	0	677.78
						Totals for 77958	677.78
77959	EASTLING INSURANCE S	JPAP30	03/02/2018	NOTARY BOND FOR CARRIE KOEHN	GENERAL FUND/OTHER D	0	40.00
						Totals for 77959	40.00
77960	ENGELHARDT DAIRY OF	JPAP30	03/02/2018	MES - MILK	FOOD SERVICE FUND/FO	0	102.45
77960	ENGELHARDT DAIRY OF	JPAP30	03/02/2018	MES - MILK	FOOD SERVICE FUND/FO	0	183.20
77960	ENGELHARDT DAIRY OF	JPAP30	03/02/2018	MES - MILK	FOOD SERVICE FUND/FO	0	163.15
77960	ENGELHARDT DAIRY OF	JPAP30	03/02/2018	MES - MILK	FOOD SERVICE FUND/FO	0	100.80
77960	ENGELHARDT DAIRY OF	JPAP30	03/02/2018	MES - MILK	FOOD SERVICE FUND/FO	0	199.20
77960	ENGELHARDT DAIRY OF	JPAP30	03/02/2018	MES - MILK	FOOD SERVICE FUND/FO	0	96.75
77960	ENGELHARDT DAIRY OF	JPAP30	03/02/2018	LWHS - MILK	FOOD SERVICE FUND/FO	0	92.15
77960	ENGELHARDT DAIRY OF	JPAP30	03/02/2018	LWHS MILK	FOOD SERVICE FUND/FO	0	96.75
77960	ENGELHARDT DAIRY OF	JPAP30	03/02/2018	LWHS - MILK	FOOD SERVICE FUND/FO	0	72.10
77960	ENGELHARDT DAIRY OF	JPAP30	03/02/2018	LWHS - MILK	FOOD SERVICE FUND/FO	0	117.35
77960	ENGELHARDT DAIRY OF	JPAP30	03/02/2018	LWHS - MILK	FOOD SERVICE FUND/FO	0	76.98
77960	ENGELHARDT DAIRY OF	JPAP30	03/02/2018	LWHS - MILK	FOOD SERVICE FUND/FO	0	96.75
						Totals for 77960	1,397.63
77961	MIKE KLATT PLUMBING	JPAP30	03/02/2018	CONDUCT CROSS CONNECTION PERFORMANCE TEST ON ONE 1" BACKFLOW PREVENTER AT MES -	GENERAL FUND/OPERATI	0	125.00

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
				INCLUDES SENDING RESULTS TO MADISON			
					Totals for 77961		125.00
77962	PAN-O-GOLD BAKING	JPAP30	03/02/2018	BREAD/BUNS	FOOD SERVICE FUND/FO	0	24.30
77962	PAN-O-GOLD BAKING	JPAP30	03/02/2018	CREDIT ON ACCOUNT	FOOD SERVICE FUND/FO	0	-71.43
77962	PAN-O-GOLD BAKING	JPAP30	03/02/2018	BREAD/BUNS	FOOD SERVICE FUND/FO	0	140.35
77962	PAN-O-GOLD BAKING	JPAP30	03/02/2018	BREAD/BUNS	FOOD SERVICE FUND/FO	0	62.95
					Totals for 77962		156.17
77963	PITNEY BOWES INC	JPAP30	03/02/2018	LEASING CHARGES	GENERAL FUND/POSTAGE	0	411.54
					Totals for 77963		411.54
77964	REINHART FOOD SERVIC	JPAP30	03/02/2018	FOOD & SUPPLIES	FOOD SERVICE FUND/CE	0	89.59
77964	REINHART FOOD SERVIC	JPAP30	03/02/2018	FOOD & SUPPLIES	FOOD SERVICE FUND/FO	0	634.84
77964	REINHART FOOD SERVIC	JPAP30	03/02/2018	FOOD & SUPPLIES	FOOD SERVICE FUND/CE	0	145.71
77964	REINHART FOOD SERVIC	JPAP30	03/02/2018	FOOD & SUPPLIES	FOOD SERVICE FUND/FO	0	1,050.83
77964	REINHART FOOD SERVIC	JPAP30	03/02/2018	FOOD & SUPPLIES	FOOD SERVICE FUND/CE	0	30.10
77964	REINHART FOOD SERVIC	JPAP30	03/02/2018	FOOD & SUPPLIES	FOOD SERVICE FUND/FO	0	416.52
77964	REINHART FOOD SERVIC	JPAP30	03/02/2018	FOOD	FOOD SERVICE FUND/FO	0	35.65
77964	REINHART FOOD SERVIC	JPAP30	03/02/2018	FOOD & SUPPLIES	FOOD SERVICE FUND/FO	0	30.84
77964	REINHART FOOD SERVIC	JPAP30	03/02/2018	FOOD	FOOD SERVICE FUND/FO	0	23.00
77964	REINHART FOOD SERVIC	JPAP30	03/02/2018	FOOD	FOOD SERVICE FUND/FO	0	23.00
77964	REINHART FOOD SERVIC	JPAP30	03/02/2018	CREDIT ON ACCOUNT	FOOD SERVICE FUND/FO	0	-27.29
77964	REINHART FOOD SERVIC	JPAP30	03/02/2018	FOOD & SUPPLIES	FOOD SERVICE FUND/CE	0	28.04
77964	REINHART FOOD SERVIC	JPAP30	03/02/2018	FOOD & SUPPLIES	FOOD SERVICE FUND/FO	0	560.54
77964	REINHART FOOD SERVIC	JPAP30	03/02/2018	FOOD & SUPPLIES	FOOD SERVICE FUND/CE	0	164.07
77964	REINHART FOOD SERVIC	JPAP30	03/02/2018	FOOD & SUPPLIES	FOOD SERVICE FUND/FO	0	1,799.88
					Totals for 77964		5,005.32
77965	SOLARUS	JPAP30	03/02/2018	Polycom VVX 300 series VoIP phones from Solarus	GENERAL FUND/NON-CAP 8001700055		750.00
77965	SOLARUS	JPAP30	03/02/2018	LWHS - PHONE FEBRUARY 2018	GENERAL FUND/TELEPHO	0	779.85
77965	SOLARUS	JPAP30	03/02/2018	MES - PHONE FEBRUARY 2018	GENERAL FUND/TELEPHO	0	750.46
77965	SOLARUS	JPAP30	03/02/2018	DISTRICT OFFICE PHONE SERVICE	GENERAL FUND/TELEPHO	0	370.86
77965	SOLARUS	JPAP30	03/02/2018	PAES LAB	SPECIAL EDUCATION FU	0	148.27
					Totals for 77965		2,799.44
77966	THE OFFICE TECHNOLOG	JPAP30	03/02/2018	STANDARD PAYMENT - ACER CHROMEBOOK LAPTOPS	GENERAL FUND/EQUIPTM	0	916.87
					Totals for 77966		916.87
77967	WI DEPT OF JUSTICE	JPAP30	03/02/2018	CRIMINAL BACKGROUND CHECKS WIS DEPT OF JUSTICE - FEBRUARY 28, 2018 (1 @ 7.00)	GENERAL FUND/PERSONA	0	7.00
					Totals for 77967		7.00
77968	STURM MEMORIAL LIBRA	JPAP30	03/05/2018	STUDENT BOOK ORDER - "WATER IS WATER" - LIBRARY ACTIVITY ACCOUNT	ES - ACTIVITY ACCOUN 621700007		180.00
77968	STURM MEMORIAL LIBRA	030618	03/06/2018	STUDENT BOOK ORDER - "WATER IS WATER" - LIBRARY ACTIVITY ACCOUNT	ES - ACTIVITY ACCOUN 621700007		-180.00
					Totals for 77968		0.00
77969	VOYAGER SOPRIS LEARN	JPAP30	03/05/2018	REWARDS - INTERVENTION	GENERAL FUND/TEXTBOO 1011700100		120.89
					Totals for 77969		120.89
77971	AT&T	jpap31	03/15/2018	WISC-NET INTERNET CHARGES - JANUARY 2018	GENERAL FUND/ON-LINE	0	1,898.16
					Totals for 77971		1,898.16
77972	CENTURY LINK	jpap31	03/15/2018	LONG DISTANCE	GENERAL FUND/TELEPHO	0	60.15
					Totals for 77972		60.15
77973	C.E.S.A. #9	jpap31	03/15/2018	JANUARY 2018 REGULAR COURSE ENROLLMENT	GENERAL FUND/TRANSFE	0	295.00

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
					Totals for 77973		295.00
77974	CINTAS CORPORATION L	jpap31	03/15/2018	CUSTODIAL	GENERAL FUND/OPERATI	0	360.82
					Totals for 77974		360.82
77975	STERLING WATER CULLI	jpap31	03/15/2018	SALT FOR WATER SOFTENER	GENERAL FUND/OPERATI	0	86.55
					Totals for 77975		86.55
77976	DISTRICT 5 FORENSICS	jpap03	03/15/2018	TRACY KONKOL - DISTRICT FORENSICS	GENERAL FUND/DUES &	4001700234	120.00
					Totals for 77976		120.00
77977	E2E EXCHANGE, LLC	JPAP31	03/15/2018	E-RATE CONSULTING SERVICE: E-RATE CATEGORY ONE - FUNDING YEAR 2018 CATEGORY ONE (SECOND OF 2 BILLINGS)	GENERAL FUND/PERSONA	0	625.00
					Totals for 77977		625.00
77978	EASTLING INSURANCE S	jpap03	03/15/2018	NOTARY BOND FOR JEANNE FRAIZER	GENERAL FUND/OTHER D	0	40.00
					Totals for 77978		40.00
77979	FOLLETT SCHOOL SOLUT	jpap03	03/15/2018	January Book Order - Titlewave	GENERAL FUND/LIBRARY	1011700094	353.16
77979	FOLLETT SCHOOL SOLUT	jpap03	03/15/2018	Titlewave - January Book Order	GENERAL FUND/LIBRARY	4001700217	422.47
					Totals for 77979		775.63
77980	GRAICHEN DISPOSAL &	jpap03	03/15/2018	FEBRUARY CONTAINER SERVICES	GENERAL FUND/OPERATI	0	755.00
					Totals for 77980		755.00
77981	GROTH MUSIC	jpap31	03/15/2018	MISCELLANEOUS SUPPLIES - GENERAL MUSIC	GENERAL FUND/NON-CAP	1011700087	224.36
					Totals for 77981		224.36
77982	INTEGRATED SYSTEMS C	jpap03	03/15/2018	SERVICE BUREAU SUBSCRIPTION FEE-SKYWARD HOSTING SERVICES FOR APRIL 2018	GENERAL FUND/PERSONA	0	360.00
					Totals for 77982		360.00
77983	ITSAVVY LLC	jpap03	03/15/2018	Sharp Aquos Boards Grade 5 Classrooms FREIGHT CHARGE-\$65.00	GENERAL FUND/EQUIPME	1011700085	5,848.28
					Totals for 77983		5,848.28
77984	MULTI MEDIA CHANNELS	jpap31	03/15/2018	PRINTING	GENERAL FUND/PRINTIN	0	1,419.70
					Totals for 77984		1,419.70
77985	NORTH EASTERN WISCON	jpap31	03/15/2018	OT SERVICES - FEBRUARY 2018	SPECIAL EDUCATION FU	0	2,109.00
					Totals for 77985		2,109.00
77986	RYDIN	JPAP31	03/15/2018	CARRIE KOEHN - PARKING PERMITS FOR STUDENTS AND STAFF	GENERAL FUND/GENERAL	4001700225	496.00
					Totals for 77986		496.00
77987	SAM'S CLUB-APPLETON	jpap31	03/15/2018	JANINE CONNOLLY, ACT SNACKS	GENERAL FUND/FOOD/GU	4001700231	49.60
					Totals for 77987		49.60
77988	SCHOOL SPECIALTY INC	jpap03	03/15/2018	CARRIE KOEHN, CENTRAL SUPPLY	GENERAL FUND/CENTRAL	4001700233	8.72
77988	SCHOOL SPECIALTY INC	jpap03	03/15/2018	CARRIE KOEHN - CENTRAL SUPPLY	GENERAL FUND/CENTRAL	4001700228	8.33
77988	SCHOOL SPECIALTY INC	jpap03	03/15/2018	CARRIE KOEHN, CENTRAL SUPPLY	GENERAL FUND/CENTRAL	601700137	17.68
					Totals for 77988		34.73
77989	STANDARD INSURANCE C	jpap31	03/15/2018	LIFE/STD & LTD PREMIUMS	GENERAL FUND/LIFE IN	0	1,052.75
77989	STANDARD INSURANCE C	jpap31	03/15/2018	LIFE/STD & LTD PREMIUMS	GENERAL FUND/LTD INS	0	718.03
77989	STANDARD INSURANCE C	jpap31	03/15/2018	LIFE/STD & LTD PREMIUMS	GENERAL FUND/STD INS	0	-1,493.16
					Totals for 77989		277.62
77990	THE LINCOLN LIBRARY	jpap31	03/15/2018	FactCite Renewal	GENERAL FUND/COMPUTE	1011700099	669.00
					Totals for 77990		669.00
77991	THEDACARE AT WORK	jpap31	03/15/2018	DS RAPID 5 BUNDLES/CLINIC TB SKIN TEST/PHYSICAL FREE FROM	GENERAL FUND/PERSONA	0	170.00

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77991	THEDACARE AT WORK	jpap31	03/15/2018	COMM DISEASE - T. ZIELKE DS RAPID 5 BUNDLES/CLINIC TB SKIN TEST/PHYSICAL FREE FROM COMM DISEASE - A. RATHJE/ TB STEP 2 SKIN TEST - T. ZIELKE	GENERAL FUND/PERSONA	0	222.00
						Totals for 77991	392.00
77992	US CELLULAR	jpap31	03/15/2018	CELL PHONES	GENERAL FUND/TELEPHO	0	341.14
						Totals for 77992	341.14
77993	UW-OSHKOSH TRACK	jpap31	03/15/2018	TRACK INVITATIONAL ON 3/15/18	GENERAL FUND/DUES &	0	175.00
						Totals for 77993	175.00
77994	WEA INSURANCE TRUST	jpap31	03/15/2018	HEALTH INSURANCE COVERAGE 04/01/2018 - 04/30/2018	GENERAL FUND/WEA TRU	0	101,230.82
						Totals for 77994	101,230.82
77995	WEX BANK - GLOBAL FL	jpap31	03/15/2018	ALL OTHER FUEL	GENERAL FUND/FUEL-VE	0	158.67
						Totals for 77995	158.67
171800059	OPPOR, MELANIE	jpap02	02/16/2018	MILEAGE - 2 TRIPS TO WAUPACA FOR NEW PHONE	GENERAL FUND/EMPLOYE	0	32.70
171800059	OPPOR, MELANIE	jpap02	02/16/2018	MILEAGE	GENERAL FUND/EMPLOYE	0	104.64
						Totals for 171800059	137.34
171800060	POHL, HELENE	jpap02	02/16/2018	CESA 6 LEGISLATIVE BREAKFAST - MILEAGE	GENERAL FUND/EMPLOYE	0	54.50
						Totals for 171800060	54.50
171800061	ECK, MARY	JPAP30	03/02/2018	MILEAGE TO NAREN CONFERENCE AT THE KALAHARI	GENERAL FUND/EMPLOYE	0	114.45
						Totals for 171800061	114.45
171800062	FLAMANG-FIELD, KATHE	JPAP30	03/02/2018	REIMBURSE FOR CLASSROOM SUPPLIES 2017-18	GENERAL FUND/GENERAL	0	50.00
						Totals for 171800062	50.00
171800063	KRUEGER, JENNIFER	JPAP30	03/02/2018	Annual Total BookRags Subscription	GENERAL FUND/COMPUTE 4001700210		199.99
						Totals for 171800063	199.99
171800064	O'BRIEN, CARMEN	JPAP30	03/02/2018	MILEAGE & HOTEL REIMBURSEMENT FOR FEDERAL FUNDING CONFERENCE	GENERAL FUND/EMPLOYE	0	372.45
						Totals for 171800064	372.45
171800065	ROSIN, JENNIFER	JPAP30	03/02/2018	REIMBURSE CLASSROOM SNACKS	GENERAL FUND/FOOD/UN	0	50.00
						Totals for 171800065	50.00
171800066	DEAN, ALICIA	jpap31	03/15/2018	CLASSROOM LIBRARY SUPPLIES	GENERAL FUND/TEXTBOO	0	128.00
						Totals for 171800066	128.00
171800067	ORT, JESSIE	jpap31	03/15/2018	MILEAGE REIMBURSEMENT TO TRANSITION CONFERENCE ON 2/4/18 - 2/6/18	SPECIAL EDUCATION FU	0	114.45
						Totals for 171800067	114.45
201700205	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	GENERAL FUND/FICA (S	0	8,302.06
201700205	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	SPECIAL EDUCATION FU	0	1,245.17
201700205	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	FOOD SERVICE FUND/FI	0	296.00
201700205	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	EMPLOYEE BENIFIT TRU	0	71.56
201700205	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	GENERAL FUND/FICA (S	0	1,941.65
201700205	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	SPECIAL EDUCATION FU	0	291.22
201700205	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	FOOD SERVICE FUND/FI	0	69.23
201700205	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	EMPLOYEE BENIFIT TRU	0	16.75
201700205	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	GENERAL FUND/FEDERAL	0	295.34
201700205	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	SPECIAL EDUCATION FU	0	43.90
201700205	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	FOOD SERVICE FUND/FE	0	25.00
201700205	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	GENERAL FUND/FEDERAL	0	33.00
201700205	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	GENERAL FUND/FEDERAL	0	9,279.61

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201700205	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	SPECIAL EDUCATION FU	0	855.31
201700205	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	FOOD SERVICE FUND/FE	0	123.35
201700205	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	EMPLOYEE BENIFIT TRU	0	38.43
201700205	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	GENERAL FUND/FICA (S	0	1,941.65
201700205	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	SPECIAL EDUCATION FU	0	291.22
201700205	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	FOOD SERVICE FUND/FI	0	69.23
201700205	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	EMPLOYEE BENIFIT TRU	0	16.75
201700205	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	GENERAL FUND/FICA (S	0	8,302.06
201700205	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	SPECIAL EDUCATION FU	0	1,245.17
201700205	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	FOOD SERVICE FUND/FI	0	296.00
201700205	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	EMPLOYEE BENIFIT TRU	0	71.56
Totals for 201700205							35,161.22
201700206	MASSMUTUAL FINANCIAL	P9	02/15/2018	Payroll accrual	GENERAL FUND/HARTFOR	0	1,409.60
201700206	MASSMUTUAL FINANCIAL	P9	02/15/2018	Payroll accrual	GENERAL FUND/HARTFOR	0	200.00
Totals for 201700206							1,609.60
201700207	WEA TAX SHELTERED AN	P9	02/15/2018	Payroll accrual	GENERAL FUND/WEA TRU	0	43.94
201700207	WEA TAX SHELTERED AN	P9	02/15/2018	Payroll accrual	GENERAL FUND/WEA TRU	0	100.00
201700207	WEA TAX SHELTERED AN	P9	02/15/2018	Payroll accrual	SPECIAL EDUCATION FU	0	600.00
201700207	WEA TAX SHELTERED AN	P9	02/15/2018	Payroll accrual	GENERAL FUND/WEA TRU	0	100.00
Totals for 201700207							843.94
201700208	WISCONSIN DEPT OF RE	P9	02/15/2018	Payroll accrual	GENERAL FUND/GARNISH	0	207.00
201700208	WISCONSIN DEPT OF RE	P9	02/15/2018	Payroll accrual	SPECIAL EDUCATION FU	0	23.00
201700208	WISCONSIN DEPT OF RE	P9	02/15/2018	Payroll accrual	GENERAL FUND/STATE I	0	5,897.11
201700208	WISCONSIN DEPT OF RE	P9	02/15/2018	Payroll accrual	SPECIAL EDUCATION FU	0	609.53
201700208	WISCONSIN DEPT OF RE	P9	02/15/2018	Payroll accrual	FOOD SERVICE FUND/ST	0	97.25
201700208	WISCONSIN DEPT OF RE	P9	02/15/2018	Payroll accrual	EMPLOYEE BENIFIT TRU	0	8.92
Totals for 201700208							6,842.81
201700209	WISCONSIN RETIREMENT	WRS215	02/15/2018	Payroll accrual	GENERAL FUND/WI RETI	0	9,103.17
201700209	WISCONSIN RETIREMENT	WRS215	02/15/2018	Payroll accrual	SPECIAL EDUCATION FU	0	1,354.05
201700209	WISCONSIN RETIREMENT	WRS215	02/15/2018	Payroll accrual	FOOD SERVICE FUND/WI	0	308.01
201700209	WISCONSIN RETIREMENT	WRS215	02/15/2018	Payroll accrual	GENERAL FUND/WI RETI	0	9,103.17
201700209	WISCONSIN RETIREMENT	WRS215	02/15/2018	Payroll accrual	SPECIAL EDUCATION FU	0	1,354.05
201700209	WISCONSIN RETIREMENT	WRS215	02/15/2018	Payroll accrual	FOOD SERVICE FUND/WI	0	308.01
Totals for 201700209							21,530.46
201700210	WEA MEMBER BENEFIT T	P9	02/15/2018	Payroll accrual	GENERAL FUND/WEA TRU	0	50.24
201700210	WEA MEMBER BENEFIT T	P9	02/15/2018	Payroll accrual	GENERAL FUND/WEA TRU	0	52.18
201700210	WEA MEMBER BENEFIT T	P9	02/15/2018	Payroll accrual	GENERAL FUND/WEA TRU	0	40.00
Totals for 201700210							142.42
201700211	DELTA DENTAL OF WISC	JPWI02	02/14/2018	ACTIVE DENTAL CLAIMS = \$793.00	GENERAL FUND/SELF FU	0	793.00
Totals for 201700211							793.00
201700212	EMPLOYEE BENEFITS CO	JPWI02	02/14/2018	FSA = \$593.12/HRA DEDUCTIBLE = \$4463.63	GENERAL FUND/FLEX PL	0	593.12
201700212	EMPLOYEE BENEFITS CO	JPWI02	02/14/2018	FSA = \$593.12/HRA DEDUCTIBLE = \$4463.63	GENERAL FUND/HRA/WEA	0	4,463.63
Totals for 201700212							5,056.75
201700213	WISCONSIN DEPT OF RE	P9	02/15/2018	Payroll accrual	GENERAL FUND/STATE I	0	60.00
201700213	WISCONSIN DEPT OF RE	P9	02/15/2018	Payroll accrual	SPECIAL EDUCATION FU	0	10.00
Totals for 201700213							70.00
201700214	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	GENERAL FUND/FICA (S	0	-3.10
201700214	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	GENERAL FUND/FICA (S	0	-0.73
201700214	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	GENERAL FUND/FEDERAL	0	0.00
201700214	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	GENERAL FUND/FICA (S	0	-0.73
201700214	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	GENERAL FUND/FICA (S	0	-3.10
Totals for 201700214							-7.66
201700215	WISCONSIN DEPT OF RE	P9	02/15/2018	Payroll accrual	GENERAL FUND/STATE I	0	0.00

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						Totals for 201700215	0.00
201700216	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	GENERAL FUND/FICA (S	0	3.10
201700216	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	GENERAL FUND/FICA (S	0	0.73
201700216	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	GENERAL FUND/FEDERAL	0	0.00
201700216	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	GENERAL FUND/FICA (S	0	0.73
201700216	INTERNAL REVENUE SER	P9	02/15/2018	Payroll accrual	GENERAL FUND/FICA (S	0	3.10
						Totals for 201700216	7.66
201700217	WISCONSIN DEPT OF RE	P9	02/15/2018	Payroll accrual	GENERAL FUND/STATE I	0	0.00
						Totals for 201700217	0.00
201700221	DELTA DENTAL OF WISC	jpwi02	02/21/2018	ACTIVE DENTAL CLAIMS	GENERAL FUND/SELF FU	0	1,616.40
						Totals for 201700221	1,616.40
201700222	EMPLOYEE BENEFITS CO	jpwi02	02/22/2018	FSA = \$476.31/HRA = \$2508.91	GENERAL FUND/FLEX PL	0	476.31
201700222	EMPLOYEE BENEFITS CO	jpwi02	02/22/2018	FSA = \$476.31/HRA = \$2508.91	GENERAL FUND/HRA/WEA	0	2,508.91
						Totals for 201700222	2,985.22
201700223	EMPLOYEE BENEFITS CO	jpwi02	02/22/2018	ADMINISTRATION FEES	GENERAL FUND/FLEX PL	0	85.50
201700223	EMPLOYEE BENEFITS CO	jpwi02	02/22/2018	ADMINISTRATION FEES	GENERAL FUND/HRA/WEA	0	247.05
						Totals for 201700223	332.55
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	GENERAL FUND/FICA (S	0	9,043.17
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	SPECIAL EDUCATION FU	0	1,278.18
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	FOOD SERVICE FUND/FI	0	289.68
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	COMMUNITY SERVICE FU	0	181.63
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	EMPLOYEE BENIFIT TRU	0	71.56
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	GENERAL FUND/FICA (S	0	2,115.00
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	SPECIAL EDUCATION FU	0	298.93
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	FOOD SERVICE FUND/FI	0	67.76
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	COMMUNITY SERVICE FU	0	42.47
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	EMPLOYEE BENIFIT TRU	0	16.75
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	GENERAL FUND/FEDERAL	0	295.32
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	SPECIAL EDUCATION FU	0	38.92
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	FOOD SERVICE FUND/FE	0	35.00
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	GENERAL FUND/FEDERAL	0	5.50
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	GENERAL FUND/FEDERAL	0	9,803.66
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	SPECIAL EDUCATION FU	0	947.23
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	FOOD SERVICE FUND/FE	0	121.53
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	COMMUNITY SERVICE FU	0	80.85
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	EMPLOYEE BENIFIT TRU	0	38.43
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	GENERAL FUND/FICA (S	0	2,115.00
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	SPECIAL EDUCATION FU	0	298.93
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	FOOD SERVICE FUND/FI	0	67.76
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	COMMUNITY SERVICE FU	0	42.47
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	EMPLOYEE BENIFIT TRU	0	16.75
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	GENERAL FUND/FICA (S	0	9,043.17
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	SPECIAL EDUCATION FU	0	1,278.18
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	FOOD SERVICE FUND/FI	0	289.68
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	COMMUNITY SERVICE FU	0	181.63
201700224	INTERNAL REVENUE SER	P9	02/28/2018	Payroll accrual	EMPLOYEE BENIFIT TRU	0	71.56
						Totals for 201700224	38,176.70
201700225	MASSMUTUAL FINANCIAL	P9	02/28/2018	Payroll accrual	GENERAL FUND/HARTFOR	0	1,409.60
201700225	MASSMUTUAL FINANCIAL	P9	02/28/2018	Payroll accrual	GENERAL FUND/HARTFOR	0	200.00
						Totals for 201700225	1,609.60
201700226	WEA TAX SHELTERED AN	P9	02/28/2018	Payroll accrual	GENERAL FUND/WEA TRU	0	43.94
201700226	WEA TAX SHELTERED AN	P9	02/28/2018	Payroll accrual	GENERAL FUND/WEA TRU	0	100.00
201700226	WEA TAX SHELTERED AN	P9	02/28/2018	Payroll accrual	SPECIAL EDUCATION FU	0	600.00
201700226	WEA TAX SHELTERED AN	P9	02/28/2018	Payroll accrual	GENERAL FUND/WEA TRU	0	100.00
						Totals for 201700226	843.94
201700227	WISCONSIN DEPT OF RE	P9	02/28/2018	Payroll accrual	GENERAL FUND/GARNISH	0	207.00

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201700227	WISCONSIN DEPT OF RE	P9	02/28/2018	Payroll accrual	SPECIAL EDUCATION FU	0	23.00
201700227	WISCONSIN DEPT OF RE	P9	02/28/2018	Payroll accrual	GENERAL FUND/STATE I	0	60.00
201700227	WISCONSIN DEPT OF RE	P9	02/28/2018	Payroll accrual	SPECIAL EDUCATION FU	0	5.00
201700227	WISCONSIN DEPT OF RE	P9	02/28/2018	Payroll accrual	GENERAL FUND/STATE I	0	6,019.52
201700227	WISCONSIN DEPT OF RE	P9	02/28/2018	Payroll accrual	SPECIAL EDUCATION FU	0	643.95
201700227	WISCONSIN DEPT OF RE	P9	02/28/2018	Payroll accrual	FOOD SERVICE FUND/ST	0	95.69
201700227	WISCONSIN DEPT OF RE	P9	02/28/2018	Payroll accrual	COMMUNITY SERVICE FU	0	77.77
201700227	WISCONSIN DEPT OF RE	P9	02/28/2018	Payroll accrual	EMPLOYEE BENIFIT TRU	0	8.92
Totals for 201700227							7,140.85
201700228	WISCONSIN RETIREMENT	WRS228	02/28/2018	Payroll accrual	GENERAL FUND/WI RETI	0	9,247.13
201700228	WISCONSIN RETIREMENT	WRS228	02/28/2018	Payroll accrual	SPECIAL EDUCATION FU	0	1,380.65
201700228	WISCONSIN RETIREMENT	WRS228	02/28/2018	Payroll accrual	FOOD SERVICE FUND/WI	0	305.83
201700228	WISCONSIN RETIREMENT	WRS228	02/28/2018	Payroll accrual	COMMUNITY SERVICE FU	0	98.16
201700228	WISCONSIN RETIREMENT	WRS228	02/28/2018	Payroll accrual	GENERAL FUND/WI RETI	0	9,247.13
201700228	WISCONSIN RETIREMENT	WRS228	02/28/2018	Payroll accrual	SPECIAL EDUCATION FU	0	1,380.65
201700228	WISCONSIN RETIREMENT	WRS228	02/28/2018	Payroll accrual	FOOD SERVICE FUND/WI	0	305.83
201700228	WISCONSIN RETIREMENT	WRS228	02/28/2018	Payroll accrual	COMMUNITY SERVICE FU	0	98.16
Totals for 201700228							22,063.54
201700229	WEA MEMBER BENEFIT T	P9	02/28/2018	Payroll accrual	GENERAL FUND/WEA TRU	0	50.24
201700229	WEA MEMBER BENEFIT T	P9	02/28/2018	Payroll accrual	GENERAL FUND/WEA TRU	0	52.18
201700229	WEA MEMBER BENEFIT T	P9	02/28/2018	Payroll accrual	GENERAL FUND/WEA TRU	0	40.00
Totals for 201700229							142.42
201700233	EMPLOYEE BENEFITS CO	JPWI30	03/01/2018	FSA = \$391.86/HRA = \$3407.15	GENERAL FUND/FLEX PL	0	391.86
201700233	EMPLOYEE BENEFITS CO	JPWI30	03/01/2018	FSA = \$391.86/HRA = \$3407.15	GENERAL FUND/HRA/WEA	0	3,407.15
Totals for 201700233							3,799.01
201700234	DELTA DENTAL OF WISC	JPWI22	02/28/2018	DENTAL CLAIMS/DENTAL ADMINISTRATION	GENERAL FUND/SELF FU	0	1,782.89
Totals for 201700234							1,782.89
201700235	INTERNAL REVENUE SER	P9	03/15/2018	Payroll accrual	GENERAL FUND/FICA (S	0	8,167.87
201700235	INTERNAL REVENUE SER	P9	03/15/2018	Payroll accrual	SPECIAL EDUCATION FU	0	1,204.99
201700235	INTERNAL REVENUE SER	P9	03/15/2018	Payroll accrual	FOOD SERVICE FUND/FI	0	311.13
201700235	INTERNAL REVENUE SER	P9	03/15/2018	Payroll accrual	COMMUNITY SERVICE FU	0	92.92
201700235	INTERNAL REVENUE SER	P9	03/15/2018	Payroll accrual	EMPLOYEE BENIFIT TRU	0	71.56
201700235	INTERNAL REVENUE SER	P9	03/15/2018	Payroll accrual	GENERAL FUND/FICA (S	0	1,910.31
201700235	INTERNAL REVENUE SER	P9	03/15/2018	Payroll accrual	SPECIAL EDUCATION FU	0	281.80
201700235	INTERNAL REVENUE SER	P9	03/15/2018	Payroll accrual	FOOD SERVICE FUND/FI	0	72.76
201700235	INTERNAL REVENUE SER	P9	03/15/2018	Payroll accrual	COMMUNITY SERVICE FU	0	21.73
201700235	INTERNAL REVENUE SER	P9	03/15/2018	Payroll accrual	EMPLOYEE BENIFIT TRU	0	16.75
201700235	INTERNAL REVENUE SER	P9	03/15/2018	Payroll accrual	GENERAL FUND/FEDERAL	0	297.16
201700235	INTERNAL REVENUE SER	P9	03/15/2018	Payroll accrual	SPECIAL EDUCATION FU	0	42.08
201700235	INTERNAL REVENUE SER	P9	03/15/2018	Payroll accrual	FOOD SERVICE FUND/FE	0	35.00
201700235	INTERNAL REVENUE SER	P9	03/15/2018	Payroll accrual	GENERAL FUND/FEDERAL	0	9,182.17
201700235	INTERNAL REVENUE SER	P9	03/15/2018	Payroll accrual	SPECIAL EDUCATION FU	0	821.95
201700235	INTERNAL REVENUE SER	P9	03/15/2018	Payroll accrual	FOOD SERVICE FUND/FE	0	150.09
201700235	INTERNAL REVENUE SER	P9	03/15/2018	Payroll accrual	COMMUNITY SERVICE FU	0	31.00
201700235	INTERNAL REVENUE SER	P9	03/15/2018	Payroll accrual	EMPLOYEE BENIFIT TRU	0	38.43
201700235	INTERNAL REVENUE SER	P9	03/15/2018	Payroll accrual	GENERAL FUND/FICA (S	0	1,910.31
201700235	INTERNAL REVENUE SER	P9	03/15/2018	Payroll accrual	SPECIAL EDUCATION FU	0	281.80
201700235	INTERNAL REVENUE SER	P9	03/15/2018	Payroll accrual	FOOD SERVICE FUND/FI	0	72.76
201700235	INTERNAL REVENUE SER	P9	03/15/2018	Payroll accrual	COMMUNITY SERVICE FU	0	21.73
201700235	INTERNAL REVENUE SER	P9	03/15/2018	Payroll accrual	EMPLOYEE BENIFIT TRU	0	16.75
201700235	INTERNAL REVENUE SER	P9	03/15/2018	Payroll accrual	GENERAL FUND/FICA (S	0	8,167.87
201700235	INTERNAL REVENUE SER	P9	03/15/2018	Payroll accrual	SPECIAL EDUCATION FU	0	1,204.99
201700235	INTERNAL REVENUE SER	P9	03/15/2018	Payroll accrual	FOOD SERVICE FUND/FI	0	311.13
201700235	INTERNAL REVENUE SER	P9	03/15/2018	Payroll accrual	COMMUNITY SERVICE FU	0	92.92
201700235	INTERNAL REVENUE SER	P9	03/15/2018	Payroll accrual	EMPLOYEE BENIFIT TRU	0	71.56

<u>CHECK</u>		<u>BATCH</u>	<u>CHECK</u>	<u>INVOICE</u>	<u>ACCOUNT</u>	<u>PO</u>	
<u>NUMBER</u>	<u>VENDOR</u>	<u>NUMBER</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>DESCRIPTION</u>	<u>NUMBER</u>	<u>AMOUNT</u>
						Totals for 201700235	34,901.52
201700236	MASSMUTUAL FINANCIAL	P9	03/15/2018	Payroll accrual	GENERAL FUND/HARTFOR	0	1,409.60
201700236	MASSMUTUAL FINANCIAL	P9	03/15/2018	Payroll accrual	GENERAL FUND/HARTFOR	0	200.00
						Totals for 201700236	1,609.60
201700237	WEA TAX SHELTERED AN	P9	03/15/2018	Payroll accrual	GENERAL FUND/WEA TRU	0	100.00
201700237	WEA TAX SHELTERED AN	P9	03/15/2018	Payroll accrual	SPECIAL EDUCATION FU	0	600.00
201700237	WEA TAX SHELTERED AN	P9	03/15/2018	Payroll accrual	GENERAL FUND/WEA TRU	0	100.00
201700237	WEA TAX SHELTERED AN	P9	03/15/2018	Payroll accrual	GENERAL FUND/WEA TRU	0	43.94
						Totals for 201700237	843.94
201700238	WISCONSIN DEPT OF RE	P9	03/15/2018	Payroll accrual	GENERAL FUND/GARNISH	0	207.00
201700238	WISCONSIN DEPT OF RE	P9	03/15/2018	Payroll accrual	SPECIAL EDUCATION FU	0	23.00
201700238	WISCONSIN DEPT OF RE	P9	03/15/2018	Payroll accrual	GENERAL FUND/STATE I	0	71.82
201700238	WISCONSIN DEPT OF RE	P9	03/15/2018	Payroll accrual	SPECIAL EDUCATION FU	0	8.18
201700238	WISCONSIN DEPT OF RE	P9	03/15/2018	Payroll accrual	GENERAL FUND/STATE I	0	5,839.97
201700238	WISCONSIN DEPT OF RE	P9	03/15/2018	Payroll accrual	SPECIAL EDUCATION FU	0	589.19
201700238	WISCONSIN DEPT OF RE	P9	03/15/2018	Payroll accrual	FOOD SERVICE FUND/ST	0	114.04
201700238	WISCONSIN DEPT OF RE	P9	03/15/2018	Payroll accrual	COMMUNITY SERVICE FU	0	27.12
201700238	WISCONSIN DEPT OF RE	P9	03/15/2018	Payroll accrual	EMPLOYEE BENIFIT TRU	0	8.92
						Totals for 201700238	6,889.24
201700240	WEA MEMBER BENEFIT T	P9	03/15/2018	Payroll accrual	GENERAL FUND/WEA TRU	0	50.24
201700240	WEA MEMBER BENEFIT T	P9	03/15/2018	Payroll accrual	GENERAL FUND/WEA TRU	0	52.18
201700240	WEA MEMBER BENEFIT T	P9	03/15/2018	Payroll accrual	GENERAL FUND/WEA TRU	0	40.00
						Totals for 201700240	142.42
						Totals for checks	594,632.92

CREDIT CARD STATEMENT - February			WUFAR Code						
Date	Vendor	Amount	Fund	E Location	Object	Function	Project	Description	
Dan Wolfram									
1/24/2018	WALMART SUPER CENTE	\$37.31	10	E	400	411	121000	000 NANCY ZABLER-CLASSROOM SUPPLIES	
1/24/2018	MILLS FLEET FARM	\$23.05	10	E	400	411	121000	000 NANCY ZABLER-CLASSROOM SUPPLIES	
1/24/2018	MENARDS-PLOVER	\$80.67	10	E	400	411	121000	000 NANCY ZABLER-CLASSROOM SUPPLIES	
1/30/2018	FESTIVAL-NEW LONDON	\$7.86	60	L	814	580	ACTIVITY ACT	DANA BONIKOWSKE-CATERING JOB	
1/29/2018	MENARDS PLOVER - CRE	-\$2.09	10	E	400	411	121000	000 NANCY ZABLER-CLASSROOM SUPPLIES-RETURN	
1/30/2018	PICK 'N SAVE-APPLETON	\$166.45	60	L	814	580	ACTIVITY ACT	DANA BONIKOWSKE-CATERING JOB	
1/30/2018	PARTY CITY	\$25.98	60	L	814	580	ACTIVITY ACT	DANA BONIKOWSKE-CATERING JOB	
2/1/2018	FREESTYLE PHOTO	\$11.80	10	E	400	411	121000	000 NANCY ZABLER-CLASROOM SUPPLIES	
2/1/2018	WALGREENS-WAUPACA	\$21.58	10	E	400	411	253000	000 MIKE THOMACK, CONSUMABLES	
2/1/2018	MILLS FLEET FARM	\$16.74	10	E	400	411	253000	000 MIKE THOMACK, CONSUMABLES	
2/2/2018	LOWES	\$170.04	27	E	800	440	158000	341	
2/6/2018	LEXJET, LLC	\$105.36	10	E	400	411	136000	000 RITA GIPP - VINYL BANNER	
2/15/2018	GED TESTING SERVICE	\$6.00	10	E	400	389	179000	000 MARY ECK - GED TESTING	
2/15/2018	MLAIC TRAIN	\$135.00	10	E	800	310	260000	000 CINDY BUTTLES-TRAINING SEMINAR	
2/15/2018	CARROT-TOP INDUSTRIE	\$66.75	10	E	400	411	241000	000 DAN WOLFGRAM - FLAGS	
	TOTAL	\$872.50							
Jeanne Frazier									
01/18/18	Sam's Club	-\$249.00	10	E	500	990	492000	0 Student Council Concessions M. Eck	
01/23/18	Amazon	\$14.99	10	E	400	431	222200	0 PO 4001700193 HS Library - Video purchase	
01/23/18	Amazon	\$603.99	21	E	101	550	110000	0 PO 1011700082 3 Tier Garden Planter	
01/24/18	Amazon	\$155.94	21	E	800	411	214000	0 PO 8001700056 Nurse - Fitbit & Band for Frostbite Club	
01/25/18	Walmart	\$35.48	50	E	800	411	257000	0 Food Ser - Sign Holders to Promote Good Eating	
02/07/18	Amazon	\$25.00	10	E	500	411	232100	0 Markers for Stakeholders group activity	
2/18/2018	Amazon	\$99.82	10	E	500	940	232100	0 District Prime Renewal (for free shipping)	
	TOTAL	\$686.22							
Michelle Pukita									
Feb. 16	Mills Fleet Farm	\$15.81	10	E	101	411	253000	Various Maintence Supplies needed	
	TOTAL	\$15.81							

Name	Reference	Trans Date	Description	Post Date	Amount
		02/02/2018	FEB 2 - FOOD SERVICE AID SCHOOL BREAKFAS	02/12/2018	1,430.81
			Totals for 12588		1,430.81
		02/02/2018	FEB 2 - FOOD SERVICE AID NATIONAL SCHOOL	02/12/2018	9,233.13
			Totals for 12589		9,233.13
		02/02/2018	FOOD SERVICE HIGH SCHOOL WEEK OF 1/29-2/	02/02/2018	1,531.60
			Totals for 12650		1,531.60
		02/08/2018	FEB - SPECIAL ED & SCHOOL AGE PARENTS AI	02/20/2018	25,893.00
			Totals for 12585		25,893.00
		02/13/2018	WAUPACA FOUNDRY	02/13/2018	100.00
			Totals for 12608		100.00
		02/13/2018	FOX COMMUNITIES CREDIT UNION	02/13/2018	600.00
			Totals for 12609		600.00
		02/13/2018	FOX CITIES BUILDERS	02/13/2018	100.00
			Totals for 12610		100.00
		02/13/2018	BOB'S PLUMBING & HEATING OF CENTRAL WISC	02/13/2018	100.00
			Totals for 12611		100.00
		02/13/2018	ENTERPRISE OF WAUPACA INC D.B.A. L&L PRO	02/13/2018	100.00
			Totals for 12612		100.00
		02/13/2018	NATHAN OR KIM LICK MEMORIAL BENCH FROM L	02/13/2018	573.29
			Totals for 12613		573.29
		02/13/2018	SD OF STRATFORD - PAID TO ATHLETIC BOOST	02/13/2018	175.00
			Totals for 12614		175.00
		02/13/2018	SD OF ELCHO - PAID TO ATHLETIC BOOSTER C	02/13/2018	175.00
			Totals for 12615		175.00
		02/13/2018	SD OF CLINTONVILLE - PAID TO ATHLETIC BO	02/13/2018	175.00
			Totals for 12616		175.00
		02/13/2018	TRI-COUNTY AREA SD - PAID TO ATHLETIC BO	02/13/2018	175.00
			Totals for 12617		175.00
		02/13/2018	WITTENBERG-BIRNAMWOOD SD - WRESTLING	02/13/2018	134.10
			Totals for 12618		134.10
		02/13/2018	JUMP ROPE FOR HEART IN & OUT	02/13/2018	450.00
			Totals for 12619		450.00
		02/13/2018	DONATION FOR FAMILIES IN NEED - LUNCHES	02/13/2018	99.89
			Totals for 12620		99.89
		02/13/2018	CESA 5 EEN CATEGORICAL AID PAYMENT	02/13/2018	2,159.43
			Totals for 12621		2,159.43
		02/13/2018	CR FOR RETURNED CHECK FROM CASSANDRA STE	02/13/2018	50.00
			Totals for 12622		50.00
		02/13/2018	BEMIS DONATION FOR WAYNE KRUEGER	02/13/2018	490.00
			Totals for 12623		490.00
		02/13/2018	FORWARD HEALTH - DHS	02/13/2018	5,197.60
			Totals for 12624		5,197.60
		02/13/2018	MANAWA ATHLETIC BOOSTER CLUB, CATERING F	02/13/2018	109.95
			Totals for 12625		109.95
		02/13/2018	MANAWA ATHLETIC BOOSTER CLUB, CATERING F	02/13/2018	7.85
			Totals for 12626		7.85
		02/13/2018	BAY VALLEY FOODS - STURMS	02/13/2018	100.00
			Totals for 12627		100.00
		02/13/2018	SACRED HEARTH PARISH	02/13/2018	227.00
			Totals for 12628		227.00
		02/13/2018	MANAWA ATHLETIC BOOSTER CLUB	02/13/2018	125.00
			Totals for 12629		125.00
		02/13/2018	PREMIER COMMUNITY BANK	02/13/2018	200.00

Name	Reference	Trans Date	Description	Post Date	Amount
			Totals for 12630		200.00
		02/13/2018	FIRST STATE BANK	02/13/2018	125.00
			Totals for 12631		125.00
		02/13/2018	MANAWA ELEMENTARY PTO	02/13/2018	100.00
			Totals for 12632		100.00
		02/13/2018	UNUM - ANCILLARY BENEFITS PAYBACK FROM 2	02/13/2018	85.16
			Totals for 12633		85.16
		02/13/2018	PEPSI	02/13/2018	94.97
			Totals for 12634		94.97
		02/13/2018	MES FOOD SERVICE - WEEK OF 01/29-2/2	02/13/2018	1,485.80
		02/13/2018	MES FOOD SERVICE - WEEK OF 2/5-2/8	02/13/2018	887.50
			Totals for 12635		2,373.30
		02/13/2018	FOOD SERVICE HIGH SCHOOL - WEEK OF 2/5-2	02/13/2018	843.70
			Totals for 12644		843.70
		02/13/2018	BBB VS. BOWLER 1/26	02/13/2018	198.00
			Totals for 12690		198.00
		02/13/2018	GBB VS. GRESHAM 2/6	02/13/2018	95.00
			Totals for 12691		95.00
		02/13/2018	CWC WRESTLING TOURNAMENT	02/13/2018	1,148.20
			Totals for 12692		1,148.20
		02/13/2018	AGENDAS	02/13/2018	10.00
			Totals for 12693		10.00
		02/15/2018	FEB 15 - FOOD SERVICE AID SCHOOL BREAKFA	02/26/2018	1,771.59
			Totals for 12588		1,771.59
		02/15/2018	FEB 15 - FOOD SERVICE AID NATIONAL SCHOO	02/26/2018	11,868.48
			Totals for 12589		11,868.48
		02/16/2018	WOLF RIVER VETERINARY CLINIC	02/16/2018	75.00
			Totals for 12595		75.00
		02/16/2018	PREMIER COMMUNITY BANK	02/16/2018	250.00
			Totals for 12596		250.00
		02/16/2018	TOWN OF HELVETIA	02/16/2018	17,863.84
			Totals for 12597		17,863.84
		02/16/2018	TOWN OF MUKWA	02/16/2018	15,624.49
			Totals for 12598		15,624.49
		02/16/2018	VILLAGE OF OGDENSBURG	02/16/2018	24,124.06
			Totals for 12599		24,124.06
		02/16/2018	VILLAGE OF OGDENSBURG PILT	02/16/2018	294.94
			Totals for 12600		294.94
		02/16/2018	TOWN OF UNION PILT	02/16/2018	237.97
			Totals for 12601		237.97
		02/16/2018	TOWN OF LITTLE WOLF PILT	02/16/2018	561.93
			Totals for 12602		561.93
		02/16/2018	SD OF WEYAUWEGA-FREMONT - WRESTLING PAYM	02/16/2018	134.10
			Totals for 12603		134.10
		02/16/2018	TRI-COUNTY SD - WRESTLING PAYMENT	02/16/2018	134.10
			Totals for 12604		134.10
		02/16/2018	SD OF PITTSVILLE - WRESTLING PAYMENT	02/16/2018	134.10
			Totals for 12605		134.10
		02/16/2018	ALMOND-BANCROFT SD - WRESTLING PAYMENT	02/16/2018	134.10
			Totals for 12606		134.10
		02/16/2018	EBC - COBRA	02/16/2018	1,599.12
			Totals for 12607		1,599.12
		02/21/2018	CITY OF MANAWA	02/21/2018	389,592.46

Name	Reference	Trans Date	Description	Post Date	Amount
			Totals for 12594		389,592.46
		02/26/2018	COMMODITY HANDLING CHARGES FEBRUARY	02/26/2018	-1,647.85
			Totals for 12694		-1,647.85
			Total for Cash Receipts		517,538.41

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	448,803.97	4,546.67	573.29	453,923.93
21	Special Revenue Trust Fund	0.00	2,692.00	0.00	2,692.00
27	SPECIAL EDUCATION FUND	0.00	33,250.03	0.00	33,250.03
50	FOOD SERVICE FUND	4,898.49	24,421.81	-1,647.85	27,672.45
***	Fund Summary Totals ***	453,702.46	64,910.51	-1,074.56	517,538.41

***** End of report *****

School District of Manawa
Field Trip/Transportation Permit Form

Field Trip Permit Forms must be submitted at least two weeks in advance. School day trips must return to school no later than 2:45 p.m. to coordinate with dismissal and bussing schedules.
Reminder – Overnight and Water Related trips require BOE approval. Plan approval at least two months in advance.

Teacher/Coach (responsible for trip) Andrea Hraban Grade/Class FBWA
Date(s) of trip 4-8-18 to 4-10-18

Destination and Address: La Crosse Convention Center + Home 2 Suites (Hilton)
Itinerary of trip (attach sheets as necessary): **Is this an overnight or water related trip?** yes no

Male-Chaperone MR. HRABAN

Purpose of trip (include curriculum guide learner outcome or competency references):
FBWA Competition

No. of Students 2 No. of Teachers 1 No. of Chaperones 1 GROUP TOTAL 3
Departure time 4pm Return time 10pm Total hours 50 No. of Buses NA
Start (pick up) point Manawa Return (drop off) point Manawa

FIELD TRIP COSTS (NO student participation fee can be required without prior Board of Education approval.)

Non-transportation costs (Planner completes for all field trips)
A. Total school-paid miscellaneous costs (admission, tickets, supplies, etc.) A. \$ 855.00 Approx.
FD _____ LOC _____ OBJ _____ FUNCTION _____ PROJ _____

B. Per pupil student-paid miscellaneous costs B. \$ _____

C. Lunch plans (check all that apply)
Students will bring a sack lunch from home _____
Food service staff will prepare box lunches _____
Lunch will be purchased at site of field trip X
Not applicable X

NOTE: ALL PARTICIPANT FIELD TRIP FEES ARE TO BE PAID TO THE SCHOOL/DISTRICT PRIOR TO THE TRIP.

Staff member(s) responsible for administering medication to students Andrea Hraban

APPROVED David J. Wapman DATE 3/12/18
Principal

Forms Distribution: Kobussen Buses LTD.
District Nurse
Business Manager
School Office
Activities Director (as applicable)

D. TRANSPORTATION: (Complete all that apply.)

School Van – Call Jr./Sr. H.S. Office to reserve van. Reservation completed by: D.W. + AH

Private Vehicles – Provide the information for each driver as noted in the table below.

Private vehicle data submitted by: _____

Principal confirms submission of required documents to District Office: _____

Bussing costs (To be completed by Kobussen)

Total transportation charge: \$ _____

Transportation paid by SDM account: (To be completed by Principal)

FD _____ LOC _____ OBJ _____ FUNCTION _____ PROJ _____

Transportation paid by other organization name and address: _____

Transportation Request Directions

The following information is provided to ensure a consistent and clear process when transportation services are needed for a school trip.

1. Staff member completes the Field Trip / Transportation Permit Form and submits it to the building principal. Be sure that all applicable sections of the form are filled out in detail.
2. The building principal will review and approve/deny the trip and proceed as follows:

Bussing – Kobussen	School Van	Personal Vehicles
A copy of the form will be forwarded to Mrs. Thompson for all trips requiring bussing services. Mrs. Thompson will be the point of contact with Kobussen for all trip arrangements.	A copy of the form will be forwarded to Mrs. Koehn, when the district van is being reserved.	Submit a copy of the following to District Office: <ul style="list-style-type: none">• Valid Wisconsin driver's license. Driver must be at least 21 yrs. old.• Certification of insurance for at least the minimum required by Wisconsin law.• Vehicle inspection report from a certified auto dealership or service center.
Kobussen will build the trip and provide the quote for transportation.	Mrs. Koehn will enter the reservation on the District Vehicle shared Google calendar.	Verify vehicle has the proper number of safety belts for the number of passengers per state law.
Both the principal and staff trip organizer must approve the transportation quote.	On the day before or day of the trip, vehicle keys can be checked out of the high school office.	Verify that the vehicle has a first aid kit.
Kobussen will receive confirmation of an accepted quote from Mrs. Thompson and will book the trip	Complete the Vehicle Usage Form. Return the completed report, gas credit card, and vehicle key to Carrie Koehn. Send the completed form with any receipts to the Business Manager following each trip.	
Mrs. Thompson will record the trip on a shared "Bussing" Google Calendar.		

64th Annual Wisconsin FBLA State Leadership Conference

Conference at a Glance - Monday

Event Presentation Schedules Will Be Posted Online Through
Mobile App, Facebook, Twitter, and the SLC Conference Registration Systems

SUNDAY		
7:30 PM	ADVISOR MEETING	Ballroom
Monday		
6:00 AM	State Officer Rehearsal (current officers)	LaCrosse Center Arena
7:00 AM	Shuttles Begin From Hotels To LaCrosse Center	
8:30 AM	First Delegate Session	LaCrosse Center Arena
8:45 AM	Goose Chase Scavenger Hunt Opens	
10:30 AM - 8:00 PM	Conference Help Desk Open	
	Luggage Storage until 4:00 PM ONLY	Radisson Lobby Conference Room
10:00 AM - 12:30 PM	Grab and Go Lunch	LaCrosse Center Arena
10:30 AM	Adviser Meeting	Boardroom C
11:00 AM	Performance Event Administrators Meeting	Ballroom
11:30 AM	Judges, Event Admin, Chairs, Holding, Prep, Timers Meeting	Ballroom
12:45 PM	Legacy Academy (meet at 12:45--program starts at 1:00)	Meet in the Radisson Center
1:00 - 1:45 PM	Workshop keynoter	South Hall A
1:00 - 1:45 PM	Workshop - ROTC	South Hall A
1:00 PM	Trolley tours - repeating every hour on the hour until 4:00	South Hall Lobby
2:00 - 4:00 PM	Tours Depart	South Hall Lobby
2:00 PM	Workshop - ROTC	South Hall A
2:00 PM	Workshop keynoter	South Hall A
1:00 PM	Performance Events	
	3D Animation Prelims	North Hall Mtg Rooms A and B
	Business Financial Plan Prelims	Zeilke A and B
	Business Plan Prelims	Boardroom B1 and B2
	Coding and Programming Prelims	Boardroom B3 and A
	Computer Game and Simulation Prelims	North Hall Mtg. Rooms C and D
	Digital Video Presentation Prelims	North Hall Mtg. Rooms E and F
	e Business Prelims	North Hall A1 and A2
	Electronic Career Portfolio Prelims	Ballroom A and B - Radisson
	Emerging Business Prelims	North Hall A3 and A4
	Graphic Design Prelim	North Hall B3 and B4
	Introduction to Business Presentation Prelim	North Hall B1 and B2
	Job Interview Prelims	Ballroom A and B - Radisson
	Mobile Application Development Prelims	Minnesota A and B - Radisson
	Publication Design Prelim	Iowa and Illinois - Radisson
	Social Media Campaign Prelim	WI I and WI II - Radisson
3:30 PM	Open Testing/Collaborative Testing Admin Meeting	Radisson Center
4:00 PM	Open Events Testing (Human Resources; Professionalism; Project Management; Web 2.0)	Radisson Center
4:00 PM	Performance Event Administrators Meeting	Ballroom
4:30 PM	Judges, Event Admin, Chairs, Holding, Prep, Timers Meeting	Ballroom
5:15 PM	Open Events Testing (Human Resources; Professionalism; Project Management; Web 2.0)	Radisson Center
6:00 PM	Performance Events	
6:00 PM	PREP Client Service/Impromptu Speaking	North Hall B1
	American Enterprise Project Finals	Conference Room
	Broadcast Journalism Prelims	Zielke A and B
	Business Ethics Prelim	Boardroom A and C
	Client Services Prelims	North Hall B3 and B4
	Community Service Project Finals	WI I - Radisson
	Impromptu Prelims	Boardroom B1 and B2
	Intro to Public Speaking Prelims	Iowa and Illinois - Radisson
	Partnership w/ Business finals	North Hall Mtg Room A
	Public Service Announcements Prelim	North Hall A2 and A3
	Public Speaking Prelim	North Hall Mtg. Rooms C and D
	Sales Presentation Prelims	North Hall Mtg Rooms E and F
	Website Design Prelims	Wisconsin II and III - Radisson
6:15 PM	Mass testing administrator meeting	South Hall A
6:45 PM	Collaborative Testing	Radisson Center
	Entrepreneurship, Management Decision Making,	
	Management Info Systems, Network Design,	
	Sports and Entertainment Management	
7:00 - 8:00 PM	Legacy Academy Session 2	Ballroom

7:30 PM	Mass Testing	South Hall A
	Introduction to Financial Math, Introduction to Business Procedures, Future Business Leader, Help Desk, Parliamentary Procedures, Word Processing, Spreadsheet Applications, Networking Concepts	
	Agribusiness, Accounting II, Business Calculations, Computer Problem Solving	
	Database Design and Applications, Introduction to Business Communications	
	Personal Finance, Securities and Investment	
	Accounting I, Business Law, Intro to FBLA,	
	Introduction to Business, Introduction to Parliamentary Procedures,	
	Introduction to Information Technology, Healthcare Administration, Insurance Risk Management	
	Business Communications, Computer Application, Cyber Security	
	Economics, Organizational Leadership	
	Journalism, Advertising	
8:00 PM	Collaborative Testing	Radisson Center
	Global Business	
	Banking and Financial Systems, Marketing, Hospitality Management	
8:45 PM	Forum with Candidates	LaCrosse Center Arena
9:30 PM	General Assembly Two: Legacy Awards Ceremony - Business Attire Required	LaCrosse Center Arena
10:45 PM	Final shuttles leave for hotels	
nce at a Glance - Tuesday		
Event Presentation Schedules Will Be Posted Online Through Mobile App, Facebook, Twitter, and the SLC Conference Registration System		
	Luggage Storage	Radisson Lobby Conference Room
6:00 AM	State Officer Rehearsal (current officers)	LaCrosse Center Arena
7:00 AM	Shuttles to Radisson Begin	
7:45 AM	Voting Delegates Must Be Seated	LaCrosse Center Arena
8:00 AM	General Assembly Three: Officer Election Assembly	LaCrosse Center Arena
7:30 AM	Performance Event Administrators Meeting	Ballroom
8:00 AM	Judges, Event Admin, Chairs, Holding, Prep, Timers Meeting	Ballroom
9:00 AM	Legacy Academy Session 3 - Business Tours	Meet in LaCrosse Center Arena
9:00 AM - 2:00 PM	Conference Help Desk Open	
9:30 AM	Performance Events Go to North Hall A1 and A2 for Prep Events - shown with **	
	3D Animation Finals	South Hall B3
	Banking and Financial Systems Finals **	North Hall A4
	Broadcast Journalism Finals	Boardroom A
	Business Ethics Finals	Boardroom B3
	Business Financial Plan Finals	Zielke B
	Business Plan Finals	Iowa - Radisson
	Client Services Finals **	North Hall B3
	Coding and Programming Finals	Boardroom B2
	Computer Gaming & Simulation Programming Finals	South Hall B4
	Digital Video Finals	South Hall B1
	E Business Finals	South Hall B2
	Electronic Career Portfolio Finals	Boardroom C
	Emerging Business Issues Finals	Boardroom B1
	Entrepreneurship Finals **	North Hall A3
	Future Business Leader Interview Finals	Conference Room
	Global Business Finals **	North Hall B2
	Graphic Design Finals	Wisconsin III - Radisson
	Help Desk Finals **	Zielke A
	Hospitality Management Finals **	North Hall Mtg Room A
	Impromptu Speaking Finals **	North Hall B4
	Intro to Business Presentation Finals	Wisconsin I - Radisson
	Intro to Public Speaking Finals	Minnesota B - Radisson
	Job Interview Finals	Minnesota A - Radisson
	Management Decision Making Finals **	North Hall Mtg Room B
	Management Information Systems Finals **	North Hall Mtg Room D
	Marketing Finals **	North Hall Mtg Room F
	Mobile App Development Finals	WI II - Radisson
	Network Design Finals **	North Hall Mtg Room E
	Parli Pro Finals **	North Hall B1
	Public Service Announcement Finals	Illinois - Radisson
	Public Speaking Finals	Ballroom A - Radisson



School District of Manawa

“Students Choosing to Excel, Realizing Their Strengths”

800 Beech Street | Manawa, WI 54949 | (920) 596-2525

District Fax (920) 596-5308 | Elementary Fax (920) 596-5339 | Jr./Sr. High Fax (920) 596-2655

www.manawaschools.org

To: Dr. Melanie Oppor
Fr: Skylar Liebzeit
Date: 3/15/2018
Re: 2018 Baseball Coaching Staff-Volunteer Assistants

I am recommending the following coaches for the 2018 Baseball coaching assignment (Pending Clear Background Checks):

Name	Position	Information
Billy Murphy	Varsity Assistant-Volunteer	First year baseball coach. Previous playing experience for the SDM. He grew up playing baseball and has a strong baseball background. (Pending Clear Background Check)
Dave Strebe	Volunteer Varsity Assistant	Dave is volunteering to help with SDM baseball program. He will be used to help take stats in the dugout.(Pending Clear Background Check)
Paul Freeman	Volunteer Varsity/JV Assistant	Paul is volunteering to help with SDM baseball program. He will be helping with stats and pitch counts.(Pending Clear Background Check)

Dr. Melanie J. Oppor

District Administrator

moppor@manawaschools.org

(920) 596-2525

Daniel J. Wolfgram

Jr./Sr. High School Principal

dwolfgram@manawaschools.org

(920) 596-5800

Michelle Pukita

Elementary Principal

mpukita@manawaschools.org

(920) 596-5700

Carmen O'Brien

Business Manager

cobrien@manawaschools.org

(920) 596-5332

Danielle Brauer

Curriculum/Special Ed. Dir.

dbrauer@manawaschools.org

(920) 596-5301

Funding Requests

I have applied for 4 grants for materials/equipment for Paving the Way. The first grant is the CESA Foundation grant which is only available to employees of one of the 12 CESAs in Wisconsin. This grant is intended to accomplish the following: promote student learning with emphasis on reducing the achievement gap for students in poverty, promote collaboration among staff and /or partnerships with other organizations and establish/expand educational programs or pilot innovative and new programs through CESAs. We are requesting Project Discovery kits to teach life skills around kitchen use and catering project. The other 3 grants are through the Alliant Energy Foundation, Schafer Foundation, Inc. and Krause Foundation. The awards from these grants would go toward completing the kitchen renovations to be compliant to a catering licensing requirements and the catering license.

The applications are attached.

- "Paving the Way" Project - School District of Manawa: Funding request sent to Schafer Foundation, Inc. and Krause Foundation
- CESA Foundation, Inc. and "Paving the Way" in Manawa
- Alliant Energy Foundation Community Grant Request



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“Paving the Way” Project – School District of Manawa

The School District of Manawa requests \$1,000 in support of its “Paving the Way” Project to support the successful transition of its students with disabilities from high school to competitive post-secondary employment and/or post-secondary education. As the Director of Special Education for the School District of Manawa, I have noticed that students with disabilities are graduating from high school with no viable job prospects or acceptance to post-secondary education. This is alarming and a tragedy, because studies show that the likelihood of such students finding competitive long-term employment is drastically diminished. I have been working steadily for the last year with the staff in Manawa to create an effective transition program for our students with disabilities. The result has been the “Paving the Way” (PtW) program, initially established last spring. We have experienced substantial growth of the program already within the first year, but there are still significant components that we have not yet been able to bring to fruition.

The PtW program goal is to enable 100% of students with disabilities to graduate from high school competitively employed and/or accepted to post-secondary education. PtW is a multifaceted program that includes life skills training, vocational assessment, job training, job shadowing, volunteer and paid job placements, and student-run business. The majority of the program is run out of a storefront in Manawa’s downtown. This downtown location was chosen in order to better integrate students into the community. The student group has easier access and greater visibility to local businesses that many of us use every day -- grocery store, coffee shop, bank, gas station, and library, to name a few. Another reason for the downtown location is for training purposes. The storefront, or lab, becomes more of a job site than a classroom. There, students become employees and teachers become supervisors.

Students in the program spend 2 periods in the lab each school day. The lab is split into two areas: the vocational assessment and training area; and, the kitchen. The vocational area includes PAES (Practical Assessment Exploration System), where teachers assess a student’s competitive work potential and interest level, while simultaneously exploring various jobs, using real tools, and developing proper work behaviors. This section of the lab will also be expanded into a job training area when students complete the assessment and have focused on a specific vocational area. Students try over 200 different jobs as they move through PAES. Data on specific skill improvement is gathered along the way that can be shared with future employers.

The kitchen area, which is under construction and for which funding is being requested, will significantly expand our capacity to prepare students, at an affordable level. One of the barriers to expanding off-site work experience for these students is the need for additional staff to

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Danielle Brauer

Curriculum/Special Ed. Dir.

dbrauer@manawaschools.org
(920) 596-5301

serve as job coaches. Until students are independent, they need to have a job coach for extra on-the-job support. As a cost-effective alternative to hiring more staff, we are making plans to run a catering business out of the kitchen. This will create in-house hands-on job experience for our students. The group has already started small by making delicious treats for in-district meetings. Expanding the catering capacity will benefit the community, as two of the lunch restaurants in town are currently for sale. There is also interest in selling baked goods out of the front of the lab, since there is no bakery in town and the lab is close to the town's coffee shop.

The high school cabinetry class is working on building custom cabinets for the kitchen, and the walls and floor have been painted. We are waiting on the countertop to come in so the sink can be installed. A dishwasher with sanitation cycle and a hand-washing sink are still needed in order to get a catering license.

The launch date for the PtW catering business is September of 2018. At that time, we will also begin implementation of the Project Discovery Lifelong Learning Life Skills Series, which provides award-winning hands-on career exploration for jobs in the food service industry, correlated to common core standards, with work performance benchmarks included. The budget for this PtW expansion is just over \$5,000, and includes: NSF-certified dishwasher, hand-washing sink, the Project Discovery Series, student uniforms for catering jobs, assorted kitchen cookware and supplies, the one-time pre-inspection fee for a catering license, and the catering license fee itself.

We have applied to several other funding sources to help us quickly upgrade and expand the PtW program, in order to better serve our students with disabilities and provide well trained employees for our community and surrounding communities. Supporters will be recognized and acknowledged in press releases, in the district newsletter and on its website, and in social media, and will be invited to participate in our opening ceremony. They will also be included on the Patrons Plaque to be posted prominently in the downtown storefront.

This is a pilot project that has the potential to serve other school districts in this area. We are already working with the Division of Vocational Rehabilitation to make this program available to Waupaca students, and we are hopeful that other area districts will also take advantage of our efforts. Please consider participating in this district initiative to provide a useful education to all area students.

Sincerely,

Danni Brauer, Director of Special Education
School District of Manawa
800 Beech St.
Manawa, WI 54949
dbrauer@cesa6.org
920-596-5301

CESA Foundation, Inc.
CESA 3, 1300 Industrial Drive, Fennimore, WI 53809

GRANT PROPOSAL

APPLICANT:

Name: Danni Brauer

CESA: 6

Position in CESA Organization: Director of Special Education

Address: 2300 State Road 44, Oshkosh, WI 54904

Daytime Phone: 920-323-9636

FOUNDATION GRANT PURPOSE: CESA Foundation Grants are intended to accomplish the following:

- Promote student learning with an emphasis on reducing the achievement gap for students in poverty
- Promote collaboration among staff and/or partnerships with other organizations
- Establish/expand educational programs or pilot innovative and new programs through CESAs

GRANT TIMELINE:

- Grant applications must be e-mailed no later than March 9th.
- ***Grants are made for the period of July 1-June 30 of the school year following the award.***

GRANT REIMBURSEMENTS:

- No grant may exceed the fiscal year in which it was awarded.
- All claims for reimbursement must be submitted no later than August 1st following the fiscal year in which the grant was awarded.

PROPOSAL:

Grant proposals must detail how the grant award will be used to fulfill the Foundation purposes. The proposal should include a narrative description, a project/activities timeline, a budget, evaluation criteria, and dissemination plans. The proposal may not exceed three (3) pages, doubled-spaced.

Please submit an electronic copy to mkrogen@cesa3.org by the March 9th deadline. Additional information on the grant timeline, reimbursement and requirements are detailed on the following page.

BUDGET:

\$ Amount	Grant Title
\$ \$2000	Paving the Way in Manawa
Total Grant Request: (Grant may not exceed \$2,000)	

APPLICANT SIGNATURE:  DATE: 2/26/18

CESA ADMINISTRATOR SIGNATURE: _____ DATE: _____

“Paving the Way” in Manawa

As the Director of Special Education for the School District of Manawa, I noticed that none of the Manawa students with disabilities were graduating from high school with job prospects or accepted to post-secondary education. This was alarming, because statistics show that the likelihood of those students finding and sustaining competitive employment are drastically diminished. In effect, their high school achievement was not turning into effective post-graduation achievement; i.e., their high school preparation for “transition” achievement was inadequate. I procured the approval of the Manawa School Board to revamp transition programming through the acquisition of an offsite location and the purchase of PAES (Practical Assessment Exploration System) equipment and Project Discovery curriculum.

The overarching goal of the project is to enable 100% of students with disabilities to graduate from high school competitively employed and/or accepted to post-secondary education. We will measure success by the percentage of graduates who meet that goal over time, looking for an increasing percentage as the program matures. The data collected will be used to determine if and how the program should be modified to improve outcomes. We will also attempt to track the longevity of employment and educational persistence of the graduates, as well as survey the employers and educational institutions involved with these graduates. Finally, we will assess the willingness of employers to employ our students and graduates in order to determine what sort of outreach and education we need to do in order to increase the mutual understanding and acceptance that will lead to long-term employment for the students.

PtW is a multifaceted program that includes life skills training, vocational assessment, job training, job shadowing, volunteer and paid job placements, and student-run business. The majority of the program is run out of a storefront in Manawa’s downtown. This downtown location was chosen in order to better integrate students into the community. The student group has easier access and greater visibility to local businesses that many of us use every day -- grocery store, coffee shop, bank, gas station, and library, to name a few.

Students in the program spend 2 periods in the lab each school day. The lab is split into two areas: the vocational assessment and training area; and, the kitchen. The vocational area includes PAES (Practical Assessment Exploration System), where teachers assess a student's competitive work potential and interest level, while simultaneously exploring various jobs, using real tools, and developing proper work behaviors. This section of the lab will also be expanded into a job training area when students complete the assessment and have focused on a specific vocational area. Students try over 200 different jobs as they move through PAES. Data on specific skill improvement is gathered along the way that can be shared with future employers.

The kitchen area, which is under construction and for which funding is being requested, will significantly expand our capacity to prepare students, at an affordable level. One of the barriers to expanding off-site work experience for these students is the need for additional staff to serve as job coaches. Until students are independent, they need to have a job coach for extra on-the-job support. As a cost-effective alternative to hiring more staff, we are making plans to run a catering business out of the kitchen. This will create in-house hands-on job experience for our students. The group has already started small by making delicious treats for in-district meetings. Expanding the catering capacity will benefit the community, as two of the lunch restaurants in town are currently for sale. There is also interest in selling baked goods out of the front of the lab, since there is no bakery in town and the lab is close to the town's coffee shop.

The partnerships that have made this initiative possible so far include: the Manawa school board; the high school cabinetry class; the Manawa Masons (storefront owners); local employers -- Kegler's Bowling, Little Lambs Day Care, Goodwill, Family Video, and Culvers; the DVR (exploring the use of the PAES lab with clients outside Manawa; and, Gloria Suehs, a community member volunteering to teach baking skills to students and staff.

The kitchen construction and certification, the curriculum writing corresponding to the Project Discovery Series, and partnership meetings with area Sp. Ed, directors and the DVR will be completed by

the start of the 2018-'19 school year. The catering service and the new Food Service course will be launched in September at the start of the school year.

Two studies of PAES found: 1) PAES scores were strongly related to the amount of assistance needed on a job and were significantly related to wages and hours worked; 2) the PAES to be more useful for making transition-related decisions than the two paper-pencil measures; and, 3) the perceived usefulness of the PAES as a transition assessment tool increased as familiarity with the PAES increased.

Project Discovery is peer-reviewed and recommended by a National Advisory Board in special education and transition. The transition curriculum is validated by the U.S. Department of Education and is a model program recommended by the National Dropout Prevention Center Network. Project Discovery is also endorsed by American School Counselors Association and the National Consortium for State Guidance Leadership.

The budget for this kitchen-phase/catering expansion is just over \$5,000, including kitchen equipment (dishwasher -- \$700, hand-washing sink -- \$300) and supplies (pots, pans, bakeware -- \$350, roaster oven & two crockpots -- \$200, food-serving equipment and thermal insulated bags -- \$100, and two 100-qt. coolers -- \$250), student uniforms for catering jobs (\$500), pre-inspection fee (\$320) and catering license fee (230), and the Project Discovery Lifelong Learning Life Skills Series, which costs \$2,360. I am requesting \$2,000 toward the cost of the research-based Project Discovery Lifelong Learning Life Skills Series. We have requested funding from several other sources to cover the remaining project costs.

This project constitutes a pilot project to research the effectiveness and cost efficiency of on-site job training using qualified curricula and teaching approaches that are combined with a student business enterprise that meets local needs. If it seems promising, based on results of this project, we will work with our own and other CESA's to disseminate this model.



COMMUNITY GRANT REQUEST

A. ORGANIZATION

Legal Name of Applicant Organization:
School District of Manawa
Organization Name (if different):

Department (if applicable):
Special Education
Address:
800 Beech St
Address (continued):

City: Manawa State: WI Zip: 54949

Organization Web Address:
www.manawaschools.org

Phone No.: 920-596-5301 Federal Tax ID No.: 39-1016435

Type of Organization:
Section 170(c)(1) Federal, State or Local Government

Organization Contact Name:

Ms. Danni Brauer

Organization Contact Title:

Director of Special Education

Organization Contact Phone No.:

920-596-5301

Organization Contact Email Address:

dbrauer@cesa6.org

Community Served:

Manawa WI

B. PROJECT / PROGRAM / INITIATIVE

Name of Project/Program:

Paving the Way

Amount Requested:

\$2000

Project Timetable

From:

6/1/2018

To:

11/2/2019

Date Funds Are Needed:

6/1/2018

What is the nature of the project/program for which funding is being requested? *(Describe the program, including whether it is a new, one-time, multi-year or ongoing initiative)* [maximum 1000 characters]

Our "Paving the Way" (PtW) project began last spring (2017) and has already grown greatly since then. It is a multi-faceted program designed to prepare Manawa high school students with disabilities for competitive employment or post-secondary education after high school graduation. In the past, these students with disabilities were graduating from high school with no job prospects or acceptance to post-secondary institutions of higher learning. Studies show that students without prospects at the time of graduation have a drastically diminished likelihood of finding sustained competitive employment or post-secondary educational success. PtW is a transition program that includes life-skills training, vocational assessment, job training, job shadowing, volunteer and paid job placements, and student-run business. The program goal is that 100% of students with disabilities will graduate from high school competitively employed and/or accepted to post-secondary education.

What other sources of funding are committed or requested at this time? *(Please be complete and identify each source and amount as "committed" or "requested")* [maximum 1000 characters]

Funding in the amount of \$2,000 has been requested from the CESA Foundation. The Special Education Director for the School District of Manawa is an employee of CESA 6, which makes an application to the CESA 6 Foundation possible. The CESA Foundation supports the establishment or expansion of educational programs or piloting of innovative and new programs through CESAs.

In-kind support is being provided by the high school cabinetry class, which will build custom cabinets for the kitchen.

Additional funding is being requested from two private foundations located in Waupaca County in nearby school districts. We have requested \$1,000 from each of these foundations (Krause Foundation and Schafer Foundation). These foundations provide the type of funding being requested throughout Waupaca County. In addition, because the PtW program is being offered to other districts in Waupaca County, these foundations have a vested interest in supporting this project.

What are the goals of this effort? [maximum 1000 characters]

The goal of the PtW program is to ensure that 100% of Manawa students with disabilities will graduate from high school competitively employed and/or accepted to post-secondary education. Prior to this program's establishment, there was no effective transition program for these students. The majority of the program is run out of a storefront in Manawa's downtown. This site was chosen in order to help integrate students into the community and to have a training lab that simulates a job site. The lab consists of two areas: the vocational assessment and training area; and, the kitchen, the completion of which is the current effort and the reason for this request. The kitchen will complement the vocational area by serving as the basis for a catering business, which will create an in-house hands-on, real-world job experience for our students. This will compensate for the lack of job coaches we would have to hire for off-site on-the-job experience with outside placements.

How does this effort address a community need? *(Describe the community and clients that will benefit)* [maximum 1000 characters]

The PtW program uses the Practical Assessment Exploration system (PAES), which assesses a student's competitive work potential and interest level, while simultaneously exploring various jobs, using real tools and developing proper work behaviors. By preparing students with disabilities for competitive employment and/or post-secondary education, PtW creates economic growth, minimizes social welfare costs, creates community cohesion and acceptance, reduces stress on students and their families, and, most importantly, imparts a sense of worth, purpose, and importance to the students.

The kitchen will allow expansion of the PtW food service effort into a catering business, which is currently limited to making delicious treats for meetings in the district. PtW's growth in this area will benefit the community as well as the students, as two restaurants in town are currently for sale, and there is no bakery in town. The PtW building is located close to the town's coffee shop.

Explain how you have measured or will measure the success of the program/project: [maximum 1000 characters]

The main measure of summative success of the overall PtW program will be tracking the percentage of Manawa SwD (students with disabilities) students who graduate with competitive employment and/or acceptance to post-secondary education. We will also, insofar as possible, track the longevity of employment and post-secondary educational achievement as a measure of the long-term effectiveness of PtW participation.

The PAES is a functional vocational skills curriculum with an embedded assessment of vocational potential, which allows for ongoing formative assessment of progress and subsequent adjustment of instructional strategies to improve the pace and amount of progress. Ongoing surveys of student participants, employers of PtW graduates, post-secondary learning institutions who admit PtW graduates, and community members regarding their views of PtW programming will be another indicator of success. Community and employer responses will also be a measure of integration.

What is the total budget for this effort?

\$5210

Does this budget include salary costs?

No

How will the Alliant Energy Foundation be acknowledged? [maximum 1000 characters]

Alliant Energy's support will be acknowledged through press releases in local and area newspapers, in the school district newsletter, on social media, and on its website. All brochures about the PtW program will list/note Alliant Energy Foundation as a supporter. The launch ceremony for the PtW catering service, scheduled to take place in September of 2019, will acknowledge Alliant Energy and invite a representative of Alliant Energy to participate in the ceremony. Alliant Energy will be listed on a donor plaque to be displayed at the downtown storefront.

C. RELATIONSHIP TO ALLIANT ENERGY AND ALLIANT ENERGY FOUNDATION

Has the organization received support from Alliant Energy or the Alliant Energy Foundation in the last three years?

No

If yes, list the dates and amounts: [maximum 500 characters]

Not applicable.

List any employees or retirees of Alliant Energy who have provided assistance with this application, project/program or organization, including their roles (e.g., Board Chair, volunteer, etc.): [maximum 500 characters]

NA

Upload a complete listing of the organization’s officers and board of directors, including their affiliations and roles separate from the organization, as applicable (e.g., Jane Doe, president of XYZ Bank, and Joe Johnson, accountant, ABC Supply Co.).

SchoolDistrictofManawaOffic.docx

D. ORGANIZATION FINANCIAL INFORMATION

What are your current year budgeted expenses?

\$8500000

How does this year’s budget compare to last year’s actual expenses?

Higher

Does the organization receive support from United Way?

No

If yes, what percent of the total operating budget is provided by United Way? 0 %

Has the organization experienced an operating deficit (i.e., expenses exceeded revenues) in the past two years?

No

Please explain the deficit(s) and the plan for reducing or eliminating it: [maximum 500 characters]

Upload a detailed budget for the project, program or initiative for which funding is sought.

CommunityGrantsProgramBudge.xlsx

E. AUTHORIZATION

Please affirm the following on behalf of your organization:

The organization identified above does not discriminate on the basis of race, religion, age, gender, sexual orientation, national origin, disability, veteran status, marital status or other prohibited factors, and neither promotes nor engages in violence or terrorist activities, and, if awarded, will use the Alliant Energy Foundation's grant to support projects and programs consistent with the foregoing.

Yes, we affirm the policy

Has the organization's Chief Staff Officer, Executive Director, or its equivalent authorized this request? Please include the name and title of this person.

Authorized Officer Name:

Melanie Oppor

Authorized Officer Title:

District Superintendent

Authorized Officer Phone No.:

920-596-2525

By submitting the application this person, an authorized officer of the organization, does hereby certify that the information set forth in this Community Grant Request is true and correct, that the Federal tax exemption determination letter has not been revoked and the present operation of the organization and its current sources of support are not inconsistent with the organization's continuing tax exempt classification as set forth in such determination letter.

If necessary, the Foundation staff may request additional information about the organization, its proposal, general objectives of the project or an on-site visit by Foundation or Alliant Energy representatives. Documents submitted along with this Community Grant Request will not be returned.

In the case that a grant from Alliant Energy Foundation ("Grantor") is approved, the grantee agrees and consents to the following conditions of the grant:

- 1a. Grantee is a charitable organization holding a current 501(c)(3) designation letter from the Internal Revenue Service, a fully accredited public or private school or university, or an instrument of a federal, state or local government (for example, a town).
- 1b. Grantee will utilize the grant's proceeds only for charitable activities consistent with its tax-exempt status described above. Without limiting the generality of the preceding sentence, Grantee will not intervene in any election or support or oppose any political party or engage in any attempts to influence legislation (lobbying) not permitted by IRC(c)(3).
- 1c. Grantee will inform Alliant Energy Foundation immediately of any change effected to, or IRS proposed or actual revocation of, the status described in paragraph(s) above.
- 1d. This grant is an unrestricted grant or is earmarked for the specific project described in Grantee's funding proposal and related correspondence. It is not earmarked for transmittal to any other entity or person, even if the Grantee's proposal or other correspondence expresses expenditure intentions. Rather, Grantee accepts and will discharge full control of the grant and its disposition and responsibility for complying with this agreement's terms and conditions.
- 1e. The grant is to be used solely for the purpose noted above. The Grantee must notify the Grantor, in writing, of any changes to the program and may not redirect funds without prior consent from Alliant Energy Foundation.
- 1f. If this grant is restricted to a specific project, Grantee affirms that the project's current budget, as submitted and/or explained to Alliant Energy Foundation, accurately reflects Grantee's present intentions to expend at least the amount of this grant on said project in Grantee's current fiscal year. Grantee will, upon request by the Grantor, provide records of receipts and expenditures relating to the grant and make such records available to grantor at reasonable times.
- 1g. Unless otherwise stipulated in writing, this grant is made with the understanding that the Alliant Energy Foundation has no obligation to provide additional funding or support to the Grantee.
- 2a. **For grants of \$5,000 or more, the Grantee shall complete the "Grant Evaluation and Report." This report will be available in the Alliant Energy Foundation eGrant system if you completed your application online.**
The Grant Evaluation and Report is due in nine (9) months following the grant, or when the grant money is expended, whichever occurs first, and Grantee understands that failure to complete the form in a timely manner will be a consideration for future grant requests.
- 2b.
3. Grantee is asked to list Alliant Energy Foundation as a donor in its publicity regarding the work done with this grant.

School District of Manawa Officers & Board Members

“Paving the Way” Project

1. Melanie Oppor – District Superintendent
2. Dan Wolfgram – Little Wolf Jr./Sr. High School Principal
3. Joanne L. Johnson – School Board President; owns and operates Johnson Mfg. & Sales, Inc. and Johnson’s Ridgeview Farm with her husband; part—time legal assistant at Omholt & Forsythe; shift manager at Waupaca McDonald’s
4. Russ Johnson – School Board Vice President; Cargill Dairy focus consultant (sales)
5. Helene Pohl – School Board Treasurer; retired school librarian and teacher of French, History, and Social Studies
6. Bobbi Jo Pethke – School Board Clerk; holds an office position at the Wisconsin Veterans Home in King, WI
7. Stan Forbes – School Board Director; design engineer at Titan Industries in New London
8. Bruce Scheller – School Board Director; operates a family-owned farm
9. Russ Hollman – School Board Director; retired School District of Manawa Physical Education and Science teacher



Program Expense Budget

INSTRUCTIONS:

1. Complete only the shaded areas below, all other values will automatically calculate. Double-click below in the shaded areas to complete the program expenses.
2. Include this completed document as an attachment to your online grant application.

Please note: This budget should be specific to your project or program, not your organization's annual budget.

Organization Name: **School District of Manawa -- "Paving the Way" Project**

Expense Categories	Description of Expense (i.e. counselor; professional development training; food for after-school program; laptop computers; etc)	Cost Per Unit (i.e. enter full time salary; enter cost for each meal; enter cost for equipment to be purchased; etc.)	Total Quantity (i.e. enter percent of salary; enter percent for tax rate; enter number of meals or laptops; etc)	TOTAL Program expenses	Alliant Energy Foundation Funds (i.e. how grant funds from AEF will be allocated for this program)	Remaining Program Costs Contributions from other resources
Administration/Overhead				\$ -		\$ -
Program Staff				\$ -		\$ -
Equipment	NSF-certified dishwasher (\$700), handwashing sink (\$300), Project Pots, pans & bakeware (\$350),	\$ 3,360.00	1	\$ 3,360.00	\$ 2,000.00	\$ 1,360.00
Supplies	roaster oven & 2 crockpots (\$200),	\$ 800.00	1	\$ 800.00	\$ -	\$ 800.00
Marketing/Communications						
Technology				\$ -		\$ -
Outside Services						
Training/Conferences				\$ -		\$ -
Travel				\$ -		\$ -
Food				\$ -		\$ -
Other:	Student uniforms for catering jobs	\$ 500.00	1	\$ 500.00	\$ -	\$ 500.00
Other:	One-time pre-inspection fee	\$ 320.00	1	\$ 320.00	\$ -	\$ 320.00
Other:	Catering license fee	\$ 230.00	1	\$ 230.00	\$ -	\$ 230.00
Other:				\$ -		\$ -
Other:				\$ -		\$ -
COLUMN TOTAL				\$ 5,210.00	\$ 2,000.00	\$ 3,210.00
				Total amount above should equal the total program budget in your application	Total amount above should equal the amount requested from AEF in your application	



Grant Award Fee Agreement

Paving The Way Project (Alliant, Krause, Schafer Fdns)

For

School District of Manawa

The purpose of this agreement is to confirm the commitment of School District of Manawa to pay to the GROW Grant Office the following fees for assistance in the development and submission of Paving The Way Project proposals for School District of Manawa: a Grant Award Fee (GAF) consisting of an amount equivalent to **5.00%** of the total amount awarded as a result of the submitted proposals, for each grant-period year in which School District of Manawa receives an award for this program. This GAF applies to any non-competitive supplemental award amounts, non-competitive renewal amounts, and multi-year grant award amounts. In the case of non-monetary awards, the GAF will be applied to the imputed value of any goods and services awarded. **GAF billings will be based upon the award amounts listed in the official letter of notification, a copy of which awardees will provide to the GROW Grant Office. Awardees will notify the GROW Grant Office of any subsequent changes to the original award amount, so that corresponding adjustments to the GAF may be made. Proposals with no associated monetary or assessable in-kind awards are not covered by this agreement and will require a separate hourly contract agreement to be issued for any work performed.**


The agreed-upon fee is in recognition that the Grant Office has provided the following services to School District of Manawa, where applicable: (a) *facilitating the identification of local needs assessment data and information;* (b) *assisting in identifying model programs and best practices and possible program designs;* (c) *consulting and participating at meetings with staff members;* (d) *advising staff members on how best to proceed with developing a grant proposal, given the RFP and grant program requirements;* and, (e) *developing and submitting the grant proposal package.*

Once signed by the respective parties, a copy of this Grant Award Fee Agreement will be forwarded to the District Administrator, the District Business Office, and the Project Manager for the grant project, if applicable.

Procedures for payment of the Grant Award Fee are as follows:

1. In the event School District of Manawa receives an award for the Paving The Way Project proposals submitted, the School District of Manawa will be billed for the applicable Grant Award Fee at the beginning of the first project year;
2. For non-competitive renewals, multiple-year grant awards, and non-competitive supplemental awards, the School District of Manawa will be billed about October 1st of each succeeding year of the grant period.

Please note that School District of Manawa is under no obligation to pay the Grant Award Fee if the Paving The Way Project proposals do not result in a grant award.


Dr. Melanie J. Oppor, District Administrator

CESA 6, Chief Executive Officer

2-26-18

Date

Date

NOTE: In order to optimize this opportunity, the district should be prepared to: 1) Assemble and provide resources and support for a planning team to work with the grant writer(s); 2) Provide district-specific "Needs" data appropriate to the grant program; 3) Generate "Solutions" ideas for project programming and strategies; 4) Identify the research base or proven models on which project programming and strategies are based; 5) Act as liaison with required or recommended project partners to arrange for partnership arrangements and commitments; 6) Procure required or recommended documents and signatures for the grant project, to include, but not restricted to: assurances; memoranda of agreement; authorized signatures; proof of non-profit or other status; letters of support and/or commitment; and, proof of approved indirect cost rates; 7) Develop the framework of, and provide information for, staffing plans, management structures, budgets, professional development plans, evaluation objectives and methods, and plans for continuation and sustainability; and, 8) Perform all tasks and provide all information in a timely and complete manner.

Please forward completed agreement to the GROW Grant Office. Email: akonen@CESA6.org Mail: Attn. Anita Konen, GROW Grant Office, 2300 State Road 44, Oshkosh, WI 54904



Grant Award Fee Agreement

CESA Foundation Grant Proposal (Paving The Way Project)

For

CESA 6

The purpose of this agreement is to confirm the commitment of **CESA 6** to pay to the GROW Grant Office the following fees for assistance in the development and submission of a **CESA Foundation-Paving The Way Project** proposal for **CESA 6**: a Grant Award Fee (GAF) consisting of an amount equivalent to **5.00%** of the total amount awarded as a result of the submitted proposal, for each grant-period year in which **CESA 6** receives an award for this program. This GAF applies to any non-competitive supplemental award amounts, non-competitive renewal amounts, and multi-year grant award amounts. In the case of non-monetary awards, the GAF will be applied to the imputed value of any goods and services awarded. **GAF billings will be based upon the award amounts listed in the official letter of notification, a copy of which awardees will provide to the GROW Grant Office.** Awardees will notify the GROW Grant Office of any subsequent changes to the original award amount, so that corresponding adjustments to the GAF may be made. **Proposals with no associated monetary or assessable in-kind awards are not covered by this agreement and will require a separate hourly contract agreement to be issued for any work performed.**

The agreed-upon fee is in recognition that the Grant Office has provided the following services to **CESA 6**, where applicable: (a) *facilitating the identification of local needs assessment data and information;* (b) *assisting in identifying model programs and best practices and possible program designs;* (c) *consulting and participating at meetings with staff members;* (d) *advising staff members on how best to proceed with developing a grant proposal, given the RFP and grant program requirements;* and, (e) *developing and submitting the grant proposal package.*

Once signed by the respective parties, a copy of this Grant Award Fee Agreement will be forwarded to the District Administrator, the District Business Office, and the Project Manager for the grant project, if applicable.

Procedures for payment of the Grant Award Fee are as follows:

1. In the event **CESA 6** receives an award for the **CESA Foundation-Paving The Way Project** proposal submitted, **CESA 6** will be billed for the applicable Grant Award Fee at the beginning of the first project year;
2. For non-competitive renewals, multiple-year grant awards, and non-competitive supplemental awards, **CESA 6** will be billed about October 1st of each succeeding year of the grant period.

Please note that CESA 6 is under no obligation to pay the Grant Award Fee if the CESA Foundation-Paving The Way Project proposal does not result in a grant award.

Jason Levash, Chief Operations Officer

CESA 6, Chief Executive Officer

Date

Date

NOTE: In order to optimize this opportunity, the district should be prepared to: 1) Assemble and provide resources and support for a planning team to work with the grant writer(s); 2) Provide district-specific "Needs" data appropriate to the grant program; 3) Generate "Solutions" ideas for project programming and strategies; 4) Identify the research base or proven models on which project programming and strategies are based; 5) Act as liaison with required or recommended project partners to arrange for partnership arrangements and commitments; 6) Procure required or recommended documents and signatures for the grant project, to include, but not restricted to: assurances; memoranda of agreement; authorized signatures; proof of non-profit or other status; letters of support and/or commitment; and, proof of approved indirect cost rates; 7) Develop the framework of, and provide information for, staffing plans, management structures, budgets, professional development plans, evaluation objectives and methods, and plans for continuation and sustainability; and, 8) Perform all tasks and provide all information in a timely and complete manner.

Please forward completed agreement to the GROW Grant Office. Email: akonon@CESA6.org Mail: Attn. Anita Konon, GROW Grant Office, 2300 State Road 44, Oshkosh, WI 54904

Modified 1/2018



Bemis Company Foundation

Confirmation of Application Receipt:

Your proposal was successfully submitted to the Bemis Foundation. No further action on your part is required and you can expect to receive notice of your proposal's status shortly. To print a copy of this completed application go to 'File', then 'Print' on your browser toolbar. Click here to [return to the homepage](#) when you are finished.

Contact Information

* First Name Jennifer
 * Last Name Krueger
 Contact Type Grant Writer
 * Telephone 920-596-5711
 * E-mail Address jkrueger@manawaschools.org

Agency Information

* Agency Name School District of Manawa
 * Address 800 BEECH ST
 * City MANAWA
 * State Wisconsin
 * Zip 54949
 * Agency Contact Dr. Melanie Oppor
 * Agency Contact Position Administrator
 * Agency Email address mopper@manawaschools.org
 * Telephone 920-596-2525
 * Date Organization Established 09/01/1962
 * Date of 501(c)3: 09/01/1962
 * Number of Employees

- **Full-Time** 72.00
- **Part-Time** 24.00
- **Volunteers (annually)** 25.00

Total 121.00

* United Way Agency No

* History The School District of Manawa offers a comprehensive program for students in pre-kindergarten through 12th grade. Services are provided for students needing special education, Title I, Response to Intervention (RtI), English language, and Gifted & Talented to name but a few. The district operates two buildings:
 Manawa Elementary School (Pre-K to 6)
 Little Wolf Jr./Sr. High School (grades 9-12)
 Enrollment averages about 700 students.

* Mission Statement Students choosing to excel, realizing their strengths.

Request Information

* Program Title	Manawa Makers - Robotics Initiative
* Program Start Date	05/01/2017
* Program End Date	05/31/2023
* Requested Cash Amount	\$5,000.00
* Funding Purpose	The Manawa Elementary School, in Manawa, WI, is seeking to expand the Manawa Makers makerspace within the Library Media Center with the objective of providing STEAM-based learning experiences that enhance classroom learning and challenge students to think critically and solve problems. The Manawa Makers makerspace program is based on a quote from Dale Dougherty at Slate, "Making creates evidence of learning. The thing you make—whether it be a robot, rocket, or blinking LED—is evidence that you did something, and there is also an entire process behind making that can be talked about and shared with others. How did you make it? Why? Where did you get the parts? Making is not just about explaining the technical process; it's also about the communication about what you've done." Currently, the Manawa Makers makerspace has only two ozobots and 1 Dash robot. Therefore, it is impossible to provide whole class access and activities in robotics. Through this grant, the Manawa Elementary School is seeking to add enough ozobots, Dash robots and iPads to have eight of each which would allow for whole class learning using the robots in the makerspace.
* Number Served	300
Served Demographic	1% African American 94% Caucasian 3% Hispanic 2% Other
* Program Objectives	The goal of the Manawa Makers makerspace project is to provide hands-on learning experiences for all students, as well as enrichment opportunities for students that are identified as gifted and talented. The objectives of the Manawa Makers makerspace project are to: Allow children to experiment, take risks and play with their own ideas giving them permission to trust themselves and beginning to see themselves as learners who have good ideas and can transform those ideas into reality. Develop innovation and collaborative problem-solving skills that are core skills for virtually any STEAM career. Allow students to take control of their own learning as they take ownership of projects they have not just designed but defined. Students appreciate the hands-on use of emerging technologies and the comfortable acquaintance with the kind of experimentation that leads to a completed project. Build interest in robots at a young age to encourage participation in high school robotics courses.
* Program Outcomes	As a result of the Manawa Makers makerspace, the School District of Manawa would like to see improvements in our science and math scores on standardized testing. The School District of Manawa is also expecting to see an increased interest in robotics at the high school level based on experiences students have had through the Manawa Makers makerspace with robots. Ultimately, this program could lead to a career pathway for many of our students.
* Measuring Success of Program	The success of this program will be measured first by the amount of participation. Secondly, an increase in science and mathematics scores of standardized tests will be used to demonstrate program success. Lastly, an increase in student enrollment in high school robotics courses will demonstrate success of the Manawa Makers makerspace program.
* Mission and Current Programs	Currently the Manawa Elementary School makerspace robotics program consists of two ozobots, one Dash, and three Spheros. The Manawa Makers makerspace also includes circuitry kits such as Makey Makey, LittleBits, Snap Circuits and Squishy Circuits. Within the Manawa Makers makerspace we also have the following non-tech items: a LEGO table, puzzles, Magna Tiles and Lincoln Logs.
* Other Corporate Donors and amounts donated	None
Bemis Volunteers or Board members	
* Donor Recognition	Yes
If so, how? Please describe.	Board Meeting Recognition, School Social Media, District Website, Newspaper Article
* Comments	There are several School District of Manawa parents who work for Bemis companies.

Attachments

- * Attachment B:
 - [Manawa SD Library Budget 16-17.pdf \(105.38 K\)](#), uploaded by Jennifer Krueger on 03/13/2018
- * Attachment C:
 - [Budget Expenditures.pdf \(2.17 K\)](#), uploaded by Jennifer Krueger on 03/14/2018

- [Budget Revenue.pdf \(1.92 K\)](#), uploaded by Jennifer Krueger on 03/14/2018

* Attachment D:

- [Manawa 6-30-17 Financial Statements \(1\).pdf \(9.51 MB\)](#), uploaded by Jennifer Krueger on 03/13/2018

* Attachment E:

- [W-9 Taxpayer ID number.pdf \(610.29 K\)](#), uploaded by Jennifer Krueger on 03/13/2018
- [Tax Exempt Certificate.pdf \(1.2 MB\)](#), uploaded by Jennifer Krueger on 03/13/2018

[Need grant application help?](#)

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For more information, contact [Dan Rossmiller](#) or [Christopher Kulow](#)

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Legislative Newsletter

March 16, 2018

Gov. Walker Announces \$100 Million School Safety Package; Calls for Special Session of the Legislature

From the governor's office [press release](#):

MADISON—Governor Scott Walker today called for a special session of the Wisconsin State Legislature to pass his comprehensive School Safety Plan.

"No child, parent, or teacher should ever have to feel unsafe in school," said Governor Walker. "This package of bills focuses on ways we can help schools be safe, just like we did at the federal level ensuring that every airport and airplane were safe after 9/11. The same thing needs to be true for our schools all across the State of Wisconsin. We are putting \$100 million behind this plan."

[Continue reading Gov. Walker announces \\$100 million school safety package; calls for special session of the legislature](#)→

Details of Governor's Special Session School Safety Package Emerge

Specific details of Governor Walker's Special Session School Safety Package are becoming available. We anticipate that copies of the six bills that comprise the package will be posted on the Legislature's website by tomorrow (Friday, March 16) afternoon, once the paper ballot vote in each house on introducing the package of six bills has been tallied.

The heart of the package is the creation of a \$100 million grant program, to be administered by a new Office of School Safety within the state Department of Justice (DOJ). The director of this new office would be appointed by the Attorney General. The office would award grants to improve school safety to school districts, operators of independent charter schools, governing bodies of private schools, and tribal schools. Although the money would be provided in the 2017-18 fiscal year, it would be provided under a continuing appropriation, so that any money that was not spent during the that period would carry over.

[Continue reading Details of Governor's Special Session school safety package emerge](#)→

Governor's School Safety Plan May Face Procedural Hurdles in Legislature

Legislative procedure can be complicated, and its intricacies can have a big impact on what gets passed—or not passed. Take Gov. Walker's call for a legislative Special Session to address school safety, for example. Although the governor has met with legislative leaders from his own party in both houses of the Legislature, it is becoming clear that the two houses do not share a common plan of action and likely do not even agree on what a final package on school safety should look like.

[Continue reading Governor's school safety plan may face procedural hurdles in Legislature→](#)

John Ashley Statement on School Safety Package

"The Wisconsin Association of School Boards applauds the school safety legislative package announced today by Gov. Walker that represents a significant state investment of \$100 million to help keep our students safe. We appreciate the opportunity to work with the governor's office on the development of this proposal.

"While we will conduct further review of all the details, creating an Office of School Safety at the Department of Justice should be a great resource for school districts. We also support the inclusion of preventative initiatives and intervention-related training in the comprehensive package, rather than just measures to improve school facilities.

"It is our hope that this package, which includes similar provisions to State Superintendent Tony Evers and legislative Democrat school safety proposals, garners bipartisan support from the state Legislature."

Update on Legislative Action on School Safety

As we have noted, there is disagreement between the Senate and Assembly GOP majorities on how to take up school safety legislation. The gist of it is this: if the school safety legislation is taken up in a special session, that is the only legislation that can be debated. If it is taken up as a part of the ongoing regular session, any other bills that are still alive can also be taken up at the same time. But in any event, the same bill must be taken up and passed in identical form in the same session in order to become law.

[Continue reading Update on legislative action on school safety→](#)

Governor Signs Bill Increasing Sparsity Aid, Low-Revenue Ceiling into Law

Governor Scott Walker signed [Assembly Bill 835](#) into law Monday morning (March 12) at Riverdale High School in Muscoda. The bill signing ceremony took place at 11:30 a.m.

The bill increases the payments to each school district eligible for sparsity aid from \$300 per pupil to \$400 per pupil, beginning in the 2018-19 school year.

The bill also increases the low revenue ceiling from \$9,100 per pupil to \$9,400 per pupil, beginning in the 2018-19 school year, and increases the revenue ceiling by \$100 per pupil each school year thereafter until it reaches \$9,800 per pupil in the 2022-23 school year.

Extra: [Map Showing School Districts Eligible for Increased Sparsity Aid and/or Low Revenue Ceiling Relief under AB 835](#)

Memo

To: Dr. Melanie Oppor
From: Michelle Pukita
Date: March 12, 2018
Re: March Staff and Program Highlights

The following are highlights from February through the beginning of March:

- **Author visit to conclude Read Across America Week:** I want to thank Jackie Gast and Jen Krueger who planned many activities for this week. The students had a different dress-up day to celebrate the week. On Thursday, March 1 Miranda Paul came to MES during the afternoon to speak about writing stories. The discussion with students was interactive as students acted out different books. Thank you, Miranda Paul, for sharing your love of reading and writing.





- **Dentist visit:** Olivia Koehn arranged for Dr. Bob Reilly to come in and speak with students about taking care of their teeth. He spoke about good toothbrushing, what sugar can do to teeth, and other good habits. The students enjoyed his presentation. Thank you, Dr. Bob Reilly, for speaking with MES students.





- **Elementary Principal Collaboration:** Thank you Dr. Opporfor providing me the opportunity to attend the CESA 6 Elementary Principal Network hosted by Ted Neitzke. During this 3-hour time, I am fortunate to collaborate with other elementary principals throughout CESA 6 to discuss key issues in education. The team building activities that we do during these sessions I bring back to the MES staff. Collaborative problem solving is the focus of most of these sessions that I then utilize with the staff.

Memo

To: Dr. Melanie Oppor
From: Dan Wolfgram
Date: 3/14/2018
Re: Staff and Program Highlights - March

ACT Testing: On February 27 and 28, the first round of state-mandated high school assessments for the state of Wisconsin were administered at Little Wolf Jr./Sr. High School.

The Wisconsin High School Assessments are comprised of:

1. ACT Aspire Early High School assessment for grades 9 and 10 students
2. The ACT with writing for grade 11 students
3. The ACT WorkKeys for grade 11 students

All students are administered these assessments except for the 1% of students with significant cognitive disabilities who are assessed with an alternate assessment, the Dynamic Learning Maps (DLM).

To preserve the test environment, several tours of interest for the freshmen and sophomores relating to post-secondary options were provided.

OPTION 1: Fox Valley Technical College and UW-Oshkosh: Students received the opportunity to tour Fox Valley Technical College and choose the following programs to get hands-on tours and information in four different options:

- Health Science and Information Technology programs
- Engineering and Electronic Technologies and Manufacturing programs
- Transportation and Agriculture programs
- Culinary and Marketing/Business programs

OPTION 2: Fox Valley Technical College Public Safety Building and UW Oshkosh: Students received the opportunity to tour Fox Valley Technical College Public Safety Building and get hands-on tours and information on:

- Criminal Justice, EMT, Forensic Science and Fire Safety programs

OPTION 3: Fox Valley Technical College Spanbauer Aviation and Industrial Center Building and UW-Oshkosh: Students received the opportunity to tour Fox Valley Technical College and get hands-on tours and information on the Aviation and Construction programs. These students then toured UW-Oshkosh.

Seniors toured Sturm Foods, attended the Waupaca County Job Fair, and toured the Waupaca Foundry.



CTE STEAM Suite: Prior to spring break, Principal Wolfgram met with members of the Consumer and Technical Education (CTE) staff to talk about their dream for a STEAM suite if incorporated into the proposed remodeling plans for the school. STEAM is an educational approach to learning that uses Science, Technology, Engineering, the Arts and Mathematics as access points for guiding student inquiry, dialogue, and critical thinking. Conversations centered around guiding questions:

1. What is it that you want to teach? - Course and Content
2. How does "what" you want to teach fit in with the CTE standards and pathways? <https://dpi.wi.gov/cte/career-development/career-clusters/pathways>
3. Consider a single strand or two that may intersect and try to go deep into that curriculum versus a mile long and an inch deep. What certifications for students and articulations are beneficial?
4. What kind of learning space do you need in order to teach it?
5. What does that look like cross-curricular?

National Student Walkout – March 14: The National School Walkout, planned by Women’s March organizers, occurred on March 14 at 10 am in each time zone. It called for students, faculty, parents, and others to walk out of school for 17 minutes — one minute for each person who was killed in the Florida school shooting.

Little Wolf Jr./Sr. High School offered a positive alternative to a walkout for staff and students. The purpose of the plan included the following goals:

1. Honor those students whose lives were taken or sustained injury because of the shooting.
2. Focus on student safety - Reinforce appropriate cell phone protocol during an active shooter scenario to ensure that students receive a consistent message.
3. Provide an opportunity and a safe place for students to exercise their 1st Amendment rights.
4. Provide an opportunity to speak directly with students about their concerns.

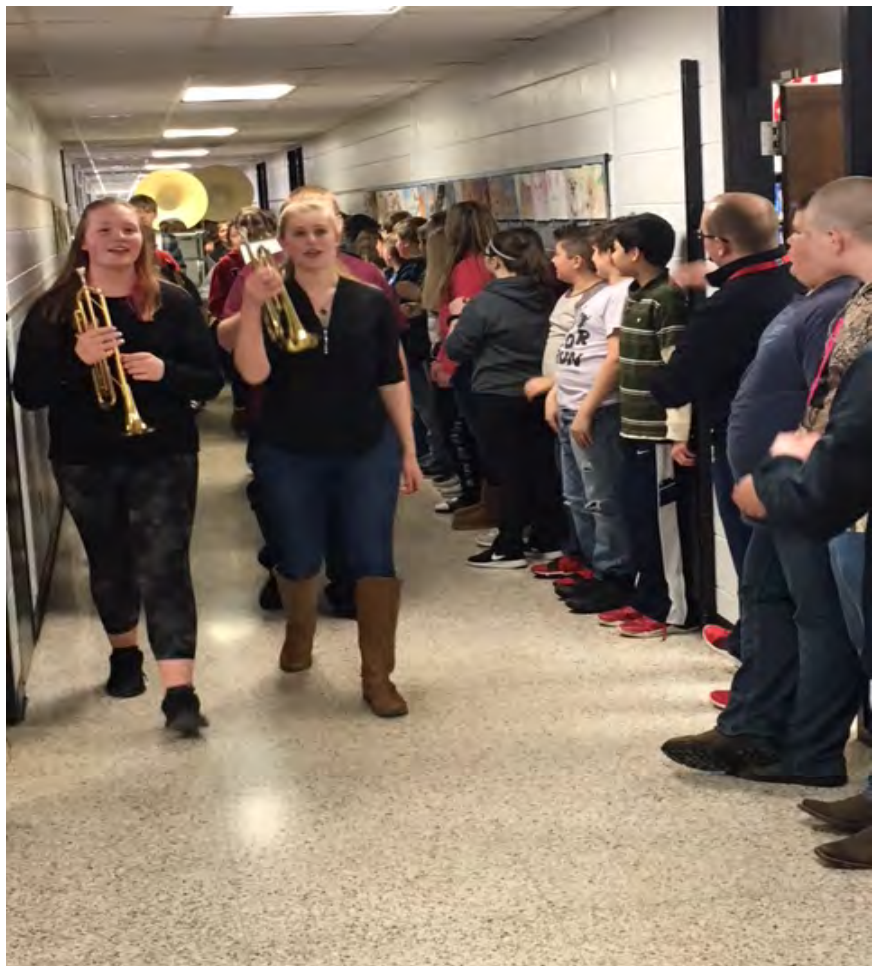
To assist teachers facilitating meaningful conversations, students had the opportunity to watch the joint message from Governor Walker and State Superintendent of Schools Dr. Tony Evers reinforcing the concept of “See something...Say Something.”

Additionally, the following message was given to students at the beginning of the day and reinforced by staff:

Instead of walking out of school on March 14, encourage students to walk up - walk up to the kid who sits alone at lunch and invite him to sit with your group; walk up to the kid who sits quietly in the corner of the room and sit next to her, smile and say Hi; walk up to the kid who causes disturbances in class and ask how he is doing; walk up to your teachers and thank them; walk up to someone who has different views than you and get to know them - you may be surprised at how much you have in common. Build on that foundation instead of casting stones. I challenge students to find 14 students and 3 adults to walk up to on March 14 and say something nice in honor of those who died in FL. But you can start practicing now!

Bowling Parade: On Friday, March 2, the Lady Wolves Bowling Team received a rousing sendoff parade around the high school corridors led by the Pep Band. Team parents were also present to share in the excitement.





Recognition Assembly Friday, March 16: In following with past tradition, an assembly to recognize all winter athletics and non-athletic extra and co-curricular activities occurred on Friday, March 15. The staff strongly believe that recognition of ALL our programs is vital to building positive relationships with students.

1. Bowling Team
2. Wrestling
3. 7th and 8th-grade Girls Basketball
4. 7th and 8th-grade Boys Basketball
5. Boys Basketball
6. Girls Basketball
7. Quiz bowl
8. Solo and Ensemble Participants
9. FBLA
10. Hoops for Heart
11. FFA
12. Forensics
13. Art Team
14. State Youth Art Month
15. 7th and 8th-grade / HS Battle of the Books participants and team recognized

Honor Pass: The Building Leadership Team (BLT) has been developing a new school initiative to provide student choice and incentivize academics and positive behavior. This PILOT program will

be known as the Honor Pass system. The staff and students believe that this program will help to support the school's Positive Behavior Interventions and Supports (PBIS) program as well as prepare students for the rigors, responsibilities, and privileges of adult life. The Honor Pass system is designed to utilize school and parental oversight to provide students with choices and rewards while at school.

While the current Honor Lunch program allows for students to leave campus during lunch, this new program would allow for open lunch, freedom to leave campus during Response to Intervention (RtI), freedom to go to the gym, commons, or the student lounge in the library, and freedom to meet with an instructor of their choice for enrichment, remediation, homework assistance or Advanced Placement (AP) classes.

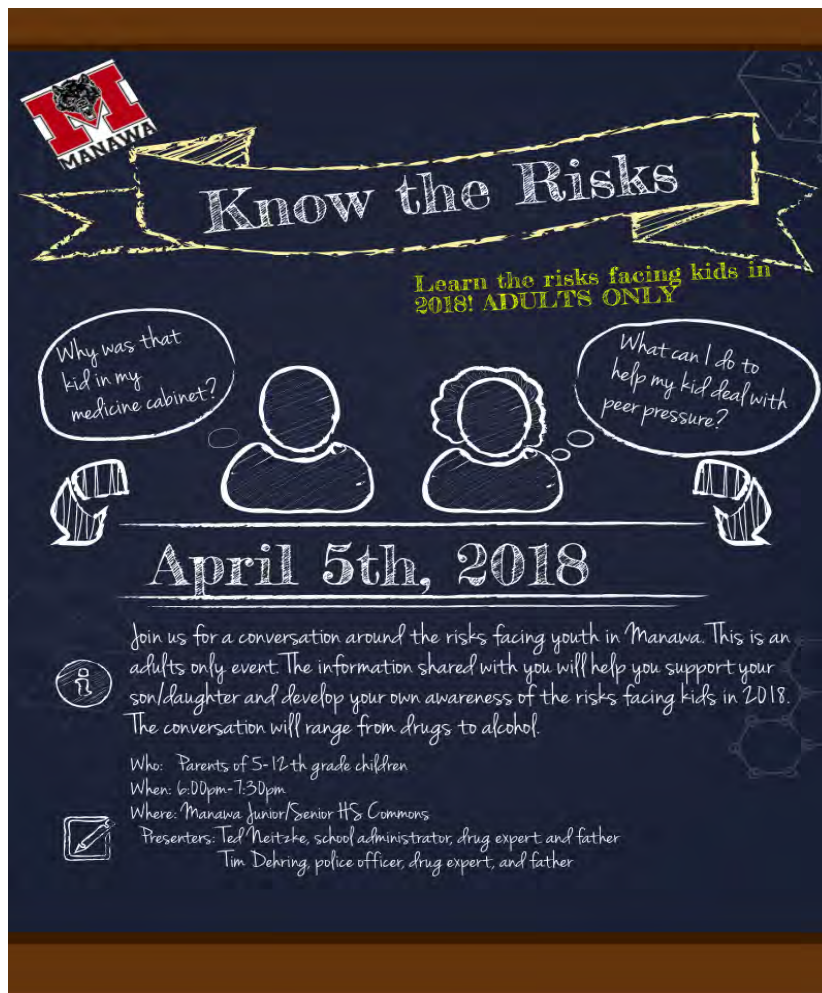
The program will have an application process for students, combined with parental permission, and teacher approval. Specifics of the program were brought to the Policy and Human Resources Committee March 14.

Thursday, April 5th Cesa 6 Drug Presentation with Ted Neitzke: To inform staff and parents about the dangers of student drug use, Principal Wolfgram is sponsoring a 3-part series entitled "Knowing the Risks" by Ted Neitzke of Cesa 6. The program includes:

1. Staff presentation – Thursday, April 5, 3:30 - 4:45 pm
2. Parent presentation – Thursday, April 5, 6:00 – 7:30 pm (HS Commons)
3. Parent and child presentation – Date TBA

The last session for parents and children will focus on equipping parents with strategies to deal with child peer pressure, parent/child trust, and overall student safety.

This will be a highly engaging presentation from Ted Neitzke of Cesa 6. Staff will be provided specific details on how students are getting access to drugs, training on how to recognize someone under



Middle School Grade Realignment: Teachers from grades 6-8 have been meeting with Principal Wolfgram to develop a plan to inform, consult, involve, and collaborate with parents of students that would be impacted by a middle school grade realignment. Informal question and answer sessions are being planned for both morning and evening meeting times to accommodate parent schedules.



February, 2018

Subject: Transportation update, February, 2018

To: Manawa School District

The Manawa School District completed 38 Trips during the month of February. These involved school field trips and sporting events.

During February, 2018 – buses left the yard a total of 479 times. This number includes all AM and PM routes for the following routes, (Regular education, Amish, Special needs, and 4-k midday). This number also includes the 38 trips.

The month of February made for some difficult travels with the very icy road conditions. All drivers used caution and good judgement, in delivering the students to and from school without any incidents to report.

A brand new 2018 bus was added to the Manawa Fleet on February 28th. This bus was assigned to Jim Quinn. It is a small bus and will be used on the Amish route and Jim's 4k take home route.

Three school districts, (Manawa, Bonduel, and Oshkosh) were selected by Kobussen to be the test pilots for a Student Behavior/ Safe Ride Project that is being developed within the company with the assistance of the Schenck consulting firm. The goal is to implement the project company wide after it has been approved.

This project will be introduced to the drivers at our March 13th safety meeting.

Sherida and Jamie Stroud have started training on the Trans finder routing system. This routing system will be in place and utilized for the following school year, 2018-2019.

Respectfully Submitted,

Casey Fields
Regional Manager
Kobussen Buses LTD

W914 County Road CE • Kaukauna, WI 54130

Phone: 920-766-0606 / 920-538-1719

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To: Dr. Melanie J. Oppor, BOE
From: Danni Brauer
Date: 3/13/18
Re: Special Ed/Curriculum Update

Special Education

- I have applied for 4 grants for materials/equipment for Paving the Way. The first grant is the CESA Foundation grant which is only available to employees of one of the 12 CESAs in Wisconsin. This grant is intended to accomplish the following: promote student learning with emphasis on reducing the achievement gap for students in poverty, promote collaboration among staff and /or partnerships with other organizations and establish/expand educational programs or pilot innovative and new programs through CESAs. We are requesting Project Discovery kits to teach life skills around kitchen use and catering project. The other 3 grants are through the Alliant Energy Foundation, Schafer Foundation, Inc. and Krause Foundation. The awards from these grants would go toward completing the kitchen renovations to be compliant to a catering licensing requirements and the catering license. The applications are included in the board meeting packet.
- I am working with Kevin DeCramer a grant writer from CESA 6 to apply for the Transition Readiness Grant. We are looking at trying to get 2 vans that will be used for the Paving the Way program. This will allow students to have more opportunity to use the lab downtown and to go on work experiences. We have been limited over the winter based on the availability van to get down to the lab. The vans would also be used for the elementary special ed classes to go on more community outings. There will be times that the vans would be available for other staff to use when not being used by the special ed department.
- Mr. Carson and I welcomed Dr. Debra Hunt (Superintendent/Director of Special Education), Ms. Kari Zigmunt (high school special education teacher) and Ms. Ann Barry (speech and language pathologist) from Valders, Wisconsin to our Paving the Way Lab over spring break. Ms. Zigmunt attended our session at the Wisconsin Transition Conference. The Valders group was interested in seeing our PAES Lab and to find out how we got started and how it is being used. They are considering writing a grant to get a lab in their district. It was great to network with another smaller district. I think we all learned quite a bit from their visit. Thank you to Mr. Carson for volunteering time from his spring break.
- I received the Session Evaluations from our presentation at the Wisconsin Transition Conference. There were 4 statements that people were asked to rate their level of agreement with each statement on a 5 to 1 scale (5=strongly agree, 1=strongly disagree): The presentation was clear and concise. The topic was relevant/applicable to me and my work/life. The content of the presentation was fitting to the session topic. I would recommend this presenter/presentation again. 18 people filled out an evaluation. Of the 360 points possible, we received 343 points that's an average of 19 points per evaluation (20 possible). I listed the written comments we received at the end of my update. I'm especially proud that for the last statement (I would recommend this presenter/presentation again.) we received 1 neutral, 3 agrees and 14 strongly agrees. We will strongly consider presenting next year to cover the improvements and outcomes in year 2 of the program. Thank you to Mr. Carson and Mrs. Ort for presenting with me. The presentation wouldn't have been as great without them.

- On Thursday, March 15th, Dana Bonikowski, Jessie Ort, Renee Behnke and Coleen Phalen will be receiving a Wisconsin Council of Administrators of Special Services award for their hard work for all our students with special needs at Little Wolf Jr./Sr. High. Darren Carson nominated them for this honor. They will be attending the awards brunch banquet at Liberty Hall in Kimberly.

Curriculum

- Curriculum maps from 6-12th grade for teachers who started the year with us or new courses in the social studies and CTE departments are due April 15th. Dan has met with all the teachers this affects and I have been giving feedback on maps that have been started. Expect to see them in May after being vetted by Dan, myself and a group of teachers.
- PD Plan - The Pupil Services Committee sent out a needs assessment to teaching staff in order to get their input on what we are already good at based on our highly effective teaching vision. We are meeting on 3/13 to go over the Plus/Deltas from the vision (below) and needs assessment data to make some decisions on foci for the next 5 years. We will then decide on expected outcomes, how we will progress monitor our work and start planning PD. You will find the responses to the survey here: [Professional Development Needs Survey](#)

Written comments from Wisconsin Transition Conference session evaluations:

- So many awesome ideas! would have liked to have more time.
- It's nice to hear that a small district can be successful.
- Would have liked to hear more of how to do this for my district (ex: resources, tools, where did funding come from to start?)
- It was amazing to see how a small town made such big things happen.
- Good info!
- Well done, very informative. Would like a bit more "depth" in the how to begin area vs this is what we do now.
- Great info - very inspirational. Down-to-earth presentation - engaging
- Excellent job! Very impressive results!
- Excellent! Inspiring! Thank You!
- Fantastic! We need to come see!
- Love the program
- Fabulous!
- Way to go!! Great presentation Great information

Highly Effective Instruction Vision Statement Plus/Delta from district in-service day

+	Δ
<p>Excellent</p> <p>Focus is student-centered, outcomes based. I feel the attention is exactly where it should be; on providing educators with the tools to increase</p>	<p>Very wordy.</p> <p>Shorten a bit if possible</p> <p>No ideas on this at the moment.</p>

<p>student performance.</p> <p>incorporating many ideas</p> <p>I like that it shows we have a direction and a purpose for the future.</p> <p>It seems to cover everything.</p> <p>Our focus is cross-curricular and on pbl and continued staff pd.</p> <p>A push toward immediately relevant PD for all staff</p> <p>That the instruction is now student-centered</p> <p>Thorough, collaborative, and achievable.</p> <p>I think it describes a lot of what we do.</p> <p>I like that both the students and the staff are recognized in the vision statement. Most of what we do as staff members is so student-focused (which is great!) but sometimes we forget to recognize ourselves!</p> <p>It says what we do and how we go about getting it done.</p> <p>I feel the vision statement will help us become better educators.</p> <p>Voices were heard across the district to come up with the vision. Clearly shows what we all value.</p> <p>I think it sums up what we came up with pretty well.</p> <p>It incorporated the words staff provided.</p> <p>I think it does a good job giving a thorough overview of how we strive to teach our students</p> <p>Good Coverage</p> <p>I believe the we do and will "provides innovative, relevant, student-centered instruction.</p>	<p>Nothing as of right now!</p> <p>looks good as it is.</p> <p>I feel it is a great vision statement.</p> <p>Seems a bit long but I think it is good none-the-less.</p> <p>Nothing, the process was clear.</p> <p>I don't feel like I get ongoing professional development because most of what we do does not pertain to me and my discipline</p> <p>How about relevant professional development for ALL staff?</p> <p>Less wordy; more concise. Combine a few of the buzzwords from the second sentence into the first and eliminate the second sentence. (i.e. The SDM provides innovative, relevant, and data-driven instruction that is engaging, collaborative, project-based, personalized, and student-centered.) Is this an instructional vision statement or a professional development vision statement? Instructional would be the i.e above (or the first two sentences in the question); while professional development would be the third sentence in the question above. Perhaps separating the two into their own categories would help to clarify confusion of purpose.</p>
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Instructional staff utilize current research to provide data-driven, personalized instruction for students that is collaborative, engaging, and includes cross-curricular and project-based learning." This I feel is appropriate and well done

I liked that it incorporated ideas generated by the staff.

MARK YOUR CALENDARS:

We hope you can join us for the 2018 Wisconsin Statewide Transition Academy and Youth Track. This event will be held at the Wilderness Glacier Canyon Conference Center in the Wisconsin Dells on October 17th and 18th.

More information and registration will be coming soon!

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Updates from DPI

BY: Nancy Molfenter, WDPI Grant Director

Is it spring yet? Not quite, and the worst of the winter weather seems to have saved itself up until February for us this year. Be careful driving around out there over the next few weeks until the semi-permanent thaw begins to appear. In the last TIG Times issue, we shared information about the **Transition Incentive Grant** program paid based on Indicator 14 survey outcomes. Please be sure your district takes action by the end of this month to get on the list to participate during the summer in order to be eligible for funding (see related article in this issue). And, we have another exciting opportunity to share with you!

Starting in FY19 (the fiscal year that begins on 7/1/18 and runs through 6/30/19), \$1,500,000.00 was allocated in the state budget for a new categorical aid grant program called the **Transition Readiness Grants**. This categorical aid program was established to help identify and develop competitive work opportunities for pupils with disabilities who are currently not served adequately by existing programs. This program will fund research-based transition to employment support services, including activities such as: Project SEARCH internships, integrated competitive work experiences provided by the school/district or through a local vendor, dual enrollment/college/job training participation by students, pupil transportation (this can be contracted services or a vehicle purchase for transition service provision), and professional development for school personnel with attached credentialing.

The Transition Readiness Grant funding will not impact Maintenance of Effort (MOE). Grant recipients will have expenditures (e.g. – Project SEARCH tuition, contracted vocational services to provide work experience and skills training on the job, transportation to Project SEARCH or community work experience locations, a vehicle, student dual enrollment or job training program cost, tuition to send a teacher to a

transition credentialing program) and will need to submit invoices to DPI to be reimbursed up to the amount of the grant award based on the approved application and budget. Thus, this program will be a direct expenditure-reimbursement arrangement. Grant awards from DPI must be **no less than \$25,000, and no more than \$100,000**.

The Transition Readiness Grant awards will be determined based on a competitive process with the application being released by DPI no later than **March 5th, 2018**. Completed applications will be due back to DPI no later than 11:59 pm on **Tuesday May 15th**. Applications received after that time will not be reviewed. Notification of grant awards will be sent to the primary contact included on the application by **Monday June 4th**.

We look forward to reading your applications during the second half of May!



It is with mixed emotions that I share the news that I have decided to move into a new position with the Department of Public Instruction and will no longer be directing the Transition Improvement Grant. After next week, I will begin serving as the Alternative Education and GED statewide consultant on the Career and Technical Education team. With the overlap of students, families, and practice implementation, I hope to collaborate regularly with TIG and see many of you at transition and DPI events. In the meantime, stay calm, carry-on with transition, use the *WiTransition* app, and get those students out for work experiences!

*My Best,
Nancy*

Maintaining or Increasing Response Rates during the 2018 Indicator 14 Survey

By: Jenny Jacobs, Post School Outcomes Outreach

Special Education Directors and Directors of Pupil Services have received notification of changes to the upcoming 2018 Indicator 14 Survey. Seventy-seven districts with a secondary population are in a required participation year for Indicator 14, and do not need to do anything at this point in time. All remaining districts and independent (2x and 2r) charters with a secondary population have been invited to participate in the 2018 Indicator 14 survey. Survey participation is required in order for districts to have qualifying surveys for the Special Education Transition Incentive Grant funding that is available in the state budget for up to \$1,000 per qualifying survey. A qualifying survey is one in which the youth was reported to have been in higher education, job training, and/or competitive employment since exiting the school district. Districts have until February 28th to respond on the status of their district participating in the survey by having the Special Ed Director or Director of Pupil Service log into the www.wipso.org website, clicking on the link "2018 Elective Survey Participation" and then indicating "yes" or "no" as to their district's desire to be part of the 2018 survey.

This year TIG staff along with previously trained interviewers from around the state will be conducting the Indicator 14 Survey at no cost to districts. Exiters are only going to be asked the required questions for Indicator 14, which are the same questions required for the Special Education Transition Incentive Grant funding. The biggest concern about this change is developing a plan to keep the statewide response rate high since district staff will no longer have the opportunity to contact their own students. Suggestions of ways district staff can assist in keeping the response rate high include:

- Add the name of the interviewer on the letter that schools send out to exiters before the phone call is made. Jenny Jacobs will be letting all participating districts know the name and contact information of the interviewer assigned to their building. Districts who mail out letters have a higher response rate compared to those who do not mail letters.
- District staff can verify the contact information that the district has on file for each exiter by making a phone call to the exiter, verifying that the number is accurate, and then sharing with the exiter information on the

upcoming survey phone call.

- Once the exiter list is added to the www.wipso.org website, verify that the list is accurate and all possible contact information for each exiter is added. The more ways an interviewer has to contact a former student increases the likelihood of a successfully completed survey.
- Designate a staff or two in district who will monitor the district's survey progress over the summer. If phone numbers are no longer active, staff will search out alternative numbers to add to the www.wipso.org website for the interviewers to call. If an exiter declines to participate in the survey, district staff can connect with that former student and encourage the student to participate in the phone survey. Districts can determine how staff will be compensated for their work over summer.
- Districts can consider hosting an event in which exiters are invited to the school and then double check exiter contact information.
- District staff have used Facebook, friends of friends, and other relatives as means of getting up-to-date contact information for district exiters. Just remember that you can tell individuals that a survey is being conducted, but do not indicate that the survey is for former special education students only.

As more and more districts participate in the Indicator 14 survey in a non-required participation year, districts can take numerous steps while students are in their final year of school to increase participation in the survey. Districts can collect alternate phone numbers and personal emails during the last year of school, many have shared that this is something that is done during an exit IEP meeting or when completing the Summary of Performance paperwork. There is a video located at www.wipso.org titled "What's Up?" and a brochure that can be printed and sent with students also. The more preparation that students have while in high school, the greater the likelihood that they will respond positively to the Indicator 14 phone call.

Congratulations to all districts and independent charters with qualifying surveys from the 2017 survey! Your district has been notified of the amount of grant funding to be awarded. As a reminder, the funds from the Transition Incentive Grant program will be paid from DPI via electronic funds transfer no later than June 30, 2018. These funds should be coded 697 in fund 27 with no attached expenditures and no restrictions on use of the funds. Funds from this grant program reduce the amount of district local dollars spent and will not be pulled into maintenance of effort.

Driving the PTP with Age Appropriate Transition Assessments: Career Interest Inventories for All Learners

By: Jen Hilgendorf, Southeastern Regional Coordinator

When choosing an Age Appropriate Transition Assessment, it is important to make sure that it fits each student's unique learning needs in order to glean the most information to drive planning transition services for students. It is important to remember that there is not a one size fits all approach to assessing students. The showcased Career Interest Inventory takes a new look at how to engage students and families in the process.

Assessment Title: Pictorial Interest Inventory

Assessment Link: https://www.cves.org/wp-content/uploads/2015/08/Pictorial_Interest_Inventory_template_SHEN.pdf

This assessment was developed by Champlain Valley Educational Services out of New York State. The purpose of the assessment is to provide students, who require an alternative format to text, the opportunity to view and discuss career

interests using age appropriate images of adults in their jobs. The survey goes through 16 opportunities for the student to select the career that appeals most to them. At the end, the assessor has the opportunity to score the assessment and share with the student the career pathway that they identified was of greatest interest to them. The student then has the opportunity to view specific careers in that pathway and do additional research around that career.

This survey allows for the assessor to provide this assessment to students in multiple formats. Think about how you could add the use of a SMART board, printed images, or assistive technology to engage the student. For additional age appropriate transition assessments, check out the TIG Age Appropriate Transition Assessment Livebinder.

Livebinder Link: <http://www.livebinders.com/play/play?id=1596511>

Wisconsin County Communities on Transition (CCoTs)

By: Kathy Tuttle, Northern Regional Coordinator

Wisconsin County Communities on Transition (CCoT's) continue to be "leading through convening" even with snow days! Many CCoT's are planning for upcoming events for students to increase transition outcomes. Others continue to meet to share and create resources for educators, agencies, families and youth.

Through the National Community on Transition, much discussion has taken place and many states have shared information around CCoT's and what makes and maintains a good CCoT. CCoT's must often remind themselves of their purpose: "To promote effective transition, increase parent involvement, establish local collaboration, identify local issues and suggest possible resolutions". Often the CCoT's are thought of as agencies coming together for the schools. This should not be the case. CCoT's are meant to increase transition services for students which includes a community in making sure each student has a positive post school outcome through communication and collaboration amongst the districts, agencies, parents and youth.

Below is a list of ten tips for growing and maintaining a CCoT:

1. Have a shared vision and mission
2. Establish committees....share the load
3. Rotate leadership so not just one person is taking on the responsibility

4. Have cross-systems representation on committees
5. Collaborate and build relationships with each other to find the needs of the community
6. General meetings focus on hospitality, networking, and presenters
7. Create products that will benefit all individuals on the team (i.e. transition materials, websites)
8. Create programs/activities that will assist in increasing employment and higher education opportunities for students (i.e. transition resource events, student events, a community conversation, an amazing race to employment)
9. Engage youth, families and businesses in your meetings and events
10. Communication is key (i.e. list serves, doodle polls) to assure the highest attendance at each meeting

If you would like to join a CCoT or the CCoT in your area is in need of some restructuring to get back on track, contact your regional TIG Coordinator. To locate your regional TIG Coordinator, go to <https://www.witig.org/contact-us/>

"Collaboration works when transition teams are focused on outcomes and purpose"

Kelly Crane; Center on Transition to Employment

Paving the Way: Inspiring Students to Discover Success

By: LaNae Jabas, Central Regional Coordinator

The school district of Manawa has taken a huge step forward to ensuring positive post school outcomes for student with disabilities through recently revamping their Transition Program. The momentum for creating change was sparked when Danni Brauer, Director of Special Education/Curriculum, heard the following quote given by Jenny Neugart, Project Coordinator for Let's Get to Work, "We have a big culture of low expectations. The values need to change. Youth with disabilities need to believe that they belong in the community. Everybody has something to offer." Brauer took a closer look at the program they were offering and found students were not receiving outside employment agency support due to staff vacancies, minimal opportunities to build job skills both in school and out in the community, along with students having a hard time answering the question, "What do you want to do when you grow up?" Based on these findings, Brauer and her Special Education Transition Team were given the district support needed for creating a program that would cultivate the skills and knowledge students needed for life after high school. The following were key factors for creating a sustainable and transparent program:

- Evidence shows that for students to generalize life, social, and employability skills, they need to practice the skills in authentic settings.
- Students need assistance integrating into the community.
- Staff need a more accurate way to determine student preference and skills when it comes to future employment.
- Students need training in soft skills in authentic tasks and environment.
- Students need opportunities to experience different jobs through job shadowing, volunteer experiences and paid positions.
- Students and staff need time in their schedule to complete these tasks.

The goal of 100% of students with IEPs will graduate Little Wolf Senior High with a competitively paid job and/or accepted to postsecondary education was also created.

To ensure the Transition Team had an evidence-based vocational tool to guide the process, they purchased the Practical Assessment Exploration System (PAES) a simulated workplace curriculum that gives a performance based assessment for students at most levels of disabilities, including non-readers. The lab provides an opportunity for students to try six different jobs for each of the five strands: Construction/Industry, Consumer/Service, Business/Marketing, Computer Technology, and Processing/Production. In addition, the Transition Team found an authentic site, a vacated business space in the downtown area, to house the new program. Shortly after the start of the 2017/2018 school year, the new program was up and running. When asked the impact it has had on students, Ms. Brauer stated, "I have already seen so much growth in the students who are in the 'Paving the Way' program. Students are more engaged in school than I have ever seen them and they can talk about their futures in realistic and specific terms".

Brauer hopes to expand upon the program over the years so that it will eventually include a student-led business (Bakery and/or School Store), Independent Living Skills strand held in an apartment setting, and increase collaboration with local businesses to actively engage our students in on-the-job training for a modern workforce.

The school plans to host an open house on March 22, 2018. For more information contact Danni Brauer dbruarer@cesa6.org or (920) 596-5301.

"A journey of a thousand miles begins with a single step."

-Lao Tzu

One way to keep momentum going is to constantly have greater goals."

-Michael Korda

The Added Benefits of Youth Apprenticeships for Students with Disabilities

By: Brian Kenney, Southern Regional Coordinator

Around Wisconsin numbers are on the rise for Youth Apprenticeship participation and this trend will likely continue with the emphasis being placed on students gaining relevant employment experiences while they are still in high school that connect them to gainful employment opportunities after they graduate. The benefit to students engaging in Youth Apprenticeships is tremendous:

1. Receive a state of Wisconsin Youth Apprenticeship Certificate
2. Valuable feedback is given from an employer through the process of certification and completion of required checklists for your pathway(s).
3. Crucial safety and core performance instruction is given to Youth Apprenticeship participants the same as any other employee in the business
4. Youth Apprenticeships can become value added by deciding to complete a Level 1 for 450 hours of paid work at minimum wage or higher or they can continue their intense programming for a Level 2 for an additional 450 hours with more intense immersion within the various pathway(s).

For students with disabilities, Youth Apprenticeships can be a real true partnership with many collaborative agencies working together. If a student begins their employment journey at a job site through a service provided by an outside agency, they can enhance that experience with a Youth Apprenticeship. One of the biggest questions I receive relates to this situation.

Question – If a student is working in a job that was tied to a

Temporary Work Experience or Youth on the Job Training (both work based learning incentive programs through DVR) can we still utilize a Youth Apprenticeship provided they meet requirements?

Answer – YES you can. The Youth Apprenticeship requires a specific training agreement, related instruction, 450 hours of paid employment at minimum wage or higher and a requirement to complete a checklist to document the requirements are being met for the credential. DVR services to help students gain employment experiences can go right along with the beginning journey of a Youth Apprenticeship.

Question – What if my student can only work 5-8 hours per week, how will they ever finish a Youth Apprenticeship and earn their certificate required hours?

Answer - Students can extend out a Youth Apprenticeship between the beginning of their junior year through the summer of their graduation year that they receive their diploma to finish the Youth Apprenticeship. If a student stays past the age of 18 and let's say they participate in an 18-21 year old program, they can continue working on their hours to earn their level one credential.

Be sure to have open and consistent conversations with your school district assigned Career & Technical Education contact as well as your School Counselor to get more details on the Youth Apprenticeship Program – we have an amazing program in Wisconsin.

You can also visit the Department of Workforce Development Youth Apprenticeship webpage – <https://dwd.wisconsin.gov/youthapprenticeship/>



Wisconsin Youth with Disabilities Using Accommodations and Assistive Technology

Results of the 2017 Wisconsin Indicator 14 Post School Outcomes of 2015-2016 Exiters with Disabilities

By: Mary Kampa, Post High School Outcomes & Culturally & Linguistically Responsive



“Act as if what you do makes a difference. It does.”

-William James

“I never teach my pupils; I only attempt to provide the conditions in which they can learn.”

-Albert Einstein

During the 2017 Wisconsin Post School Outcomes Survey (WiPSO), interviewers attempted to contact 4164 former students (exiters) who exited their secondary placement with a diploma, a certificate of attendance, by reaching the maximum age of eligibility or by dropping out. Of those, 2285 were successfully contacted, for a 55% response rate.

Of the exiters contacted, 887, or 39%, participated in some type of postsecondary education or training. The below table indicates the main person students contacted for assistance when attending postsecondary education.

350	39%	Counselor-Advisor or Disability Specialist on-campus
105	12%	Classroom Professor or Teacher on-campus
28	3%	Disability Specialist off-campus, from a community agency such as DVR
380	43%	No one
24	3%	Don't know / Declined / No answer

The majority of individuals who sought assistance worked with a Counselor-Advisor or Disability Specialist on-campus to assist them with their classroom issues related to academics. Classroom Professors and Teachers on-campus were also seen as helpful followed by a low percentage of off campus specialists and agencies.

Working with a disability specialist on campus is the way students develop an accommodation plan and have that plan consistently implemented in classes. This indicates that nearly 40% of those Wisconsin youth who participate in a postsecondary education or training program worked with a Counselor-Advisor or Disability Specialist on-campus to assist them. A classroom teacher or professor can offer some type of accommodation in their classroom.

This also indicates the need to connect high school students with campus disability specialists to discuss needed assistive technology and accommodations, and to make sure there is a transition plan that is compatible with allowable accommodations in continuing education settings as over 40% did not connect with anyone on or off campus. It also underscores the importance of including this information in the students' Summary of Performance.

Youth used the following types of assistive technology (AT) and accommodations in high school.



Wisconsin Youth with Disabilities (Continued)

An **assistive technology (AT) device or software program**, such as: Smart Pen, Calculator, Computer or iPad to work or take notes or tests, including Kurzweil, Audio books, voice recorder/amplifier/FM, recorded lectures / Assisted listening or closed captioning / TTS (text to speech) / Google Read/Write

230	26%	Yes, and it was very helpful
89	10%	Somewhat helpful
17	2%	Not very helpful

A **person** that provides accommodations, such as: One-one-one assistance, Coach(ing) or Tutoring / Center-based assistance / Notetaker/ Writer or Scribe / Reader / Interpreter

253	29%	Yes, and it was very helpful
74	8%	Somewhat helpful
12	1%	Not very helpful

Accommodations to the **schedule, work load or classroom**, such as: Shortened assignments or accommodations / Extra or extended test or assignment time / Test retakes / A quiet place to work or take tests.

350	39%	Yes, and it was very helpful
99	11%	Somewhat helpful
18	2%	Not very helpful

The following best describes the former student's continuing use of assistive technology (AT) and/or accommodations at their place of postsecondary education or training

278	31%	Continued to use similar types of assistive technology (AT) and accommodations and they have been very helpful
28	3%	Continued to use similar types of assistive technology (AT) and accommodations but they have not been very helpful
30	3%	Continued to use assistive technology (AT) and accommodations but they are much different than when in high school
474	53%	Did not continue to use assistive technology (AT) and/or accommodations at their place of postsecondary education or training

Documenting a student's disability so they can get the AT and accommodations they need when continuing their education is a transition activity that should occur while the student is in high school. To begin to understand this process, visit the [Wisconsin Disability Documentation Guide](#), a joint publication between the Wisconsin Department of Public Instruction, the UW System, and the Wisconsin Technical College System.

Want to know your local exiters experiences with AT and accommodations? Go to www.wipso.org. On the upper left-hand links, click the "Indicator 14 Report", then select your district. This will show you the most recent year your district, or any other district, participated in the Wisconsin Indicator 14 Post School Outcomes Survey. You will see the Indicator 14 number and percentage of youth engaged in continuing education and employment. To see the results of all survey questions, contact your district Director of Special Education (DSE) and ask to have an account created for you. Your DSE can log into the WiPSO website and create an account for you.

Questions? Contact Mary Kampa, WiPSO and Culturally Responsive Practices Coordinator at mkampa@cesa10.k12.wi.us or 715-416-0609.

TIG Summit

Supporting Youth with Mental Health Needs in Transition Planning

May 8, 2018
Crowne Plaza Hotel
4402 East Washington Avenue
Madison, WI 53704

We are excited to announce the Transition Improvement Grant (TIG) Summit focused on Mental Health and Transition. The summit will provide information and tools for educators, parents, agency providers and youth to build effective transition plans for students with mental health needs.

Sessions will focus on:

- New WDPI Mental Health Framework
- Experiences from the Educator, Parent and Student Perspective
- Social Emotional Learning
- Accessing Services
- Mindfulness
- And more . . .

Register today at <https://www.witig.org/event-details.html?id=4283>

For assistance with registration, contact Lisa Van Dyke at lisa.vandyke@cesa2.org or (262) 473-1446.
For more information on this event, contact Pam Jenson, TIG Project Coordinator at pam.jenson@cesa2.org or (608) 921-1400

For hotel reservations: Contact the Crowne Plaza Hotel at 866-424-0835. Please refer to the Transition Improvement Grant Group. This block will be available until April 11, 2018.



Visit our website at:

www.WiTIG.org

The Transition Improvement Grant (CFDA #84.027) acknowledges the support of the Wisconsin Department of Public Instruction in the development of this website and for the continued support of this federally-funded grant program. There are no copyright restrictions on this document; however, please credit the Wisconsin DPI and support of federal funds when copying all or part of this material. [34 CFR Sec. 75.620]

GT Extracurricular Activities - Many of the GT students at LWJRSHS are serviced through the many clubs and organizations that are offered. See below for a listing and their enrollments.

Art Team:	15	
Art Club:	26	
Solo and Ensemble:	(7th and 8th) - 40	High School - 57
Quiz Bowl:	16	
Forensics:	(7th and 8th) - 6	High School 21
NHS:	23	
FBLA:	10	
FFA:	88	
Student Council:	31	
Drama:	11	
Class Officers:	17	
All Star Band:	6	
All Star Choir	8	

Upper Level, Articulated, and Advanced Placement Courses:

Physics	6
Human Bio.	11
Wisconsin Virtual Academy	1
Youth Options	2
Work Study	30
Independent Study	5
Welding (FVTC)	9
Animal Science (FVTC)	10
AP Language	23
AP Literature	11
AP Calculus	10
AP Psychology	14
AP US History	5

Laude System: The Laude System replaces the class rank system. It allows us to recognize and encourage students to take appropriate courses that will better prepare them for the future. This system is a point based system that gets combined with a students GPA, under our normal grading scale. This system rewards a student for **completing** designated rigorous courses and will earn the student 1.5 honor points (any AP course, year-long or semester), 1 honor point (year-long courses) or .5 honor point (semester courses) for taking these designated courses.

Below are responses from varied teachers on how GT students are serviced in the classroom.

Sandra Cordes:

Agricultural Education uses a three-circle model of instruction (classroom and laboratory instruction/ leadership development/experiential learning). Opportunities are available in the classroom as well as through FFA to challenge students to develop premier leadership, personal growth, and career success. Examples of enrichment available to students include leadership development events such as our speaking and judging contests. Students are also provided choice in activities and how to prove knowledge has been obtained based on learning styles. Through our program of activities in the intra-curricular organization, they receive opportunities to plan and implement service-learning projects.

In class, an example would be differentiation. In our current animal equine unit for example, I have students who have a wealth of experience and background information. We have devised a system for students to tier their instruction with peer learning communities this week with flexible grouping. Additionally, I sometimes utilized curriculum compacting.

Our pathways are designed to have real-world, authentic experiences. Students can design activities in summer coursework, independent study and regular classes to obtain personalized instruction. Examples include job shadows, career exploration, and personal skill development such as interviewing skills.

Dawn Millard:

What I do for students capable of working at a higher level in 7th and 8th grade ELA-

Writing: Students are graded on their writing using a rubric. I challenge my advanced writers to always aim for the highest numbers on the rubrics. 3 is the level to reach for grade-level writing, but I encourage them all to strive for a 3.5 or a 4!

Reading: Students are encouraged to find and read books at and above their independent reading level. I try to always pay attention to the books that they are reading and I push the higher level readers to read more challenging books both at school and at home. When responding in their reader's/writer's notebooks, students are challenged to give more in-depth and thoughtful responses.

Vocabulary/Word Work: Working on ways to challenge them more without actually giving them more work to do. When I offer activities above and beyond, many will choose not to do them because they see it as more work.

Nate Ziemer:

A lot of what I do with GT is asking the unguided question. This is done in small group settings or on a one on one basis to try to push them within the given assignments. Most questions in class are guided, but these questions are focused on moving the students beyond basic understanding to synthesizing and inferring the applications in the real world.

There are times where I receive outside of school science opportunities that may be of interest to the GT students and I will pass that on to them with encouragement to attend.

During class time I will check in with advanced students to peek at their work and then allow them to assist other students as resident experts.

Jeff Bortle:

- * Promote deeper critical thinking skills with higher level/more abstract tasks
- * Allow for peer-teacher/mentor opportunities within class and group activities
- * Increase expectation of explanations and reflections
- * Encourage demonstration of understanding through multiple intelligences (preferably one that is not a natural ability for the student)

For the students that already know the material, I have a few things that I do depending on the situation.

1. I use their star screenshots to address information that they don't know yet.
2. If possible, I will take the content I have taught in class and take one step further.
3. I will also differentiate simply by giving them more high end questions that require a lot deeper thinking.

Jeff

Nancy Zabler

I think you know that Art Team was started under the G/T umbrella, we used Torrence Creativity tests as part of the "tryout" process to validate acceptance onto the team. (recommended to me

by a G/T Ed. professor at UWSP) So you are correct that Art Team is meant to meet the needs of G/T students.

In the regular art class I try to offer individualized options to students who show a skill and desire to move above and beyond what is expected for a particular project/assignment. I offer extra time for students to work (after school, etc), and have offered to show individuals the next progressive skill in a specific area, or a more challenging project suited to their skill level - as well as just encouragement to continue working and experimenting in an area they show interest in, checking in occasionally on their progress. Sometimes I've been able to introduce them to local artists that could help encourage and develop their skill (networking).

Rita Gipp:

Tier 1

Lessons are introduced/presented/modeled, in front of the class. This is sufficient for the 5% of students who fit the traditional model. To address the rest of the learner's needs, the following are provided as well:

- Lessons are pre recorded, meeting the needs of visual and auditory learners.
- Supplemental materials to reinforce concepts and skills are provided on the website
- Personalized learning is supported, as students are able to progress through lessons within an online environment and at their own independent rates, allowing me to act as facilitator of their learning as they progress.
- Handouts distributed in class are made available on the website as well. Students are able to access work on days they are not in attendance.
- Ongoing access to materials also benefit students who are still learning how to become better organized, as they can easily get a second copy, if needed, even from home.
- Peer assistance is encouraged as technical skills are practiced.
- Frequent checks for understanding are built into the lessons. Quick assessments are built into the Moodle. At the end of each topic area, students provide evidence of mastery (80% or better) before the next topic area is automatically opened. Until then, the topic area is locked, preventing students from moving on until prerequisite skills are met.
- Lessons are modified to meet the needs of student with special needs while enrichment activities accompany each unit as well, allowing students to extend their talents further, when applicable.

Tier 2

- Within a personalized learning environment, the availability to assist students needing an increased amount of 1:1 guidance is supported, while learners understanding the material are able to proceed independently.

- An abundance of supporting material accompanies each lesson, which is sometimes my own recorded step-by-step instruction and other times lessons found that provide adjacent instruction and/or remediation.

- Students are allowed to submit and resubmit assignments at any time during the academic quarter without penalty. The goal is for students to master concepts, regardless of whether it happens the second week of the quarter or the last.

- RTI students learn many of the same skills taught in the other Engineering classes, thereby making these students additional classroom facilitators who are available to their peers, if they happen to also land in one of the middle school course. At the same time, extended activities are offered to these students when their assistance is not needed.

Tier 3

- Fridays are "Fab Lab Freedom Fridays". On these days, students who have advanced to a specified point of progression within a unit are offered a chance for extensions to the lesson, including the opportunity to fabricate projects of personal interest. This minimum requirement (to participate in Fab Lab Friday) is usually shared on Wednesday or Thursday so that students are able to anticipate where they should be in the unit by Friday.

- Any students with missing work must do that work on Fridays before being allowed to participate in this weekly ritual. This acts as a very effective motivator for students to remain on task.

- More time is available for me to assist those needing one-to-one assistance on these days. Peers often step up to assist during this time as well.

- The software we use in class is available for students to install at home as well. All students are instructed at the beginning of the semester to create accounts at the Autodesk website, where the company makes the same software free to students for home use.

On a final note, I am a firm believer in the John Dewey philosophy that all children want to learn. Problems arise when students view the learning as meaningless or when instruction is too difficult to grasp. Sometimes that difficulty is as simple as the delivery just being too boring to keep their attention while other times the starting point is too far removed from the understanding they possess at the onset of the lesson. Students who find material engaging, relevant to their world, meaningful, and obtainable will be successful. Ninety-nine percent of the time, when a student is not successful in my class, it's on me, not them.

Technology Board Report

February 13, 2018



Teaching & Learning Integration

Sharp Aquos Board Installation: Three of the devices have been installed at the secondary school. Two are scheduled to be installed this weekend.

RtI Planner Development: An application website is being developed to allow staff more agility in the RtI process. The target date for the pilot is the first week of April.

Technology Support

Help Desk Tickets: Staff submit support tickets to request help repairing classroom technology. These tickets allow us track open issues. We presently have zero open help desk tickets.

Budget & Planning

Printing Costs: We are piloting a paperless school board meeting to help lower printing costs and model efficient resource spending to staff.

Teach Grant: The state has awarded us up to \$31,000 for the Teach Grant between now and 2020. This provides IT funding for select hardware and services.

Hardware funding is a matching grant for 30% of hardware cost. We would need to fund 70% of the hardware cost. We may not need have funding or need to use all \$31,000 of the grant. However, we will take advantage of the grant to upgrade our WiFi network in 2020. We also included the option to update some network switches and USB battery backups in the event of hardware failure.

In addition, the grant will fund at 100% annual network review with a CESA 6 resource, saving us \$1,400 per year. The grant will also fund \$9,000 to perform a one-time cyber security assessments.

Technology Board Report

February 13, 2018



Administrative Computing

District Website: Content has been loaded into the new website. You can see a working version of the staging website here: <http://manawaschools.cms4schools.net> Presently we are seeking feedback from public and staff. We will also solicit feedback from students. We will also include a CESA audit for ADA compatibility as required by OCR. We are hoping for a March 30 cutover date from the old site to the new site.

	Task	Due Date
1	Design put into development queue (DONE)	01/05/2018
2	Implement interior page design (DONE)	01/10/2018
3	Customer point: pre-release site (DONE)	01/17/2018
4	Implement home page design (DONE)	01/24/2018
5	Shell site release (DONE)	02/01/2018
6	Load content in shell site (DONE)	02/28/2018
7	CESA/District audit for ADA compatibility - Required by OCR (NOTE: Need to confirm date with CESA)	03/24/2018 (Estimate)
8	Community review (NOTE: Need to form community team.)	03/24/2018 (Estimate)
9	Cut-over from old to new site	03/30/2018

Network Operations

Nothing to report regarding network operations.

Minutes of the March 14, 2018 Finance Committee Meeting

Call to Order at 6:30 pm by Chair Pohl

Present: Pohl, R. Johnson, J. Johnson, Scheller, Mary Basel, C. O'Brien, Dr. Oppor

1. Health Insurance SY 201819: Informational. Presentation by Mary Basel, will look into Co-op, expanded options, renewal date would need to be changed to July.
2. Establishing Rates for Game Officials:
Motion by J. Johnson/R. Johnson to recommend Establishing Rates for Game Officials to the full board as presented. Motion carried.
3. Bus Route Realignment for SY201819: Informational.
4. Budget Overview for SY 201817: Informational.

Next Meeting Date: April 3, 2018 at 5:30 p.m.

Motion by: J. Johnson/R. Johnson to adjourn 8:01 p.m.

Joanne Johnson, Recorder

Minutes of the March 13, Buildings & Grounds Committee Meeting

The meeting was called to order by R. Johnson at 5:30 p.m. in the MES Board Room

Present for the meeting: R. Johnson, B. Scheller, S. Forbes, Dr. Oppor

Item 1 & 4 were switched in order from the agenda.

1. Update on Energy Efficiency Projects (Information) Those present toured the MES for an update on the work being done on the water heaters, water softeners and boilers. The MES entrance will be replaced this summer to a more secure entrance; summer school will be held at the high school with the exception of the 4K summer program which will be held at the elementary school.
 - a. MES Boilers and Water Heaters
 - b. Timeline
 - c. Additional Projects 2018-19: MES Chiller, Windows and Lighting, MES Secured Entrance
2. SY1718 Maintenance Budget (Information)
 - a. Consider Purchase of Portable Generator - \$450 to \$500. < 70 decibels, Generac
 - b. Consider Purchase of a Fork Lift – table until further notice
3. Site Analysis & Feasibility Study (Information)
 - a. Recommendation to Board in April
4. Lawn Treatment 2018 (Information) Will ask A.D. best approach and likely address aerating and over-seeding in house.
5. Paving the Way Grand Opening (Information) – Thursday March 22, from 4:30 to 7:30 p.m. at 407 S. Bridge St. – (Requested a Board tour on 3-19-18 prior to the regular meeting)
6. Bleachers (Information) Will be included as an alternate plan on the SAFS Action Plan
7. Next Meeting Date: April 18, 2018 at 5:30 p.m.

Bruce Scheller, Recorder

Minutes of the March 14, 2018 Policy & Human Resources Committee Meeting

Call to order at 4:47 pm by Chair Pethke

Present: B. Pethke, S. Forbes, J. Johnson, H. Pohl, J. Bortle, D. Wolfgram, C. O'Brien, B. Cobarrubias, Dr. Oppor.

1. Bloodborne Pathogens Exposure Control Plan:
Motion by J. Johnson/Forbes to table. Motion carried.
2. Policy 8510- Wellness [Legal Update]:
Motion by J. Johnson/Forbes to recommend Policy 8510-Wellness [Legal Update] to full Board for a first reading. Motion carried.
3. Wellness Committee-Move to Subcommittee Configuration: a. Student Wellness (Focus on Policy & DPI Requirements) Chair- Nurse Koehn b. Staff Wellness (Focus on Staff Health & Wellness Topics to Include Insurance Co-Chairs Carmen O'Brien and Teacher Representative:
Motion by J. Johnson/Forbes to recommend splitting of Wellness Committee to a Subcommittee Configuration with Student Wellness and Staff Wellness to full Board. Motion carried.
4. Honor Pass Proposal- L.W.H.S.:
Motion by J. Johnson/Forbes to recommend Honor Pass Proposal for LWHS to full Board as presented. Motion carried.
5. Gallup Q12 Employee Engagement Survey:
Motion by J. Johnson/Forbes to recommend Gallup Q12 Employee Engagement Survey to the full Board as presented. Motion carried.

Next Meeting Date: April 11, 2018 at 4:45 pm.

Motion by J. Johnson/Forbes to adjourn at 6:19 p.m. Motion carried.

Joanne Johnson, Recorder

Minutes of the March 12, 2018 Ad Hoc Recognition Committee

Call to Order at 5:30 p.m. by Chair Pethke

Present: Meria Wright, Lindsay Vanden Langenberg, Carmen O'Brien, Pethke, J. Johnson, Dr. Oppor.

Discussion:

1. Name Committee Members: Carmen will ask for a high school representative to join us.
2. Set Date for Recognition Ceremony: June 8, 2018 at 7:30 am for breakfast.
3. Set Dates for Nominations: Nominations out 4-2-18, Due back 5-1-18.
4. Any Changes from Last Year: Group scrubs, Dr. Oppor will proofread, formal script, accomplishments in program, introduce dignitaries.
5. Consider New Award to Friend of Education: Will present at beginning of program, committee will narrow down to three and then Board will pick in closed session.

Next Meeting Date: May 2, 2018 at 5 p.m.

Meeting adjourned at 6:41 p.m.

Joanne Johnson, Recorder

Book	Policy Manual
Section	5000 Students
Title	CLASS RANK
Number	po5430
Status	First Reading
Adopted	June 20, 2016
Last Revised	January 22, 2018

5430 - CLASS RANK

The Board of Education acknowledges the usefulness of a system of computing grade point averages and class ranking for high school students, both to inform students of their relative academic placement among their peers and to provide students, prospective employers, and institutions of higher learning with a predictive device so that each student is more likely to be placed in an environment conducive to success.

The Board authorizes the use of the Laude honor point system beginning with the Class of 2018.

Beginning with the Class of 2018, the high school will rank and recognize graduating seniors through the Laude System. The Laude System acknowledges student achievement through a combination of student Cumulative Grade Point Average (CGPA) at the end of seven (7) semesters and the number of honor class points completed in their high school career. Their CGPA and honor points make up their overall Laude score, which places them into one (1) of the possible Laude distinctions: Summa Cum Laude, Magna Cum Laude, and Cum Laude.

[The Laude distinctions of Summa Cum Laude, Magna Cum Laude, and Cum Laude criteria will be published annually in The Laude System brochure and the high school course of study guide.](#)

~~For the Class of 2016, students who earn Summa Cum Laude must have a Laude score of 26 or higher; students who earn Magna Cum Laude must have a Laude score of 21-25.99; and students who earn Cum Laude must have a Laude score of 15-20.99. For the Class of 2017, students who earn Summa Cum Laude must have a Laude score of 31 or higher; students who earn Magna Cum Laude must have a Laude score of 21-25.99; and students who earn Cum Laude must have a Laude score of 15-23.99. For the Class of 2018 and beyond, students who earn Summa Cum Laude must have a Laude score of 33 or higher; students who earn Magna Cum Laude must have a Laude score of 27-32.99; and students who earn Cum Laude must have a Laude score of 16-26.99.~~

Last Modified by Melanie Oppor on January 23, 2018



Book	Policy Manual
Section	For Board Review - Vol. 27, No. 1+
Title	LEGISLATIVE ADVOCACY PROGRAM
Number	po0175.2
Status	Second Reading

0175.2 - LEGISLATIVE ADVOCACY PROGRAM

The Board, as an agent of the State, must operate within the bounds of state and federal law affecting public education. If the Board is to meet its responsibilities to the residents and students of the community, it must work for the passage of new laws designed to advance the cause of effective public schools and for the repeal or modification of existing laws that impede this cause.

To this end:

- 1. The Board will keep itself apprised of legislation that affects public education.**
- 2. When appropriate, the Board will work for the achievement of common legislative objectives through the Wisconsin Association of School Boards and the National School Boards Association.**
- 3. The Board will take an active part in influencing legislation that affects public education.**

Last Modified by Melanie Oppor on March 15, 2018

March 2, 2018

To Members of the Board of Education:

The following is the listing of the students that have requested Youth Options Application for the fall semester of 2018-2019 for the following courses:

UW Colleges online

1 Student	Intro to Psychology	3 credits
1 Student	Intro to Religious Studies	3 credits

Respectfully submitted,



Janine Connolly

Little Wolf JR/SR High

Attachments

March 2, 2018

MEMO: Dr. Oppor

FROM: Janine Connolly, School Counselor

Youth Options: Fall 2018-2019

2018-2019 Seniors

Bo Koehn has requested 2 courses: Intro to Psychology and Intro to Study of Religion
Each worth 3 credits.



Memo

To: Dr. Melanie Oppor
From: Kevin Keller & Mary Eck, Summer School Coordinators
Date: March 16, 2018
Re: Preliminary Summer School Booklet for 2018

Please find attached two additional documents that we have at this time for our upcoming summer school. It does include almost all the courses that we plan on offering our students this year. We hope to finalize the missing pieces by next week. The schedules in each booklet are tentative. We will want to make sure we have the courses organized so there are adequate grade choices for each hour. Much of this will depend on available teachers and space. Regarding course locations, we are working closely with the principals to make sure we provide a safe and productive summer school keeping in mind the planned construction. Listed below are the areas we are still trying to refine.

Driver's Education: Mary and I will be meeting next Wednesday with Matt Bredesen who is an EBD teacher from PJ Jacobs Jr. High in Stevens Point who has a DPI certification for Driver's Education. He lives in Waupaca and has indicated he is available on our proposed dates. We also have a former teacher from Waupaca who also might be interested. He would possibly be available at a different time as he has committed to Winneconne and Oshkosh. We will make sure we follow district protocol before any decisions are made.

Sports Camps: Skylar has met with all the coaches and they have put together a schedule to make sure times don't overlap allowing students the opportunity to participate. He has also outlined the guidelines so we will be able to claim the minutes. He will be forwarding that information soon.

High School Physical Educ. Course: Jill Krause has offered to teach a Physical Educ. course this summer. Mary has been in contact with Janine and Dan and they are working out the possibility of a credit option.

Rocketry: We are not able to offer this popular course as of now as Mr. Hollman has officially retired from this course. We have been looking for a replacement.

Spanish: Amy Anaya has offered to teach a Spanish class for incoming freshman. She is also going to teach a couple of elementary sections as well. Not sure yet on credit possibilities for the freshman course.

Field Trips: Janet Huebner would still like to investigate field trips again for this summer. She is still getting places and costs to us. I reminded her about the trips aligning with core requirements. Once we receive this information, we will add transportation costs and determine if it is feasible to offer.

Miscellaneous: There have been a couple of teachers who recently came forward and asked to assist us. There may an additional course or two added or maybe an older course reinstated.



ADVENTURE

2018

Program Guide

The School District of Manawa Summer Enrichment Program
In Partnership with the Sturm Memorial Library



June 11th-June 29th, 2018
Grades Pre K-5

REGISTRATION/SIGN-UP:

Manawa Elementary Cafeteria 3:30-6:00 p.m.
Tuesday April 17, 2018 & Wednesday, April 18, 2018

PROGRAM INFORMATION

WHO:

- Students entering grades Pre-Kindergarten – 5th grade

WHAT:

- 4K Kindergarten 2018 (4K Kindergartners)
- Next Stop Kindergarten (2018 Kindergarteners)
- Remedial courses: reading, writing, and mathematics (grades 1-5)
- Enrichment courses: cooking, science, arts and crafts, computers, outdoor adventures, dancing, tumbling, fitness, and more (grades 1-5)
- Skills courses: volleyball, wrestling, football, basketball, hunter safety, archery.
- Swimming Lessons: Iola-Scandinavia Fitness & Aquatic Center (grades 1-5)

WHEN:

- Summer Adventures: June 11th-June 29th (Monday-Friday, 8am-12pm)
- Swimming and skills courses see specific course dates & times

WHERE:

- Programming will be held at the Manawa Elementary School and the Little Wolf Jr./Sr. High. Please note that the district has planned some building renovations, please look for updates.

WHY:

- “*Summer Adventure*” participants will find a number of interesting and exciting learning opportunities again this summer
- Remediation
- Fun
- Skill Development

HOW:

- Complete registration and medical emergency form attached
- Bring completed form & fees to registration night:
Tuesday, April 17, and Wednesday, April 18, 2018.
3:30-6:00pm
Manawa Elementary School Cafeteria

CONTACTS:

- Kevin Keller - 920-986-4001 or kkeller@manawaschools.org
- Mary Eck-920-596-5804 or meck@manawaschools.org
- Manawa Elementary School Office – 920-596-5700
- Little Wolf Junior/Senior High Office – 920-596-5801

FREQUENTLY ASKED QUESTIONS – p.1

Q: What does a student’s daily schedule look like?

A: “Summer Adventure” Daily Schedule

Session 1	8:00-9:00
Session 2	9:00-10:00
Session 3	10:00-11:00
Session 4	11:00-12:00

Q: Who will be teaching the classes?

A: Teaching staff will include the best possible *certified* teachers available. Teaching assistants will also be working for the program to assist our certified staff with daily activities.

Q: What happens if my child selects a course that is filled?

A: An alternative course will be assigned based on the child’s grade level and interest. **Please make sure an alternative course is listed to aid the scheduling process.**

NOTE: *Course enrollment will be on a first come, first served basis.* Some courses may be eliminated if there are an insufficient number of students enrolled, or if there are not qualified teachers available to teach them. Parents will be notified as soon as possible of any changes.

Q: When will I know what my child’s summer school schedule is?

A: A copy of your child’s schedule will be sent home at least two-weeks prior to the start of summer school.

Q: Can my child who is entering 4K Kindergarten and 5 year old Kindergarten attend?

A: Yes! Students can enroll in our 4K and Next Stop- Kindergarten. Students will use skills that will prepare them for a successful Kindergarten experience. Activities will include stories, music, plays, manipulatives, arts and crafts, and fun.

Q: Can out-of-district children enroll in Summer Adventure?

A: *YES...*there is a tuition fee of \$75.00 per child. An out-of-district student is any student who currently resides outside the School District of Manawa. If a student, (ex: grandchild), is staying with a district resident this summer 2018, the in-district requirements are met.

Q: Will transportation be available for students to get to & from summer school?

A: *YES...* The school district will be offering transportation to and from summer school. Designated pick-up points, drop-off points, and times will be established for surrounding communities. Parents will be responsible for making sure students are at those locations at the scheduled times in order to accommodate the summer school schedule. **Please note, after the initial registration, it will be decided if numbers are adequate to offer this service. Locations and times will be sent out after registration.**

FREQUENTLY ASKED QUESTIONS – p.2

Q: What are the attendance procedures and policies?

A: All students enrolled are asked to attend summer school on a regular basis. Emergencies and illness should be the reason for absences. If you are aware of a scheduled absence IN ADVANCE, please notify the Summer School Aide Shelley Keller or Kevin Keller, Mary Eck, Summer School Coordinators at 920-986-4001. In the event of an emergency or illness and neither Shelley, Kevin or Mary can be reached, please call the Manawa Elementary School office @ 596-5700. Please notify us of the situation at least by 9:00 a.m. daily if at all possible.

Q: Does my student need to bring school supplies?

A: Most supplies will be furnished by the School District of Manawa. In the event special supplies are needed or there are additional fees, it will be noted in the description of the coursework. Students should **NOT** bring items such as CD players, video games, etc. to summer school.

Q: What should my student wear to summer school/is there a dress code?

A: We understand that the weather will likely be warm in June and July; therefore we expect that our students come to summer school dressed casually and comfortably. However, all students are required to dress per school district dress code. Students will be required to wear shoes at all times. Hats will not be allowed inside the buildings, but may be worn for outside activities. Please note that some courses and, or activities may require students to dress in a particular fashion. You will be notified in advance if this applies (i.e. – Outdoor Adventure in the woods, swimming, etc.).

Q: Is there a student code of conduct? Can my student be removed from summer school?

A: YES ...the same rules and regulations regarding student conduct for the regular school year will apply for summer school as well. Students who misbehave will be disciplined in a reasonable manner and parents will be notified. Students who cause excessive disciplinary problems may not be invited back to summer school in extreme circumstances. Refunds will not be granted in these circumstances.

Q: Will the Sturm Public Library Summer Reading Program be affiliated with summer school?

A: YES...as in the past students will visit the library, be introduced to the summer programming and partake in program presentations. For more information contact: Ellen Connor, Sturm Public Library 920-596-2252.



SWIMMING PROGRAM
IOLA-SCANDINAVIA FITNESS & AQUATIC CENTER
 &
 The Manawa Summer School Program

SWIMMING SESSION: June 11th-June 27th, 2018, Monday & Wednesday, Six day lesson schedule.

BUSSING: There will be central pickup points at specific community locations. Approximate times will be established so students will be able to take lessons at the pool from 8:00 A.M. – 8:45 A.M. during any of the sessions.

A qualified teacher will accompany the students to the pool. Certified swimming instructors hired by the Iola Aquatic Center will provide the instruction. Students will still be able to return to the Manawa Elementary or Jr. /Sr. High School for the remainder of their Summer School Programming on lesson days.

Please keep in mind, adequate participation will still determine course offering. There will be no cost for the swimming instruction and transportation. The school district will recover the cost through state aid membership participation. **We will however require a student who signs up for instruction to attend all the sessions.** An Iola Fitness and Aquatic form and parental signatures must be filled out before or on the day of registration. Schedule of pickup times and return times are below.

Option 1 Students will be picked up at a central location at the listed approximate times. **Parents are required** to provide transportation to the pick-up site. Students will be returned to the central location and it is the **responsibility of the parent/guardian** to pick them up in a timely fashion.

Pickup Time		Return Time	
Royalton	7:00	Congregational Church	9:50
Manawa	7:10	Elementary School	9:40
Symco	7:25	St. Mark's	9:25
Ogdensburg	7:45	First Lutheran Church	9:10

All times listed are approximate.

Pool Arrival Time: 7:55 A.M. Departure Time: 9:00 A.M.

Option 2 Students will be picked up at a central location at the listed times. Parents are required to provide transportation to the pick-up site. **Students may choose to get off at the High School or the Elementary School and continue with other Summer School options.** It would then be the parent/guardian responsibility to pick up their children from school after their course choices.

Session 1: Summer Adventure - June 11-29, 2018

LOCATION: LWHS = Little Wolf High School

MES=Manawa Elementary School

7:00-8:00	8:00-9:00	9:00-10:00	10:00-11:00	11:00-12:00
			4K Intro MES	4K Intro MES
	Next Stop K MES	Next Stop K MES	Next Stop K MES	Next Stop K MES
	Summer Camp 1-2 MES	Summer Camp 1-2 MES	Mad Scientist 1-2 MES	Mad Scientist 3-4 MES
	Sports 5-8 MES	Reading 1-2 MES	Math 1-2 MES	3-D Sculpture 1-3 MES
	Computers 1-2 MES	Drawing 4-8 MES	Computers 3-4 MES	Spanish Stories 1-2
	Reading 3-7 MES	Sports 3-4 MES	Arts/Bead Weaving 4-8 MES	
	Drawing 1-3 MES	Math 3-4 MES	Tumbling/Dance 4-6 MES	Scrapbooking3-6 MES
		Computers 5-8 MES	Summer School Survival 3-4	
			Basketry 3-8 MES	Basketry 3-8 MES
	Cooking 5-7 LWHS	Cooking 5-7 LWHS	Outdoor Explore 4-9 MES	Outdoor Explore 4-9 MES
	Keyboarding Fun! 4-6			
				Math Logic 5-8 MES
				Run Club MES 4-6

Hunter Safety: Monday-Saturday August 6-10, 2018 9:00-12:00. (NO Friday class – Saturday shoot)
Manawa Elementary School Cafeteria

MAQA (Market Animal Quality Assurance) Seminar: Saturday June 9th 10 a.m. - noon
Little Wolf High School (Participants can earn points for market animal sale at fair.)

Archery Camp: Date, time, and location to be determined. Grades 4-8

COURSE DESCRIPTIONS & GRADE LEVELS

Four Year Old Kindergarten Introduction **15 days** **2hours/day**

Is your child eligible for 4 year old kindergarten in the school year 2018? (Must be four years old by September 1, 2018) This class will be a fun introduction to the 4K environment. Students will have stories, songs, art, games, music, movement, and lots of play! This will be a fun way to introduce your child to our 4K program.

Next Stop- Kindergarten (Students entering 5 year old Kindergarten) **15 days** **4 hours/day**

Students will acquire skills for a successful Kindergarten experience. Colors, shapes, alphabet, and counting will be promoted using play, music, stories, movement, manipulatives, and fun!

Summer Camp Adventures Grades 1 & 2 (kids that have finished K &1) **15 days** **2 hours/day**

Each summer camp week would have a different theme.

Week 1 Cooking Up a Good Book

Using children's stories children would learn early cooking skills, health and nutrition skills math and reading skills to create an edible product. Literature would include stories like - Pete's Pizza; Cock a Doodle Cook and Herb the Vegetarian Dragon.

Week 2 Summer Camp Fun

Children would be involved in true summer camping activities. Survival skills for kids, making a shelter, camp songs, walking on the nature trail, identifying trees and plants, arts and crafts.

Week 3 All about Agriculture

Children will learn about the wonderful world of agriculture - and how food comes to the grocery store and to the family table. Activities will include planting a container garden using milk jugs, learning about farm animals and crops, making butter and whole grain bread.

Reading Bookmaking **Grades 1-2 3-8** **15 days** **1 hour/day**

Students will use fun hands-on experiences in Reading. These exciting activities will increase literacy through the use of books, games, and problem solving activities. This class is designed to reinforce skills in reading comprehension strategies, decoding skills, and vocabulary skills through both remedial and enrichment activities. Use personal experiences and your imagination to create exciting books. We will make two and three dimensional books that will offer students a variety of learning experiences with computer applications. This book making class will incorporate writing and journaling as students create works that will be unique to each individual. Folding, cutting, recycling and working together are just the beginning.....

Math Exploration **Grades 1-2 3-4** **15 days** **1 hour/day**

Students will experience hands on creative problem solving activities as well as basic mathematical computation as they work through a variety of mathematical concepts. Games and puzzles will also reinforce mathematical skills as well as provide challenging math concepts.

Art in a New Dimension **Grades 1-3, 4-8** **15 days** **1 hour/day**

Students will work on art work that is three-dimensional.

Arts/ 3D Sculpture 1-3: Students will use a variety of materials to create projects that are 3D. (15 Maximum) Fee \$5.00

Arts/Bead Weaving 4-8: Students will use a loom to create beaded weavings. (15 Maximum) Fee \$5.00

Drawing: They will have fun drawing and painting in different mediums. Limited class sizes. (15 maximum)

Math Logic and Problem Solving **Grades 5-8** **15 Days** **1 hour/day**

This fun filled course will be filled with challenging logic puzzles, story problems, number problems, word problems, and the learning strategies to solve such problems. Class will include team and individual challenges, paper and computer challenges.

Mad Summer Scientist **Grades 1-2, 3-5** **15 days** **1 hour/day**

Become a mad Scientist this summer!! Learn about magic and the mystery of science through literacy while still having fun doing experiments. Make ice cream in a plastic bag. Make your own lava lamp without a light. As a class we will do research, form hypothesis and perform experiments to answer these questions and many more.

Spanish Stories **Grades 1-2** **15 days** **1hour/day**

This class is designed to teach the language through familiar stories /comprehensible input and repetition. Green Eggs and Ham. Brown Bear Brown Bear,

Computer **Grades 1-2,3-4, 5-8** **15 days** **1 hour/day**

Students will work through a variety of computer applications to increase their knowledge of not only basic keyboarding skills, but various software, web designs, and the internet. They will create funfilled projects using different computer applications.

Summer School SURVIVAL RACE! **Grades 3-4** **15 days** **1hour/day**

This "class" will involve completing team and individual challenges faced in pursuit of the final treasure. Challenges may involve "STEM" opportunities to shine as well as some possible physical challenges as well.

Keyboarding Fun **Grades 4-6** **15 days** **1 hour/day**

If your want to learn to type faster and learn how to use the computer better, this is the class for you! You will focus on speed, finger placement, and mouse fun! Skills you will learn include: mouse use, keyboard practice, and other computer skills.

Bon Appetite!! Cooking Made Easy **Grade 5-7** **1 section** **15 days** **2 hours /day**

Students will be learning the skills and art of cooking easily and safely. The class will explore fun and easy things to make for a meal or a snack. Anyone in grades 5-7 interested in learning their way around the kitchen, this class is for you! **Fee: \$15.00** *Held at Little Wolf Jr. /Sr. High*

Give Tumbling a Try, Do a Little Dancing **Grades 4-6** **15 days** **1 hour/day**
Students will be introduced to the basic gymnastics skills needed to put together a floor routine (i.e. tumbling skills, jumps and balances). Throughout the course they will get multiple practice opportunities to work on skills they have already perfected and a chance to try tougher skills with an educated spotter. They will then put together their own gymnastics floor routine to perform for the class. *Do a Little Dancing* Students who would like to learn a little bit about jazz, hip hop, and classical dance will really enjoy this class. Throughout the course, students will learn a variety of dances to today's hottest music and a couple of traditional dances too. As the student's learn popular dance steps they will be put into small groups to choreograph their own dance.

Simple Summer Scrapbooks **Grades 3-6** **15 days** **1 hour/day**
Let's create a scrapbook special to you and your family! Easy scrapbooking techniques are taught in this course. You will need to bring in pictures or will have the option to add pictures later. You will take home technique sheets and a starter book

Sports/Leisure **3-4, 5-8** **15days** **1 hour/day**
Students will be engaged in a variety of activities that will promote a healthy lifestyle. Activities will include lifetime sports that will include Frisbee Golf, Hockey, Bowling, Golf, and basic skills of Basketball, Volleyball, Soccer, and more.

Outdoor Exploration **Grades 4-9** **15 days** **2 hours/day**
This unique class offering will explore outdoor activities and incorporate environmental education, wellness, outdoor recreation, and many others. This class will provide leadership skills through cooperative activities through all these events. Take the challenge of seeing how well you know the outdoors.

Crafts Basketry **Grades 3-8** **15 days** **2 hours/day**
Students will learn the artistic skill of weaving reed into colorful and useful baskets. They will learn to read and follow patterns. Measuring and making patterns are a key to a successful project. Round and Rectanglur baskets will be made. **Fee: \$ 20.00:** Covers cost of materials for baskets made.

Run Club **Grades 4-6** **15 days** **1 hour/day**
Let's run together. This fun course will introduce to the benefits of running. Participants will work on running form, building endurance, increasing core strength, and flexibility. Methods will be demonstrated through both run days and cooperative game days that promote a healthy life long activity. Goals would include participating in the Stampede Run during Rodeo weekend. Mentors would run with a group based on time/age/ and ability.

Swimming **Grades K-8.** **@ Iola Fitness and Aquatic Center**
This program is for children seeking to learn the fundamentals of swimming by trained and certified instructors. Lessons are provided Mondays and Wednesdays for the three week session, equal to 6 days of lessons. There will be two sessions available, the first session runs in conjunction with summer school in June and the second session will run in July. If interested in signing your child up for swimming lessons, please fill out the necessary swimming forms,

Life Sports-Maximizing Human Potential (Schedules & registration forms will be available in school offices)
These programs are for students who are interested in acquiring volleyball, basketball, football, and wrestling fitness skills. Students will be actively engaged through conditioning techniques sports basics, and team leadership practices.

SPORT Tentative DATES & TIMES these could change please check registration forms!

Volleyball
Basketball (Boys)
Football
Wrestling

Marching Band: Grades 5-6

August: (date and times to be determine) Beginning band lessons Grades 5-6

Students will have an introduction to various instruments and the art of a band performance.

MAQA (Market Animal Quality Assurance) Seminar Grades 4-12 @ LWHS 1 day
June 9th 10 a.m. - noon: (Participants can earn points for market animal sale at fair.)

Department of Natural Resources Archery Camp Specific days, time and location will be determined at a later date.

Grades 4-8

Class will cover beginner to intermediate archery levels using the National Archery in the Schools Program (NASP). All equipment and teaching materials will be provided.

Department of Natural Resources - Hunter Safety Aug. 6th-9th & Aug. 11th, 2018 3 hrs. /day 9:00-12:00

(Recommended Age 12 by hunting season to adult)

This Hunter's Education course will instill in students the knowledge, skill and attitude to be a responsible and safe hunter. Students will learn how hunting accidents are caused and how they can be prevented. Hunter responsibility and safety are stressed throughout the classes, which consist of lectures, demonstrations, group discussions, practical exercises, and individual study and activity assignments. This course will be taught by DNR certified instructors. This course will cover state hunter safety requirements and is a requirement for hunting license purchasing. Certification will be issued after the satisfactory completion of this course.

Fee: \$10.00 (collected first day of class). Students younger than 12 may take the class. Those that meet the course requirements will receive a safety education completion certificate. However, it should be noted that persons younger than 12 may lose some of the benefits of the certification (small game hunting privilege, authorization to shoot an antler-less deer during the first gun deer season after graduation) if they take the class sooner than age 12. The DNR encourages people to wait until they turn 12 within 6 months of completion of the course before taking it.

REGISTRATION FORM

STUDENT NAME _____ GRADE FALL 2018 ____ BIRTHDATE __/__/__

PARENT/GUARDIAN NAMES _____

STREET ADDRESS _____ CITY _____ ZIP _____

SCHOOL ATTENDED 2017-2018:

__ MANAWA ELEMENTARY __ LITTLE WOLF JR/SR HIGH __ ST. PAUL'S __ OTHER: _____

CREATE YOUR JUNE SCHEDULE

Mon-Fri June 12 th -30 th	8AM-9AM	9AM-10AM	10AM-11AM	11AM-12PM
1 ST CHOICE				
ALTERNATE (Required)				

CLASS FEES DUE: __NO __YES-\$_____ PAID: Cash__ Check #_____ OWES__

TRANSPORTATION TO SUMMER SCHOOL:

__ PARENT/FAMILY/FRIEND WILL DROP OFF

__ BUS PICK UP: __ LITTLE LAMBS __ OGDENSBURG __ SYMCO __ ROYALTON

TRANSPORTATION HOME FROM SUMMER SCHOOL:

__ PARENT/FAMILY/FRIEND WILL PICK UP

__ BUS DROP OFF: __ LITTLE LAMBS __ OGDENSBURG __ SYMCO __ ROYALTON

SWIMMING

__NO __YES: Swim Level: _____

Session June 11-27, 2018: Monday and Wednesday

PICK-UP AT: __ MANAWA ELEMENTARY __ LITTLE LAMBS __ OGDENSBURG __ SYMCO __ ROYALTON

RETURN TO: __ MANAWA ELEMENTARY __ LITTLE LAMBS __ OGDENSBURG __ SYMCO __ ROYALTON

HUNTER SAFETY (August 6-9 & August 11; 9am-12pm)

__NO __YES (FEE=\$10 collected on the first day of class)

ARCHERY CAMP (Date, Time, & Location to be determined)

__NO __YES

MAQA SEMINAR (June 9th; 10:00-12:00)

__NO __YES

OTHER CLASS(ES): _____



MEDICAL & EMERGENCY CONTACT INFORMATION

STUDENT'S NAME: Last _____ First _____ M.I. _____

Mother/Guardian _____	May we contact you at work? Yes / No	
Home Address:		
_____	_____	_____
(Street Name & #)	(City)	(State)
Home Phone # _____	Cell Phone # _____	Work Phone # _____
Work Address:		
_____	_____	_____
(Street Name & #)	(City)	(State)

Father/Guardian _____	May we contact you at work? Yes / No	
Home Address:		
_____	_____	_____
(Street Name & #)	(City)	(State)
Home Phone # _____	Cell Phone # _____	Work Phone # _____
Work Address:		
_____	_____	_____
(Street Name & #)	(City)	(State)

If school cannot contact parent(s), name a friend or relative in the area who may be called for illness or emergency.

1st Choice: _____
(Name) (Relationship) (Phone)

2nd Choice: _____
(Name) (Relationship) (Phone)

Health Alert: ___ Asthma (carries inhaler) ___ Seizure Disorder ___ Diabetic ___ Other _____

Date of last Tetanus Shot ___ List any current medications: _____

Pre-existing medical conditions? _____ Allergies of any kind? _____

In the event of a medical emergency, during my absence, I hereby give consent for treatment, administration of anesthesia, and surgical intervention for my (son / daughter) _____ as deemed necessary by the attending physician. This consent is extended to the physician, nursing staff, and hospital and will remain in effect until revoked in writing by the undersigned. The parent's recommendation will be respected as far as possible. I understand that in the final disposition of an emergency, the judgment of school authorities will prevail. Anytime the above information changed, I will notify school.

Signature of Parent or Guardian _____

Sturm Memorial Library

Summer Reading Program

Events & Programming Schedule

LIBRARIES ROCK!

Independent reading, fun drop-in activities and some rock music too!

June 11-August 3

Special Events:

Science Day with Mr. J

Thursday June 21st

10:00 a.m. @ Manawa Summer School

Rodeo Lunch

Tuesday June 26th

12:15pm @ the Library

Singer/Songwriter Randy Peterson

Thursday June 28th

2:30pm @ the Library

Art Fun with Mary Tooley

Wednesday July 11th

2:30pm @ the Library

Magic Storyteller Chris McBrien

Monday July 16th

10:00 a.m. @ the Library

Zoozort & Finale Picnic

Thursday August 2nd

11:00 a.m. @ the Library

Library Programs

Lunch Bunch
Tuesdays @ 12:15pm
June 19, July 10 & 24

Lego Lab
Tuesdays
June 26, July 24, August 28

Toddler Tinker Lab
Thursdays@ 2:30pm
July 12 & August 9

And...new this year...learn how to code with Dash & Dot!

Dash & Dot are two robots that will take up residence at the Library this summer. Kids can come in and learn how to program the robots to all kinds of fun tasks.



ADVENTURE

2018

Program Guide

The School District of Manawa Summer Enrichment Program

In Partnership with the Sturm Memorial Library



June 11th - June 29th, 2018

Grades 6-12

REGISTRATION/SIGN-UP:

Manawa Elementary Cafeteria 3:30-6:00 P.M.

Tuesday April 17, 2018 & Wednesday, April 18, 2018

PROGRAM INFORMATION

WHO:

- Students entering grades 6-12

WHAT:

- Remedial courses: reading, writing, and mathematics (grades 1-7)
- Enrichment courses: cooking, Spanish, arts and crafts, computers, outdoor adventures, dancing, tumbling, fitness, and more (grades 1-12)
- Skills courses: volleyball, wrestling, football, basketball, hunter safety, archery, and driver's education
- Swimming Lessons: Iola-Scandinavia Fitness & Aquatic Center (grades 1-8)

WHEN:

- Summer Adventures: June 11th-June 29th (Monday-Friday, 8am-12pm)
- Swimming and skills courses see specific course dates & times

WHERE:

- Programming will be held at the Manawa Elementary School and the Little Wolf Jr./Sr. High. Please note that the district has planned some building renovations, please look for updates.

WHY:

- “*Summer Adventure*” participants will find a number of interesting and exciting learning opportunities again this summer
- Remediation
- Fun
- Skill Development

HOW:

- Complete registration and medical emergency form attached
- Bring completed form & fees to registration night:
Tuesday, Tuesday April 17, and Wednesday, April 18, 2018.
3:30-6:00pm
Manawa Elementary School Cafeteria

CONTACTS:

- Kevin Keller - 920-986-4001 or kkeller@manawaschools.org
- Mary Eck-920-596-5804 or meck@manawaschools.org
- Manawa Elementary School Office – 920-596-5700
- Little Wolf Junior/Senior High Office – 920-596-5801

FREQUENTLY ASKED QUESTIONS – p.1

Q: What does a student's daily schedule look like?

A: "Summer Adventure" Daily Schedule

Session 1	8:00 - 9:00
Session 2	9:00 - 10:00
Session 3	10:00 - 11:00
Session 4	11:00 - 12:00

Q: Who will be teaching the classes?

A: Teaching staff will include the best possible *certified* teachers available. Teaching assistants will also be working for the program to assist our certified staff with daily activities.

Q: What happens if my child selects a course that is filled?

A: An alternative course will be assigned based on the child's grade level and interest. ***Please make sure an alternative course is listed to aid the scheduling process.***

NOTE: *Course enrollment will be on a first come, first served basis.* Some courses may be eliminated if there are an insufficient number of students enrolled, or if there are not qualified teachers available to teach them. Parents will be notified as soon as possible of any changes.

Q: When will I know what my child's summer school schedule is?

A: A copy of your child's schedule will be sent home at least two-weeks prior to the start of summer school.

Q: Can my child who is entering 9th grade or is currently in High School enroll in Summer School?

A: *Yes!* Students entering their freshman year or are currently enrolled in the High School can register for High School course offerings. This includes weight lifting/fitness and other core subject matter for those who need credit.

Q: Can out-of-district children enroll in Summer Adventure?

A: *YES...*t here is a tuition fee of \$75.00 per child. An out-of-district student is any student who currently resides outside the School District of Manawa. If a student, (ex: grandchild), is staying with a district resident this summer 2018, the in-district requirements are met.

Q: Will transportation be available for students to get to & from summer school?

A: *YES...* The school district will be offering transportation to and from summer school. Designated pick-up points, drop-off points, and times will be established for surrounding communities. Parents will be responsible for making sure students are at those locations at the scheduled times in order to accommodate the summer school schedule. Please note, after the initial registration, it will be decided if numbers are adequate to offer this service. Locations and times will be sent out after registration.

FREQUENTLY ASKED QUESTIONS – p.2

Q: What are the attendance procedures and policies?

A: All students enrolled are asked to attend summer school on a regular basis. Emergencies and illness should be the reason for absences. If you are aware of a scheduled absence **IN ADVANCE**, please notify the Summer School Aide Shelley Keller or Kevin Keller, Mary Eck, Summer School Coordinators at 920-986-4001. In the event of an emergency or illness and neither Shelley, Kevin or Mary can be reached, please call the Manawa Elementary School office @ 596-5700. Please notify us of the situation at least by 9:00 a.m. daily if at all possible.

Q: Does my student need to bring school supplies?

A: Most supplies will be furnished by the School District of Manawa. In the event special supplies are needed or there are additional fees, it will be noted in the description of the coursework. Students should **NOT** bring items such as CD players, video games, etc. to summer school.

Q: What should my student wear to summer school/is there a dress code?

A: We understand that the weather will likely be warm in June and July; therefore we expect that our students come to summer school dressed casually and comfortably. However, all students are required to dress per school district dress code. Students will be required to wear shoes at all times. Hats will not be allowed inside the buildings, but may be worn for outside activities. Please note that some courses and, or activities may require students to dress in a particular fashion. You will be notified in advance if this applies (i.e. – Outdoor Adventure in the woods, swimming, etc.).

Q: Is there a student code of conduct? Can my student be removed from summer school?

A: YES ...the same rules and regulations regarding student conduct for the regular school year will apply for summer school as well. Students who misbehave will be disciplined in a reasonable manner and parents will be notified. Students who cause excessive disciplinary problems may not be invited back to summer school in extreme circumstances. Refunds will not be granted in these circumstances.

Q: Will the Sturm Public Library Summer Reading Program be affiliated with summer school?

A: YES...as in the past students will visit the library, be introduced to the summer programming and partake in program presentations. For more information contact: Ellen Connor, Sturm Public Library 920-596-2252.



SWIMMING PROGRAM
IOLA-SCANDINAVIA FITNESS & AQUATIC CENTER
&
The Manawa Summer School Program

SWIMMING SESSION: June 11th-June 27th, 2018, Monday & Wednesday, Six day lesson schedule.

BUSSING: There will be central pickup points at specific community locations. Approximate times will be established so students will be able to take lessons at the pool from 8:00 A.M. – 8:45 A.M. during any of the sessions.

A qualified teacher will accompany the students to the pool. Certified swimming instructors hired by the Iola Aquatic Center will provide the instruction. Students will still be able to return to the Manawa Elementary or Jr. /Sr. High School for the remainder of their Summer School Programming on lesson days.

Please keep in mind, adequate participation will still determine course offering. There will be no cost for the swimming instruction and transportation. The school district will recover the cost through state aid membership participation. **We will however require a student who signs up for instruction to attend all the sessions.** An Iola Fitness and Aquatic form and parental signatures must be filled out before or on the day of registration. Schedule of pickup times and return times are below.

Option 1 Students will be picked up at a central location at the listed approximate times. **Parents are required** to provide transportation to the pick-up site. Students will be returned to the central location and it is the **responsibility of the parent/guardian** to pick them up in a timely fashion.

<u>Pickup Time</u>		<u>Return Time</u>	
Royalton	7:00	Congregational Church	9:50
Manawa	7:10	Elementary School	9:40
Symco	7:25	St. Mark's	9:25
Ogdensburg	7:45	First Lutheran Church	9:10

All times listed are approximate.

Pool Arrival Time: 7:55 A.M. Departure Time: 9:00 A.M.

Option 2 Students will be picked up at a central location at the listed times. Parents are required to provide transportation to the pick-up site. **Students may choose to get off at the High School or the Elementary School and continue with other Summer School options.** It would then be the parent/guardian responsibility to pick up their children from school after their course choices.

Session 1: Summer Adventure - June 11-29, 2018

LOCATION: LWHS = Little Wolf High School MES=Manawa Elementary School

7:00-8:00	8:00-9:00	9:00-10:00	10:00-11:00	11:00-12:00
Weightlifting 7 th -12 th LWHS	Weightlifting 7 th -12 th LWHS	Weightlifting 9 th -12 th ONLY! LWHS		
	Sports 5-8 MES	Drawing 4-8 MES		
	Reading 3-7 MES	Computers 5-8 MES	Arts/Clay 4-8 MES	Math Logic 5-8 MES
			Arts/Clay 4-8 MES	
	Intro to Spanish Grade 9	Intro to Spanish Grade 9	Basketry 3-8 MES	Basketry 3-8 MES
	Cooking 5-7 LWHS	Cooking 5-7 LWHS	Outdoor Explore 4-9 MES	Outdoor Explore 4-9 MES
		Introduction to Business 6-8	Coding for Games 6-8	Alternative Energy 7-12
	Drivers Ed I LWHS	Drivers Ed I LWHS	Drivers Ed II LWHS	Drivers Ed II LWHS
	Plato 7-12 Credit Recovery LWHS	Plato 7-12 Credit Recovery LWHS	Plato 7-12 Credit Recovery LWHS	Plato 7-12 Credit Recovery LWHS

Hunter Safety: Monday-Saturday August 6-10, 2018 9:00-12:00. (NO Friday class – Saturday shoot)
Manawa Elementary School Cafeteria

MAQA (Market Animal Quality Assurance) Seminar: Saturday June 9th 10am-noon
Little Wolf High School (Participants can earn points for market animal sale at fair.)

Archery Camp: Date, time, and location to be determined. Grades 4-8

Transitioning into the Little Wolf Jr./Sr.High Grade 7 August 15, 16, 2018
4 hours per day 8:00-12:00, 12:30-4:30 Wednesday-Thursday. Choose time and day.

Senior (Half Day) August 17, 2018 8:00-12:00, 12:30-4:30. Choose a time.

COURSE DESCRIPTIONS & GRADE LEVELS

Reading **Grades 3-7** **15 days** **1 hour/day**
Students will use fun hands-on experiences in Reading. These exciting activities will increase literacy through the use of books, games, and problem solving activities. This class is designed to reinforce skills in reading comprehension strategies, decoding skills, and vocabulary skills through both remedial and enrichment activities. Use personal experiences and your imagination to create exciting books.

Art in a New Dimension **Grades 4-8** **15 days** **1 hour/day**
Students will work on art work that is three-dimensional.

Arts/Bead Weaving 4-8: Students will use a loom to create beaded weavings. (15 Maximum) Fee \$5.00

DRAWING: They will have fun drawing and painting in different mediums. Limited class sizes. (15 maximum)

Math Logic and Problem Solving **Grades 5-8** **15 Days** **1 hour/day**
This fun filled course will be filled with challenging logic puzzles, story problems, number problems, word problems, and the learning strategies to solve such problems. Class will include team and individual challenges, paper and computer challenges.

Sports/Leisure **Grades 3-4, 5-8** **15days** **1 hour/day**
Students will be engaged in a variety of activities that will promote a healthy lifestyle. Activities will include lifetime sports that will include Frisbee Golf, Hockey, Bowling, Golf, and basic skills of Basketball, Volleyball, Soccer, and more.

Outdoor Exploration **Grades 4-9** **15 days** **2 hours/day**
This unique class offering will explore outdoor activities and incorporate environmental education, wellness, outdoor recreation, and many others. This class will provide leadership skills through cooperative activities through all these events. Take the challenge of seeing how well you know the outdoors.

Crafts Basketry **Grades 3-8** **15 days** **2 hours/day**
Students will learn the artistic skill of weaving reed into colorful and useful baskets. They will learn to read and follow patterns. Measuring and making patterns are a key to a successful project. Round and Rectanglur baskets will be made. **Fee: \$ 20.00:** Covers cost of materials for baskets made.

Introduction to Business **Grades 6-8** **15 days** **1 hour/day**
Join us for an adventure in business by creating your own advertising, managing your own lemonade stand and developing various computer skills needed for the business industry today.

Weightlifting/Fitness**Grades 7-12****20 days**

Students will work on an individual program to enhance their physical strength and general fitness. Program will combine weight training, anaerobic and aerobic skills and flexibility training. Proper form and technique will be taught. Health and permission forms will be required.

GRADES 7-12: 1 hour session 7:00 to 8:00 A.M & 1 hour session 8:00 to 9:00 A.M

GRADES 9-12: 1 hour session 9:00 – 10:00 A.M.

Sports of all Sorts**Grades 7-12****15 days**

Students will participate in a variety of team sports and lifetime activities throughout the day. Students will work on effective communication skills as well as locomotor, manipulative, and psychomotor skills. Students will also build on teamwork, collaboration, and sportsmanship.

Swimming**Grades 1-8.****@ Iola Fitness and Aquatic Center**

This program is for children seeking to learn the fundamentals of swimming by trained and certified instructors. Lessons are provided Mondays and Wednesdays for the three week session, equal to 6 days of lessons. If interested in signing your child up for swimming lessons, please fill out the necessary swimming forms,

Driver's Education**High School Students****15 days****2 hours/day**

Students will be participating in the classroom portion required to obtain a driver's license. There will be a **mandatory attendance requirement – NO exceptions**. Thirty hours of instruction are required by the Department of Transportation. Section information and times will be available in the High School office. ***Students must be 15 by October 1, 2018***

Life Sports-Maximizing Human Potential (Schedules & registration forms will be available in school offices)

These programs are for students who are interested in acquiring volleyball, basketball, football, and wrestling fitness skills. Students will be actively engaged through conditioning techniques sports basics, and team leadership practices.

SPORT DATES & TIMES Registration forms and times available in school offices.

Volleyball

Basketball (Girls)

Basketball (Boys)

Football

Wrestling

Marching Band: June 27-30, 2018 12:30-4:30 each day

Wednesday, June 27th 8th -9th graders
Thursday, June 28th Drumline and Entire Band
Friday, June 29th Drumline and Entire Band

August: (date and times to be determine) 1 week 4 hours per day.
Entire Band rehearsing for upcoming halftime shows.

August: (date and times to be determine) Beginning band lessons Grades 5-6

Students will have an introduction to various instruments and the art of a band performance.

MAQA (Market Animal Quality Assurance) Seminar Grades 4-12 @ LWHS 1 day
June 9th 10am-noon: (Participants can earn points for market animal sale at fair.)

Department of Natural Resources Archery Camp Specific days and times will be determined at a later date.
Grades 4-8

Class will cover beginner to intermediate archery levels using the National Archery in the Schools Program (NASP). All equipment and teaching materials will be provided.

Department of Natural Resources - Hunter Safety August 6-9 & 11, 2017 3 hrs/day 9:00-12:00
(Recommended Age 12 by hunting season to adult)

This Hunter's Education course will instill in students the knowledge, skill and attitude to be a responsible and safe hunter. Students will learn how hunting accidents are caused and how they can be prevented. Hunter responsibility and safety are stressed throughout the classes, which consist of lectures, demonstrations, group discussions, practical exercises, and individual study and activity assignments. This course will be taught by DNR certified instructors. This course will cover state hunter safety requirements and is a requirement for hunting license purchasing. Certification will be issued after the satisfactory completion of this course.

Fee: \$10.00 (collected first day of class) Students younger than 12 may take the class. Those that meet the course requirements will receive a safety education completion certificate. However, it should be noted that persons younger than 12 may lose some of the benefits of the certification (small game hunting privilege, authorization to shoot an antler-less deer during the first gun deer season after graduation) if they take the class sooner than age 12.

REGISTRATION FORM

STUDENT NAME _____ GRADE FALL 2018 _____ BIRTHDATE __/__/__

PARENT/GUARDIAN NAMES _____

STREET ADDRESS _____ CITY _____ ZIP _____

SCHOOL ATTENDED 2017-2018:

__ MANAWA ELEMENTARY __ LITTLE WOLF JR/SR HIGH __ ST. PAUL'S __ OTHER: _____

CREATE YOUR JUNE SCHEDULE

Mon-Fri June 12 th -30 th	8AM-9AM	9AM-10AM	10AM-11AM	11AM-12PM
1 ST CHOICE				
ALTERNATE (Required)				

CLASS FEES DUE: __ NO __ YES-\$ _____ PAID: Cash __ Check # _____ OWES __

TRANSPORTATION TO SUMMER SCHOOL:

__ PARENT/FAMILY/FRIEND WILL DROP OFF

__ BUS PICK UP: __ LITTLE LAMBS __ OGDENSBURG __ SYMCO __ ROYALTON

TRANSPORTATION HOME FROM SUMMER SCHOOL:

__ PARENT/FAMILY/FRIEND WILL PICK UP

__ BUS DROP OFF: __ LITTLE LAMBS __ OGDENSBURG __ SYMCO __ ROYALTON

SWIMMING

__ NO __ YES: Swim Level: _____

Session June 11-27, 2017: Monday and Wednesday

PICK-UP AT: __ MANAWA ELEMENTARY __ LITTLE LAMBS __ OGDENSBURG __ SYMCO __ ROYALTON

RETURN TO: __ MANAWA ELEMENTARY __ LITTLE LAMBS __ OGDENSBURG __ SYMCO __ ROYALTON

HUNTER SAFETY (August 6-9 & August 11; 9am-12pm)

__ NO __ YES (FEE=\$10 collected on the first day of class)

ARCHERY CAMP (Date, Time, & Location to be determined)

__ NO __ YES

MAQA SEMINAR (June 9th; 10:00-12:00)

__ NO __ YES

TRANSITIONING TO THE LITTLE WOLF JR. /SENIOR HIGH

August 15 __, August 16 __, 2018 (Please choose one day)

8:00-12:00 __, 12:30-4:30 __ (Please choose one time)



MEDICAL & EMERGENCY CONTACT INFORMATION

STUDENT'S NAME: Last _____ First _____ M.I. _____

Mother/Guardian _____	May we contact you at work? Yes / No
Home Address:	
_____	_____
(Street Name & #)	(city) (state)
Home Phone # _____	Cell Phone # _____
Work Phone # _____	
Work Address:	
_____	_____
(Street Name & #)	(city) (state)

Father/Guardian _____	May we contact you at work? Yes / No
Home Address:	
_____	_____
(Street Name & #)	(City) (State)
Home Phone # _____	Cell Phone # _____
Work Phone # _____	
Work Address:	
_____	_____
(Street Name & #)	(City) (State)

If school cannot contact parent(s), name a friend or relative in the area who may be called for illness or emergency.

1st Choice: _____
(name) (relationship) (phone)

2nd Choice: _____
(name) (relationship) (phone)

Health Alert: ___ Asthma (carries inhaler) ___ Seizure Disorder ___ Diabetic ___ Other _____

Date of last Tetanus Shot _____ **List any current medications:** _____

Pre-existing medical conditions? _____ **Allergies of any kind?** _____

In the event of a medical emergency, during my absence, I hereby give consent for treatment, administration of anesthesia, and surgical intervention for my (son / daughter) _____ as deemed necessary by the attending physician. This consent is extended to the physician, nursing staff, and hospital and will remain in effect until revoked in writing by the undersigned. The parent's recommendation will be respected as far as possible. I understand that in the final disposition of an emergency, the judgment of school authorities will prevail. Anytime the above information changed, I will notify school.

Signature of Parent or Guardian _____

Sturm Memorial Library
Summer Reading Program
Events & Programming Schedule

LIBRARIES ROCK!

Independent reading, fun drop-in activities and some rock music too!

June 11-August 3

Special Events:

Science Day with Mr. J
Thursday June 21st
10:00am @ Manawa Summer School

Rodeo Lunch
Tuesday June 26th
12:15pm @ the Library

Singer/Songwriter Randy Peterson
Thursday June 28th
2:30pm @ the Library

Art Fun with Mary Tooley
Wednesday July 11th
2:30pm @ the Library

Magic Storyteller Chris McBrien
Monday July 16th
10:00am @ the Library

Zoozort & Finale Picnic
Thursday August 2nd
11:00am @ the Library

Library Programs

Lunch Bunch

Tuesdays @ 12:15pm

June 19, July 10 & 24

LegoLab

Tuesdays

June 26, July 24, August 28

Toddler Tinker Lab

Thursdays@ 2:30pm

July 12 & August 9

And...new this year...learn how to code with Dash & Dot!

Dash & Dot are two robots that will take up residence at the Library this summer. Kids can come in and learn how to program the robots to all kinds of fun tasks.



Book	Policy Manual
Section	Vol. 26, No. 2
Title	Vol. 26, No. 2 Revised WELLNESS
Number	po8510
Status	First Reading
Adopted	November 21, 2016
Last Revised	March 15, 2018

8510 - WELLNESS

As required by law, the Board of Education establishes the following wellness policy for the School District of Manawa as a part of a comprehensive wellness initiative.

The Board recognizes that good nutrition and regular physical activity affect the health and well-being of the District's students. Furthermore, research suggests that there is a positive correlation between a student's health and well-being and his/her ability to learn. Moreover, schools can play an important role in the developmental process by which students establish their health and nutrition habits by providing nutritious meals and snacks through the schools' meal programs, by supporting the development of good eating habits, and by promoting increased physical activity both in and out of school.

Healthy student behaviors and habits with regard to eating and exercise cannot be accomplished by the schools alone.

The Board sets the following goals in an effort to enable students to establish good health and nutrition choices to:

- A. promote nutrition education with the objective of improving students' health and reducing childhood obesity;
- B. improve the health and well-being of our children, increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits;
- C. promote nutrition guidelines, a healthy eating environment, child nutrition programs, and food safety and security on each school campus with the objective of promoting student health and reducing childhood obesity;
- D. provide opportunities for every student to develop the knowledge and skills for specific physical activities, maintain physical fitness, regularly participate in physical activity, and understand the short and long-term benefits of a physically active lifestyle;
- E. promote the health and wellness of students and staff through other school-based activities.

Public Involvement

The District Administrator shall obtain the input of District stakeholders, to include parents, students, representatives of the school food authority, educational staff (including physical education teachers), school health professionals, School Board members, members of the public, and other school administrators in the development, implementation, evaluation, and periodic review and update, if necessary, of the wellness policy.

The wellness committee shall be an administrative committee with members recruited and appointed by the District Administrator.

Policy Leadership and Reporting Requirement

The District Administrator will oversee development, implementation, and evaluation of the wellness procedures and is authorized to designate a staff member or members with the responsibility to assure that wellness initiatives are followed in the District's schools.

The District Administrator shall conduct reviews of the progress toward school wellness procedures, identify areas for improvement, and recommend revision of procedures as necessary.

Before the end of each school year, the wellness committee shall submit to the District Administrator and Board their report in which they describe the environment in each of the District's schools and the implementation of the wellness policy in each school, and identify any revisions to the policy the committee deems necessary.

The District Administrator or a designee of the wellness committee shall report annually to the Board on the District's wellness programs, including the assessment of the environment in the District, evaluation of wellness policy implementation District-wide, and the areas for improvement, if any, identified. The District Administrator or a designee of the wellness committee shall also report on the status of compliance by individual schools and progress made in attaining goals established in the policy.

The program developed shall include the following items, along with any additional measures deemed appropriate:

- A. identify specific goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness, with consideration for evidence-based strategies;
- B. develop nutrition guidelines for all foods and beverages sold during the school day, that are consistent with Federal requirements for meal nutrition standards and smart snacks, and restricting marketing efforts to only those items that meet established guidelines;
- C. develop policies pertaining to other food items in the schools, including for classroom parties, birthday snacks, or other food items not for sale, but distributed in the schools;
- D. describes the process and public involvement in the development of the wellness program and initiatives.

Nutrition Education

- A. Nutrition education shall be incorporated into the Health curriculum and other aspects of the curriculum, including science, math, language arts, and elective courses in keeping with state required nutritional standards and benchmarks.
- B. Nutrition education shall be integrated into other subject areas of the curriculum, when appropriate, to complement, but not replace, the standards and benchmarks for health education.
- C. Nutrition education standards and benchmarks shall be age-appropriate and culturally relevant.
- D. Nutrition education shall extend beyond the classroom by engaging and involving the school's food service staff.
- E. Nutrition education shall reinforce lifelong balance by emphasizing the link between caloric intake (eating) and exercise in ways that are age-appropriate.
- F. Nutrition education benchmarks and standards include a focus on media literacy as it relates to food marketing strategies.
- G. Nutrition education standards and benchmarks promote the benefits of a balanced diet that includes fruits, vegetables, whole grain products, and low-fat and fat-free dairy products.
- H. Instruction related to the standards and benchmarks for nutrition education shall be provided by highly qualified teachers.

Nutrition Promotion

- A. School nutrition services shall use the Smarter Lunchroom Self-Assessment Scorecard to determine ways to improve the school meals environment.

Physical ActivityA. Physical Education

1. A sequential, comprehensive physical education program shall be provided for students in K-12 in accordance with the physical education academic content standards and benchmarks adopted by the State.
2. The sequential, comprehensive physical education curriculum shall provide students with opportunities to learn, practice, and be assessed on developmentally appropriate knowledge, attitudes, and skills necessary to engage in lifelong, health-enhancing physical activity.
3. Planned instruction in physical education shall be sufficient for students to achieve a proficient level with regard to the standards and benchmarks adopted by the State.
4. All students in grades K-6, including those with disabilities, special health care needs and in alternative educational settings (to the extent consistent with the students' IEPs), shall receive instruction in physical education for 3 days per week for 30 minutes for the entire school year.
5. All students in grades 7-8, including those with disabilities, special health care needs and in alternative educational settings (to the extent consistent with the students' IEPs), shall receive instruction in physical education for forty (40) minutes every other day for the entire school year.
6. All students, including those with disabilities, special health care needs and in alternative educational settings (to the extent consistent with the students' IEPs), shall receive instruction in physical education for at least 1.5 semesters in grades 9-12.
7. The physical education curriculum shall provide sequential instruction related to the knowledge, attitudes, and skills necessary to participate in lifelong, health-enhancing physical activity.
8. The sequential, comprehensive physical education curriculum shall stress the importance of remaining physically active for life.
9. Planned instruction in physical education shall teach cooperation, fair play, and responsible participation.
10. Planned instruction in physical education shall meet the needs of all students, including those who are not athletically gifted.
11. Planned instruction in physical education shall be presented in an environment free of embarrassment, humiliation, shaming, taunting, bullying, or harassment of any kind.
12. Planned instruction in physical education shall take into account gender and cultural differences.

A. Physical Activity

1. Physical activity should not be employed as a form of discipline or punishment.
2. Physical activity and movement should be integrated, when possible, across the curricula and throughout the school day.
3. The school should provide information to families to encourage and assist them in their efforts to incorporate physical activity into their children's daily lives.
4. The school may provide students in grades 9-12 with the opportunity to use physical activity in which they participate outside the regular school day (other than organized interscholastic athletics) to satisfy physical activity requirements.
5. In addition to planned physical education, the school should provide age-appropriate physical activities (e.g., recess during the school day, intramurals and clubs before and after school, and interscholastic sports) that meet the needs of all students, including males, females, students with disabilities, and students with special health care needs.
6. All students in grades 7-12 shall have the opportunity to participate in extracurricular activities and intramural programs that emphasize physical activity.
7. All students in grades 5-12 shall have the opportunity to participate in interscholastic sports programs.
8. Schools should discourage extended periods of student inactivity.

Other School-Based Strategies for Wellness:

- A. Students, parents, and other community members shall have access to the school's outdoor physical activity facilities outside of the normal school day.
- B. An organized wellness program shall be available to all staff.
- C. The schools may demonstrate support for the health of all students by hosting health clinics and screenings and encouraging parents to enroll their eligible children in Medicaid or in other children's health insurance programs for which they may qualify.

Additional Strategies for Consideration:

- A. The school shall provide attractive, clean environments in which the students eat.
- B. Students are permitted to have bottled water in the classroom.
- C. Activities, such as tutoring or club meetings, shall not be scheduled during mealtimes, unless students may eat during those meetings.
- D. Schools in our system utilize electronic identification and payment systems, therefore, eliminating any stigma or identification of students eligible to receive free and/or reduced meals.
- E. Students are discouraged from sharing their foods or beverages with one another during meal times, given concerns about allergies and other restrictions on some students' diets.

Furthermore, with the objectives of enhancing student health and well being, and reducing childhood obesity, the following guidelines are established:

- A. In accordance with Policy 8500, entitled Food Service, the food service program shall comply with Federal and State regulations pertaining to the selection, preparation, consumption, and disposal of food and beverages as well as to the fiscal management of the program.
- B. As set forth in Policy 8531, entitled Free and Reduced Price Meals, the guidelines for reimbursable school meals are not less restrictive than the guidelines issued by the U.S. Department of Agriculture (USDA).
- C. The food service program will strive to be financially self-supporting; however, if it is necessary to subsidize the operation, it will not be through the sale of foods with minimal nutritious value.
- D. The school food service program may involve students, parents, staff, and school officials in the selection of competitive food items to be sold in the schools.
- E. The food service program shall be administered by a director who is properly qualified, certificated, licensed, or credentialed, according to current professional standards.
- F. All food service personnel shall receive pre-service training in food service operations.
- G. Continuing professional development shall be provided for all staff of the food service program.

Public Notice

The District Administrator shall be responsible for informing the public, including parents, students, and community members, on the content and implementation of this policy. In order to inform the public, the District Administrator shall post the wellness policy on the District's website, including the implementation assessment of the policy prepared by the District.

Record Retention

The District Administrator shall require that the District retains documentation pertaining to the development, review, evaluation, and update of the policy, including:

- A. copy of the current policy;
- B. documentation pertaining to the most recent assessment of the implementation of wellness initiatives identified in the policy;
- C. documentation of efforts to publicize the policy;
- D. documentation of efforts to review and update the policy, including identification of the participating and invited stakeholders.

Review of this policy shall occur every three (3) years, by a committee appointed by the Board, consisting of a representative(s) of the Board, the administration, the food service provider, the parents, the students, and the public. The committee shall provide the Board with a review of the performance of the programs and any recommended changes to this policy.

Legal 42 U.S.C. 1751 et seq.
 42 U.S.C. 1771 et seq.

Last Modified by Melanie Oppor on March 15, 2018

Memo

To: Dr. Melanie Oppor
From: Dan Wolfgram
Date: 3/13/2018
Re: Honor Pass Recommendation

The purpose of this memo is to recommend the adoption of a pilot Honor Pass system commencing on Monday, April 2nd, 2018. This PILOT program will be known as the Honor Pass system. The staff and students believe that this program will help to support the school's Positive Behavior Interventions and Supports (PBIS) program as well as prepare students for the rigors, responsibilities, and privileges of adult life. The Honor Pass system is designed to utilize school, community, and parental oversight to provide students with choices and rewards while at school.

How does the Honor Pass System work? To qualify for the Honor Pass, the following criteria must be fulfilled:

- Completed Application Form – See enclosed application
- No unexcused absences or 5 tardies.
- GPA of 2.75 or higher
- Teacher recommendations
- Parental approval

What are the privileges that a student can earn with an Honor Pass?

- Open campus lunch for students (9-12).
- Opportunity to leave campus during RtI (grades 11-12) – provided you are not claimed by a teacher for an academic purpose, currently in a structured (RtI) program, or club meeting time.
- Opportunity to go to the gym, commons, or the student lounge in the library during RtI. (grades 7-12)
- Opportunity to meet with an instructor of the choice for enrichment, remediation, homework assistance or Advanced Placement (AP) classes.

How can this system help ALL students in the school?

- Academic needs would allow teachers to request students for RtI, regardless of HONORS STATUS.
- Teachers can claim students and provide a more immediate response to academic concerns. Students benefit by having access to all teachers.
- By having a period available for students to meet with teachers, it encourages students to explore other elective areas of interest in their daily schedule.
- Reduction in Homeroom Periods. Clubs and student organizations can meet for an extended period without taking away instructional time in the form of a homeroom.

Can an Honor Pass be revoked? Honor Passes can be revoked by any School District of Manawa staff member for the following reasons listed below. Parents and the police also have the option of revoking the privilege by contacting the school.

- Failing grades
- Tardiness
- Discipline referral
- Parental request

When would this begin? Provided the student has all the application materials in place, including parental permission, the roll-out of this pilot program would begin the start of the 4th quarter – **Monday, April 2.**

Community Support:

- **Manawa Police Department, Chief Jim Gorman:** “This is a great idea, students should be rewarded. This is also an example of a privilege, not a right. If students know that it could be taken away at any time, this will help to instill responsibility in the students.”
- **Subway:** “We would support the potential of increased traffic at lunch. No worries about this program.”
- **Manawa Drive Inn:** “This would be good for our business. We would support this program.”
- **The Store:** “We have no issues with this program and would welcome the increase in foot traffic.”
- **Remington’s Grocery Store:** “Definitely a positive for the community. We would be in favor of this program.”

Lunch Ramifications:

- The current number of juniors and seniors who meet the requirements for open campus lunch equal 79 students. (18 qualify for free/reduced). **On average 35 students leave per day**
- Freshman and sophomores who could potentially meet the requirements for open campus lunch equal 88 students. From this list we have 35 Regular hot lunch, 21 Free, and 5 Reduced students eat daily.
- Using the upper-class student departure rate as a predictor for freshman and sophomore participation in the program, an estimated 50% or less will utilize the open campus lunch option.

Financial Impact:

The following table illustrates what the financial impact would be to the food service program on a daily and annual basis if **all** students who currently eat school lunch stopped eating hot lunch for 180 days.

<u>Students</u>	<u>Individual Rate</u>	<u>Reimbursement</u>	<u>Total Revenue</u>	<u>Daily Lost Revenue:</u>
35 Regular	\$2.90	\$0.31	\$3.21	\$112.35
5 Reduced	\$0.40	\$2.83	\$3.23	\$16.15
21 Free	\$0.0	\$3.23	\$3.23	\$67.83
Grand Total				<u>\$196.33</u>
Annual Total				<u>*\$35,339.40</u>

*52% of the \$35,339.40 is actual food cost, which would no longer be incurred. This leaves an actual loss in revenue to the food service of \$16,963.

Ala Carte line could realize a reduction in sales. It is difficult to predict the total financial impact with the variables that are in play.

Food Service Manager Brenda Suehs states:

“Depending on how many students leave it would impact federal reimbursement. We are exploring options for students to encourage them to stay on campus for lunch and provide a variety of food choices. At this time, I am not overly concerned, and we will have to see how it plays out.”

Business Manager Carmen O’Brien states:

“If there are significantly fewer students eating we would have to examine our staffing needs for future years.”

*Not all students that qualify via a 2.75-grade point average would automatically get to leave. Parents and teachers must approve and endorse each student candidate. Student choice would also determine final numbers.

*Mr. Cobarrubias is working to integrate Skyward lunch counts into the building system. This Skyward software application is currently in use at the ES. This software would assist the food service department with accurate preparation of food for the day.



School District of Manawa

“Students Choosing to Excel, Realizing Their Strengths”

800 Beech Street | Manawa, WI 54949 | (920) 596-2525

District Fax (920) 596-5308 | Elementary Fax (920) 596-5339 | Jr./Sr. High Fax (920) 596-2655

www.manawaschools.org

3/16/2018

Dear Little Wolf Jr./Sr. High School Parents,

I am writing to provide details and information about a NEW school initiative to provide student choice and incentivize academics and positive behavior. This PILOT program will be known as the **Honor Pass** system. The staff and students believe that this program will help to support the school's Positive Behavior Interventions and Supports (PBIS) program as well as prepare students for the rigors, responsibilities, and privileges of adult life. The Honor Pass system is designed to utilize school, community, and parental oversight to provide students with choices and rewards while at school.

How does the Honor Pass System work? To qualify for the Honor Pass, the following criteria must be fulfilled:

- Completed Application Form – See enclosed application
- No unexcused absences or 5 tardies.
- GPA of 2.75 or higher
- Teacher recommendations
- Parental approval

What are the privileges that a student can earn with an Honor Pass?

- Open campus lunch for students (9-12).
- Opportunity to leave campus during RtI (grades 11-12) – provided you are not claimed by a teacher for an academic purpose, currently in a structured (RtI) program, or club meeting time.
- Opportunity to go to the gym, commons, or the student lounge in the library during RtI. (grades 7-12)
- Opportunity to meet with an instructor of the choice for enrichment, remediation, homework assistance or Advanced Placement (AP) classes.

How can this system help ALL students in the school?

- Academic needs would allow teachers to request students for RtI, regardless of HONORS STATUS.
- Teachers can claim students and provide a more immediate response to academic concerns. Students benefit by having access to all teachers.
- By having a period available for students to meet with teachers, it encourages students to explore other elective areas of interest in their daily schedule.
- Reduction in Homeroom Periods. Clubs and student organizations can meet for an extended period without taking away instructional time in the form of a homeroom.

Dr. Melanie J. Oppor

Daniel J. Wolfgram

Michelle Pukita

Carmen O'Brien

Danielle Brauer

District Administrator
mopper@manawaschools.org
(920) 596-2525

Jr./Sr. High School Principal
dwolfgram@manawaschools.org
(920) 596-5800

Elementary Principal
mpukita@manawaschools.org
(920) 596-5700

Business Manager
cobrien@manawaschools.org
(920) 596-5332

Curriculum/Special Ed. Dir.
dbrauer@manawaschools.org
(920) 596-5301



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Can an Honor Pass be revoked? Honor Passes can be revoked by any School District of Manawa staff member for the following reasons listed below. Parents and the police also have the option of revoking the privilege by contacting the school.

- Failing grades
- Tardiness
- Discipline referral
- Parental request

When would this begin? Provided the student has all the application materials in place, including parental permission, the roll-out of this pilot program would begin the start of the 4th quarter – **Monday April 2.**

Please feel free to email or call if you have any questions or concerns regarding the pilot program.

Sincerely,

Dan Wolfgram
Little Wolf Jr./Sr. High School Principal

www.manawaschools.org

Dr. Melanie J. Oppor

District Administrator

moppor@manawaschools.org

(920) 596-2525

Daniel J. Wolfgram

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dwolfgram@manawaschools.org

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Danielle Brauer

Curriculum/Special Ed. Dir.

dbrauer@manawaschools.org

(920) 596-5301



Little Wolf Junior Senior High School Honor Pass Application Form

Student Name: _____

Teacher Recommendations - Have your teacher from each hour sign.

Homeroom: _____

6th hour: _____

1st hour: _____

7th hour: _____

2nd hour: _____

Rtl: _____

3rd hour: _____

Have guidance counselor and principal sign.

4th hour: _____

Guidance: _____

5th hour: _____

Principal: _____

Parent/guardian initial each of the statements - sign and date.

_____ I have discussed the privileges associated with the honor pass with my son/daughter, including the ability to leave campus for lunch and Rtl.

_____ I understand that my son/daughter may have his/her honor pass removed for any of the reasons listed.

_____ I understand that I may remove my son/daughter's honor pass at any time for any reason. To do so, I just need to contact Mr. Bortle (jbortle@manawaschools.org) or Mr. Wolfgram (dwolfgram@manawaschools.org).

By signing this, I give permission for my son/daughter to enjoy the privileges associated with the honor pass at Little Wolf Junior/Senior High School.

Parent/Guardian

Date

Answer the following in a 3 paragraph essay:

Why do you feel you deserve an honor pass?



Students choosing to excel; realizing their strengths.

To: Board of Education
From: Dr. Melanie J. Oppor
Date: March 14, 2018
Re: Gallup Q12 Staff Engagement Survey

The purpose of this memo is to propose beginning the use of the Gallup Q12 Staff Engagement Survey beginning in the 2018-19 school year. A launch would be done at the start of the school year with the survey administered a few weeks later. The survey would be conducted once annually each fall.

How does an organization measure job satisfaction or morale in a quantifiable manner? This survey tool is designed to provide the information around themes that contribute to job satisfaction and morale in such a way that an organization can use the data to make deliberate changes to improve the work environment.

The advantages of this tool include:

- Valid/reliable tool
- Nationally normed results
- Easy to read format
- Training provided based on research-based methods to make improvements (Free from CESA #6 -they already own all the training resources)
- Flexibility to set-up employee groupings (i.e. teachers, office personnel, paraprofessionals, custodial/maintenance, etc.)
- Anonymous

Cost per year is \$15 X 96 employees = \$1,440

For more information, please explore the website at: [Gallup Q12](#)

This tool can provide valuable staff engagement information that results in actionable plans based on proven results. It will offer staff another avenue to have “voice and choice” in making the SDM workplace a positive, productive environment for all employees.



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www.manawaschools.org

Financial Recommendations

Manawa Game Workers/Officials



Manawa Athletic Department

School District of Manawa

Dr. Melanie J. Oppor

District Administrator

moppor@manawaschools.org

(920) 596-2525

Daniel J. Wolfgram

Jr./Sr. High School Principal

dwolfgram@manawaschools.org

(920) 596-5800

Michelle Pukita

Elementary Principal

mpukita@manawaschools.org

(920) 596-5700

Carmen O'Brien

Business Manager

cobrien@manawaschools.org

(920) 596-5332

Danielle Brauer

Curriculum/Special Ed. Dir.

dbrauer@manawaschools.org

(920) 596-5301



School District of Manawa

“Students Choosing to Excel, Realizing Their Strengths”

800 Beech Street | Manawa, WI 54949 | (920) 596-2525

District Fax (920) 596-5308 | Elementary Fax (920) 596-5339 | Jr./Sr. High Fax (920) 596-2655

www.manawaschools.org

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Officials Rates

OFFICIALS FEES (as set by the CWC)

1. Officials for Varsity Football, Junior Varsity and Varsity Volleyball, Junior Varsity and Varsity Wrestling, and Varsity Basketball contests scheduled by the conference will be paid by each individual School District.
2. Official's fees will be evaluated every two years.
3. If a school does not play a conference game as scheduled (forfeits), the school forfeiting the game is responsible for paying the officials. The check should be sent to the host school.
4. The following amounts are determined by the Central Wisconsin Conference for Varsity athletics.

Sport	Number of Officials	Year 15-16	Year 16-17	Year 17-18
Baseball	2	\$70	\$70	\$80
Basketball	3	\$55	\$70	\$70
Cross Country	2	\$75	\$75	\$75
Football	5	\$70	\$70	\$70
Soccer	3	NA	\$70	
Softball	2	\$70	\$70	\$70
Track	3	\$100	\$100	\$100
Volleyball Dual	2	\$94	\$94	\$94
Volleyball Pool Play	2	\$40 per match	\$40 per match	\$40 per match
Wrestling	1	\$80	\$80	\$80
Wrestling Multi Dual	3	\$175	\$175	\$175
Wrestling Conference	3	\$200	\$200	\$200

Junior Varsity rates are determined by the School District that hosts the event. There is not one standard rate across the Central Wisconsin Conference for JV athletics.

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OFFICIALS FEES (as set by the SDM)

A survey of all CWC Schools was conducted and nine responses were received from CWC schools who will be offering JV baseball and softball for the 2017-2018 school year. This is new for the 2017-18 school year thus a rate for the SDM needs to be established.

School	JV Baseball Rate	JV Softball Rate
Amherst	\$45 per game	\$45 per game
Almond-Bancroft	\$70 per game	\$60 per game
Iola-Scandinavia	\$65 per game or \$10 per inning	\$65 per game or \$10 per inning
Menominee Indian	\$80 per game - Highest	\$70 per game - Highest
Pacelli	\$40 per game + 0.25 per mile	\$40 per game + 0.25 per mile
Pittsville	\$35 per game - Lowest	\$35 per game -Lowest
Weyauwega-Fremont	\$55 per game	\$55 per game
Wildrose	\$55 per game	\$55 per game
Wittenberg-Birnamwood	\$55 per game + \$15 if out of the district	\$55 per game + \$15 if out of the district

Results:

JV Baseball Rates:

The highest paying school is Menominee Indian at \$80 per game. The Athletic Director from Menominee Indian said that they pay so much because it is very difficult for Menominee Indian to get Baseball Officials

The lowest paying school is Pittsville at \$35 per game.

The CWC average is \$55.55.

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JV Softball Rates:

The highest paying school is Menominee INdian at \$70 per game.

The lowest paying school is Pittsville at \$35 per game.

The CWC average is \$53.33.

Athletic Director’s Recommendation:

As the athletic Director of the School District of Manawa, I would like to recommend that the SDM pay the rate of **\$60 per full game** or add an additional **\$20 to the check of the Varsity Official for an extra-innings game following Varsity** for both JV Baseball and JV Softball.

Game Workers Rates

Manawa’s Current Rates:

PLEASE SEE THE SEPARATE PACKET OF ALL CWC RATES.

Athletic Director’s Recommendation:

As the athletic Director of the School District of Manawa, I would like to recommend that the SDM pay the rates for the following game worker jobs at athletic events:

JOB	LEVEL	RECOMMENDED MANAWA RATE	HIGHEST CWC RATE	LOWEST CWC RATE	CURRENT MANAWA RATE
ALL SPORTS JV/VARSITY	Varsity/JV	\$45	46.86	\$25	\$45
ALL SPORTS - MS Security	MS	\$35	\$37.50	\$20	\$31
Basketball - Book - C	C Team/Freshman	\$20	\$30	\$19.50	\$19.50
Basketball - Book - Varsity	Varsity	\$39	\$46.86	\$25	\$39
Basketball - Book/Clock - MS	MS	\$30	\$40	\$20	\$31
Basketball - Clock - C	C Team/Freshman	\$20	\$30	\$19.50	\$19.50
Basketball - Clock - Varsity	Varsity	\$34	\$40	\$20	\$34
Football - Chain Gang	All	\$20	\$40	\$16	\$16

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Football - Clock - JV	JV	\$25	\$35	\$20	\$26
Football - Clock - MS	MS	\$40	\$40	\$20	\$39
Football - Clock - Varsity	Varsity	\$30	\$40	\$20	\$29
Track- Computer	All	CONTRACTED at \$250	\$46.86	\$25	N/A
Track- event worker	All	\$20	\$46.86	\$20	N/A
Track- Flash Timer	All	CONTRACTED at \$250	\$46.86	\$25	N/A
Track- Hand Timer	All	\$20	\$46.86	\$25	N/A
Trainer	All	CONTRACTED at \$300			\$40
Volleyball - Book - C	Freshman	\$12	\$30	\$11.50	\$11.50
Volleyball - Book - JV/Varsity	Varsity, JV	\$36	\$50	\$25	\$36
Volleyball - Book - MS	MS	\$25	\$40	\$20	\$27
Volleyball - Clock - C	Freshman	\$12	\$30	\$11.50	\$11.50
Volleyball - Clock - JV/Varsity	Varsity, JV	\$35	\$50	\$25	\$31
Volleyball - Clock - MS	MS	\$25	\$40	\$20	\$27
Wrestling - Dual Book - Varsity	Varsity	\$27	\$27	\$20	\$27
Wrestling - Dual Clock - Varsity	Varsity	\$27	\$40	\$20	\$27
Tickets- all events	As applicable	STEP or \$25	\$40	\$20	N/A

Special Note - Tournaments lasting more than four (4) hours, will be paid at 2 times the rate found in the table above.

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